

Western Technical College

Health & Public Safety Division Technical Standards Criteria

It is the intent of Western Technical College to fully comply with Section 504 of the Rehabilitation Act of 1974 and the Americans with Disabilities Act (ADA) of 1990.

In order to assist students to successfully complete our programs, Western Technical College has developed a set of objective technical standards criteria. Students will be asked to review the technical standards for the program of choice, and then sign a form stating whether or not they are able to meet the technical standard abilities, with or without accommodations, as stated in this document. **If a student enters a program with falsification of records related to their ability to meet these requirements, he/she may face disciplinary action.** All documents will be kept on file with the College.

For students with a disability, reasonable accommodations are available. Reasonable accommodations allow individuals with disabilities to gain equal access and have equal opportunities to participate in Western Technical College courses, services, activities, and use of the facilities. An accommodation is not reasonable if it poses a direct threat to the health or safety of self and/or others, if making it requires a substantial modification in an essential element of the curriculum/clinical site, if it lowers academic standards, or poses an undue administrative or financial burden. To be eligible for disability-related services/accommodations, students must have a documented disability. This documentation must be provided by a licensed professional, qualified in the appropriate specialty area.

In accordance with ADA and Section 504 requirements, accommodation requests require the approval of Western's Access and Language Services. All requests for special accommodations must be approved as soon as possible. In some programs, accommodations must be approved by an outside agency or clinical site. Delays in beginning a course/program may occur while this process is arranged. The prospective student must provide documented proof of the need for the special accommodation.

Accommodations allowed, without disability documentation: supportive back brace or other supportive brace that does not impede required movement or interfere with infection control policies, hearing aids, glasses, and/or contacts. Other student-suggested accommodations will require the approval of the Access and Language Services Manager.

If you are a person with a documented disability and would like to request accommodations, please contact Kris Follansbee, Manager of Access and Language Services at accessservices@westernnc.edu or (608) 785-9875. It is recommended that you contact Kris at least three weeks prior to the start of the course so an accommodation plan can be made. However, programs with clinical components may take longer than three weeks for accommodations to be in place.

Function Number	Technical Standards	EMT PARAMEDIC
1	Work as part of a team. Thorough knowledge of theoretical procedures and ability to integrate knowledge and performance into practical situations is critical.	
2	Psychological: Self-confidence, emotional stability, good judgment, tolerance for high stress, pleasant personality.	
3	Deals with adverse social situations, calls to high crime rates.	
4	Physical Demands: Good physical stamina, endurance and body condition, which would not be adversely affected by lifting, carrying, balancing at times patients in excess of 125 lbs. (250 lbs. with help). Work 24 hour shifts. Assists in lifting a patient to a stretcher, into the ambulance and securing the stretcher.	
5	Performance: Driving the ambulance in a safe manner, discerning street names, map reading, correctly distinguish house numbers/businesses.	
6	Communication: Telephone or radio for transmitting and responding to MD advice or instructions, ability to concisely and accurately describe orally to MD patient's condition. Able to communication with emergency dispatcher, police, fire, First Responders and other hospital staff.	
7	Summarize all data in form of a written report.	
8	Verbal and reasoning skills as used more extensively than math.	
9	Math: Calculates medication dosages and fluid administration using mathematical concepts.	
10	Temperatures: Adaptability to making generalizations, evaluations or decisions based on sensory or judgmental criteria, measurable or verifiable criteria, dealing with people, perform under stress, attainment of set limits, tolerances, or standards, performing variety of duties, changing from one task to another of a different nature without loss of efficiency of composure.	
11	Must work in outdoor/indoor conditions, in any circumstance. Effected by all environmental conditions.	
12	Ability to work independently without defined structure, have good stable reasoning ability with ability to draw valid conclusions expediently to patient's condition, often using limited information.	
13	Must be cognizant of all legal, ethical and moral obligations inherent within scope of practice.	
14	Assume responsibility for personal goals, professional development and success.	
15	Administers medications through a variety of routes.	
16	Supervises activities and educational expenses of assigned observers and students.	

The list of Program Specifications that follows can be referenced to the Function Numbers above. The ability to perform these actions or activities is necessary to complete program lab and clinical functions as well as to work in this field.

A change in your ability to perform any of the Essential Functions must be reported to the Associate Dean of Public Safety, or to your instructor immediately.

Health and Public Safety Division
Program Specifications – EMT Paramedic

Physical Factors	YES	NO	Essential Functions Number
Standing	◆		4
Walking	◆		4
Sitting	◆		4
Lifting			
10 lbs.	◆		4
20 lbs.	◆		4
50 lbs.	◆		4
100 lbs.	◆		4
100 lbs. +	◆		4
Carrying			
10 lbs.	◆		4
20 lbs.	◆		4
50 lbs.	◆		4
100 lbs.	◆		4
100 lbs. +	◆		4
Pushing/Pulling			
10 lbs.	◆		4
20 lbs.	◆		4
50 lbs.	◆		4
100 lbs.	◆		4
100 lbs. +	◆		4
Climbing	◆		4
Balancing	◆		4
Bending	◆		4
Stooping	◆		4
Crouching	◆		4
Kneeling	◆		4

Physical Factors	YES	NO	Essential Functions Number
Running	◆		4
Twisting	◆		4
Turning	◆		4
Jumping	◆		4
Grasping-Firm/Strong	◆		4
Grasping-Light	◆		4
Finger Dexterity	◆		4
Reaching Forward	◆		4
Reaching Overhead	◆		4
Pinching	◆		4
Touch	◆		4
Sensation (e.g. size, shape, texture)	◆		4
Temperature	◆		4
Vibration	◆		4
Palpation	◆		4
Stimulating use of hand, wrist, fingers (e.g. typing, data entry)	◆		4
Coordination	◆		4
Eye-hand	◆		4, 5
Eye-hand-foot	◆		4, 5
Driving	◆		4, 5
Vision			
Acuity, Near	◆		4, 5
Acuity, Far	◆		4, 5
Depth perception	◆		4, 5
Accommodation	◆		4, 5
Color vision	◆		4, 5

Environmental Factors	YES	NO	Essential Functions Number
Works indoors	◆		11
Works outdoors	◆		11
Exposure to extreme hot or cold temp	◆		11
Working at unprotected heights	◆		11
Being around moving machinery	◆		11
Exposure to marked changes in temperature/humidity	◆		11
Exposure to dust, fumes, smoke, gases, odors, mists or Other irritating particles (specify)	◆		11
Exposure to toxic or caustic chemicals	◆		11
Exposure to excessive noises	◆		11
Exposure to radiation or electrical energy		◆	11
Exposure to solvents, grease or oils	◆		11
Exposure to slippery or uneven walking surfaces	◆		11
Working in confined spaces	◆		11
Using computer monitor	◆		11
Working with explosives	◆		11

Cognitive/Mental Factors	YES	NO	Essential Functions Number
Reasoning Deal with abstract and concrete variables, define problems, collect data, establish facts, and draw valid conclusions	◆		1, 6, 7, 8, 9, 12, 13, 14, 15, 16
Interpret instructions furnished in oral, written, diagrammatic, or schedule form	◆		5, 6, 8, 9, 12, 13, 14, 15, 16
Deal with problems from standard situations	◆		2, 3, 10, 12, 13, 14, 15, 16
Carry out detailed but uninvolved written or oral instructions	◆		5, 6, 7, 9, 12, 13, 15, 16
Carry out one or two step instructions	◆		6, 9, 12, 13, 14, 15, 16
Mathematics Complex skills – business math Algebra, geometry, or statistics	◆		6, 7, 9, 12, 13, 14, 15, 16
Simple skills – add, subtract, multiply and divide whole numbers and fractions, calculate time and simple measurements	◆		9, 12, 13, 14, 15, 16
Reading Complex skills – comprehend newspapers, manuals, journals, instructions in use and maintenance of equipment, safety rules and procedures and drawings	◆		5, 6, 10, 12, 13, 14, 15, 16
Simple skills – Comprehend Simple instructions or notations from a Log book	◆		5, 6, 10, 12, 13, 14, 15

Environmental Factors	YES	NO	Essential Functions Number
Exposure to vibration	◆		11
Exposure to flames or burning items		◆	11
Works around others	◆		1, 11
Works alone	◆		11
Works with others	◆		1, 11
Safety Equipment <i>(Required to wear)</i>			
Safety glasses	◆		11
Face mask / face shield	◆		11
Ear plugs	◆		11
Hard hat	◆		11
Protective clothing	◆		11

Cognitive/Mental Factors	YES	NO	Essential Functions Number
Writing			
Complex skills – Prepare business letters, report summaries using prescribed form at and conforming to all rules of punctuation, spelling, grammar, dictation and style		◆	6, 7, 12, 13, 14, 15, 16
Simple skills – English sentences Containing subject, verb and object, Names and addresses, complete job Application or notations in log book		◆	7, 12, 13, 14, 15, 16

Health and Public Safety Division

Program Specifications – EMT Paramedic

Cognitive/Mental Factors	YES	NO	Essential Functions Number
Perception Spatial – ability to comprehend forms in space and understand relationships of plane and solid objects; frequently described as the ability to “visualize” objects of two or three dimensions, or to think visually of geometric forms	◆		5, 6, 12, 13
Form – ability to perceive pertinent detail in objects or in pictorial or graphic material; to make visual comparisons and discriminations and see slight differences in shape and shadings of figures and widths and lengths of line	◆		5, 6, 7, 12, 13
Clerical – ability to perceive pertinent detail in verbal or tabular material; to observe differences in copy, to proof-read words and numbers, and to avoid perceptual errors in arithmetic computation	◆		6, 7, 8, 12, 13
Data			
Synthesizing	◆		1, 6, 7, 10, 12, 13
Coordinating	◆		1, 6, 7, 10, 12, 13
Analyzing	◆		1, 6, 7, 10, 12, 13
Compiling	◆		1, 6, 7, 10, 12, 13
Computing	◆		1, 6, 7, 10, 12, 13

Cognitive/Mental Factors	YES	NO	Essential Functions Number
Copying	◆		1, 6, 7, 10, 12, 13
Comparing	◆		1, 6, 7, 10, 12, 13
Personal traits ability to comprehend and follow instructions	◆		1, 6, 10, 12, 13
Ability to perform simple and repetitive tasks	◆		1, 6, 10, 12, 13
Ability to maintain a work pace appropriate to a given work load	◆		3, 6, 10, 12, 13
Ability to relate to other people beyond giving and receiving instructions	◆		3, 6, 10, 12, 13
Ability to influence people	◆		1, 3, 6, 10, 12, 13
Ability to perform complex or varied tasks	◆		1, 3, 6, 10, 12, 13
Ability to make generalizations, evaluations or decisions without immediate supervision	◆		1, 3, 6, 10, 12, 13
Ability to accept or carry out Responsibility for direction, control and Planning	◆		1, 3, 6, 10, 12, 13

**Health & Public Safety Division
Technical Standards Criteria
Statement of Understanding**

The Americans with Disabilities Act of 1990 (42 U.S.C. & 12101 *et seq.*) and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. & 794) prohibits discrimination of persons because of his/her disability. In keeping with these laws, colleges of the Wisconsin Technical College System make every effort to ensure a quality education for students. The purpose of this document is to ensure that students acknowledge that they have been provided information on the Technical Standards required of a student in the chosen program.

Please complete this form and return to Admissions.

(initials/date) I have read, understand, and can meet the *Technical Standards Criteria* specific to a student in the *EMT Paramedic Program*

(initials/date) I am unable to meet the Technical Standards Criteria presented and am requesting accommodations at this time (*Please complete and submit the Accommodation Request Form to Access Services*).

(initials/date) I understand that I must meet with Western's Access and Language Services to arrange for any accommodations prior to class start.

Name of Student (please print)

Student ID#, SS#, or DOB

Signature of Student

Date

Return to:
Western Technical College
Attn: Admission
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PO Box C-0908
La Crosse, WI 54602
(608) 785-9553
Fax (608) 789-4760