

**District Board
Regular Meeting
Tuesday, June 17, 2025**

WESTERN TECHNICAL COLLEGE
ADMINISTRATIVE CENTER RM 408
111 7TH ST N
LA CROSSE, WI 54601

District Board Members:

Ryan Alderson Lance Bagstad Chet Doering Michelle Greendeer-Rave
Kevin Hennessey Angie Lawrence Ken Peterson Megan Skarlupka MaryKay Wolf

Public Hearing | Budget **2:00 p.m.**

Consideration of Comments from Public Hearing on the Proposed FY 2025-26 District Budget

- 1) Overview of the District Budget FY2025- 26
- 2) Comments from the Public

Policy Subcommittee Meeting **2:15 p.m.**

Admin 411

District Board Regular Meeting | Open Session **3:00 p.m.**

District Board | Closed Session **Immediately following Open Session**

*The Board will convene into a closed session, pursuant to Wis. Statutes 19.85 (1)(c), for the purpose of considering **employment, promotion, compensation, or performance evaluation data of any public employee** over which the governmental body has jurisdiction or exercises responsibility. No action.*

District Board | Open Session **Immediately following Closed Session**

(if needed to vote)



Scan here to access current and past agendas as well as approved minutes. They can also be found at:
<https://www.westerntc.edu/board-minutes-and-agendas>

Any questions about the meeting should be directed to Jessica Pintz pintzj@westerntc.edu.

Western Technical College District Board Meeting Agenda Tuesday, June 17, 2025

Call to Order

The June 17, 2025, meeting of the Western Technical College District Board, as well as all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting has been sent to the press to inform the general public of Wisconsin about the meeting's time, place, and agenda. *The door is open for any member of the public to attend at the start of every meeting (for transparency).*

Mission: Western Technical College provides relevant, high-quality education in a collaborative and sustainable environment that changes the lives of students and grows our communities.

Consideration of Comments from Public Hearing on the Proposed 2024-25 District Budget

- 1) Overview of the District Budget FY2025-26
- 2) Comments from the Public

Adjourn

Reconvene at 3:00 p.m. to continue the regular meeting

Resolution of Commendation

- | | |
|--|---------|
| 1) Willa MacKenzie, Instructor, Academic Intervention (Adult Ed), Academic Affairs | Page 5 |
| 2) Jeff Noel, Safety & Access Control Officer, Finance, Operations, & Wrkfc. Dev. | Page 6 |
| 3) Linda Weillnau, Info System Support Lead, Finance, Operations & Wrkfc. Dev. | Page 7 |
| 4) Linda VanSistine-Yost, Student Learning Librarian, Student Service & Engagement | Page 8 |
| 5) Victor Quackenbush, Custodian, Finance, Operations & Wrkfc. Dev. | Page 9 |
| 6) Angie Lawrence, District Board Member | Page 10 |

Topics:

INFORM: Enrollment Update - Vice Presidents Hackbarth, Hopkins, & Thornton

INFORM: Artificial Intelligence Strategy - Josh Gamer (*maybe Brianne*)

Policy Subcommittee Update - Angie Lawrence

TIFs and TIDs (new information only)

Break

Items to be removed from the consent agenda

Approve Consent Agenda

Action X

1) Minutes:

| | | |
|--|------|----|
| 1) May 13, 2025, Meeting Minutes | Page | 11 |
| 2) November 19, 2024, Budget & Facilities Subcommittee Minutes | Page | 12 |
| 2) Financial Reports | | |
| 1) Vendors Over \$2,500 - ending May 31, 2025 | Page | 13 |
| 2) Capital Projects Reports - ending May 31, 2025 | Page | 15 |
| 3) General Revenue/Expense Report - ending April 30, 2025 | Page | 18 |
| 4) General Revenue/Expense Report - ending May 31, 2025 | Page | 19 |
| 5) Department Budget Summary - ending April 30, 2025 | Page | 20 |
| 6) Department Budget Summary - ending May 31, 2025 | Page | 22 |
| 7) Enterprise Services Summary - ending April 30, 2025 | Page | 24 |
| 8) Enterprise Services Summary - ending May 31, 2025 | Page | 28 |
| 3) Policy (a and b, first and final reading; c, first reading) | | |
| 1) E0204 Waiting Lists | Page | 32 |
| 2) E0716 Hazing Prevention and Response | Page | 35 |
| 3) A0119p Policy Development, Review, Revision, Suspension, and Termination | Page | 39 |
| 4) Personnel (Information Only) | | |
| 1) Hires | Page | 41 |
| i) Dana Nybo, Dean, ITD, Academic Affairs | | |
| ii) Kaylyn Connolly, College Advisor, Student Service & Engagement | | |
| 2) Promotions/Appointments | Page | 41 |
| i) Isaac Mezera, instructor - Comm Skills, Academic Affairs | | |
| ii) Kyle Farley, Campus Community Safety Officer, Student Service & Engagement | | |
| iii) Laura Anderson, Baker, Finance, Operations & Workforce Development | | |
| iv) Sandy Schulz, Union Market Lead, Finance, Operations & Workforce Development | | |
| v) Mariah Remen, Campus Shop & eCampus Assistant, Finance, Operations & Workforce Development | | |
| 3) Retirements | Page | 42 |
| i) Paul Mack, Instructor, Accounting, Academic Affairs | | |
| 4) Resignations | Page | 42 |
| i) Jack Murphy, Campus Community Safety Officer, Student Service & Engagement | | |
| ii) Joseph Servi, Instructor, Internet of Things, Academic Affairs | | |
| iii) Sara Peters, Talent Manager, Executive Offices | | |
| 5) LTE | Page | 42 |
| i) Kevin Ruetten, Business Services Coordinator-WBD, Finance, Operations & Workforce Development | | |
| Monthly Approvals | | |
| 1) Out-of-State Tuition Remission/Waivers | | |
| a) 2024-25 Annual Out-of-State Tuition Remission | Page | 43 |
| b) 2024-25 Out-of-State Waiver Spreadsheet | Page | 44 |
| c) 2025-26 Tuition Remission Requests | Page | 45 |
| 2) 3-Year 2025-28 Facilities Plan as presented and submit the same to WTCS Office for record | Page | 46 |

Approve with ROLL CALL Vote

| | | |
|---|------|----|
| 1) Approve and adopt the total salary increase (3%) and the maximum of the salary ranges adjustment (3%) for FY 2025-26 | Page | 47 |
| 2) Adopt: Board Approval of presented FY 2025-26 Budget | Page | 48 |

President’s Report

- 1) Community and Media Connections
- 2) Current Priorities

District Board Chairperson’s Report

- 1) Board Business | DBA | Updates
- 2) Board Events
- 3) Plus Delta Feedback

Closed Session *(and then return to Open Session if needed to take action)*

*The Board will convene into a closed session, pursuant to Wis. Statutes 19.85 (1)(c) **for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee** over which the governmental body has jurisdiction or exercises responsibility. No action.*

- 1) The College President’s Contract
- 2) Return to Open Session

Open Session *(if needed to take action on closed session item)*

Roll Call

- 1) President’s Employment Contract Amendment

Action X

Adjournment

Action X



Western Technical College

Resolution of Commendation to **Willa MacKenzie**

Whereas, Willa MacKenzie, Academic Intervention Instructor, will retire from Western Technical College on June 23, after completing 16+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Willa MacKenzie has dedicated more than two decades of her life and career to educating justice-involved students, serving as a tireless advocate, innovator, and champion for those often left behind; and

Whereas, Willa has approached this work with unmatched passion, resilience, and courage—teaching in the La Crosse County Jail for over 20 years, building strong relationships with community partners, and launching the foundational programs that today reach five county jails through Western’s Project Proven initiative; and

Whereas, Willa is known for pioneering innovative and healing curricula, including the deeply impactful “Hero’s Journey” class, which helped students reframe their hardships as stepping-stones toward growth, purpose, and redemption; and

Whereas, colleagues across the College and the community have come to know and love Willa not only for her incredible work ethic and honesty, but for her realness—her ability to bring context, challenge assumptions, advocate fiercely, and still be the first to cry (at roughly 1 out of every 3 meetings 😊); and

Whereas, her next chapter continues her commitment to second chances and meaningful work, through her own business, DaaBin, which creates employment opportunities for justice-involved and other higher-barrier job seekers; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Willa MacKenzie for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Willa many happy and satisfying years in her retirement.

Western
Technical College

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 17, 2025



Western Technical College

Resolution of Commendation to **Jeff Noel**

Whereas, Jeff Noel, Security and Access Control Officer, will retire from Western Technical College on June 20, after completing 40+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Jeff has been known throughout his career as the epitome of calm, cool, and collected, bringing a steady hand and thoughtful approach to every task, challenge, and conversation; and

Whereas, Jeff's soft-spoken demeanor, kindness, and ability to truly listen have made him a trusted colleague, respected leader, and a calming presence in an often fast-paced and ever-changing environment; and

Whereas, Jeff approached every assignment with humility and a willingness to learn—whether it was mastering the intricacies of door lock systems or taking on new responsibilities in campus safety—demonstrating initiative and an enduring commitment to the College's well-being; and

Whereas, under Jeff's leadership and dedication, the College's safety program grew in scope, strength, and credibility, helping to ensure a more secure and prepared environment for students, faculty, and staff; and

Whereas, Jeff's vast institutional knowledge, gained over four decades of service, made him a go-to resource for a wide range of issues, and his perspective and counsel were consistently sought and valued by his peers; and

Whereas, Jeff will be missed for his maturity, professionalism, and quiet leadership, as well as for the respect he offered—and earned—from all corners of the College community; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Jeff Noel and for his years of service and his commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Jeff many happy and satisfying years in his retirement.

**Western
Technical College**

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 17, 2025



Western Technical College

Resolution of Commendation to **Linda Weilnau**

Whereas, Linda Weilnau, Information System Support Team Lead, will retire from Western Technical College on June 30, after completing 23+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Linda has been the very definition of rock solid—a dependable, reliable, and detail-oriented team member whose work has been trusted across the College for its accuracy, thoroughness, and excellence; and

Whereas, her incredible organizational skills and her eye for the smallest detail ensured that tasks were not only completed but completed flawlessly, and her helpful spirit made her the go-to person for countless colleagues over the years; and

Whereas, Linda’s trustworthiness and complete dedication to the mission and people of Western were evident in everything she did, day in and day out, over the course of her tenure; and

Whereas, Linda’s baking has achieved legendary status within the College—most notably when she kept the entire PowerCampus team in cookies for an entire year in 2012—her sweet treats were as thoughtful and generous as the person who made them; and

Whereas, beyond her professional strengths, Linda has nurtured close, family-like relationships with her coworkers, serving as a steady presence, a trusted confidante, and, in many ways, a “mother to all”; and

Whereas, Linda’s dry sense of humor, quick wit, and calm demeanor brought both levity and grounding to the workplace, and her presence brought comfort and reassurance to those around her; and

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Linda Weilnau for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Linda many happy and satisfying years in her retirement.

Western
Technical College

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 17, 2025



Western Technical College

Resolution of Commendation to **Linda VanSistine-Yost**

Whereas, Linda VanSistine-Yost, Student Learning Librarian, will retire from Western Technical College on June 30, after completing 5+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Linda consistently demonstrated an exceptional ability to discern what worked and what didn't, investing time and care to curate and create resources that were not only accurate and relevant but tailored with intention and purpose to each learning need; and

Whereas, with a keen eye for design, layout, and usability, Linda shaped both the library's physical and virtual environments to be welcoming, intuitive, and aesthetically thoughtful—ensuring that beauty and function worked hand-in-hand in support of student learning; and

Whereas, Linda possessed the rare ability to meet both students and colleagues exactly where they were, offering support without judgment and fostering a culture of inclusivity, empathy, and genuine understanding; and

Whereas, Linda was known and admired for her refreshingly direct style, her candid integrity, and her remarkable ability to cut through pretense—always focusing on what truly mattered, with clarity, wisdom, and a legendary sense of discernment; and

Whereas, Linda modeled the spirit of lifelong learning, embodying a sense of curiosity and intellectual exploration that inspired all who had the privilege to work alongside her; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Linda VanSistine-Yost, for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Linda many happy and satisfying years in her retirement.

**Western
Technical College**

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 17, 2025



Western Technical College

Resolution of Commendation to **Victor Quackenbush**

Whereas, Victor Quackenbush, Custodian, will retire from Western Technical College on June 30, after completing 13+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Victor consistently demonstrated a solid work ethic, always showing up, following through, and completing every task with thoroughness and attention to detail—never cutting corners, no matter how big or small the job; and

Whereas, Victor took great pride in creating a positive first impression for all who walked through his cleaning zone, understanding that cleanliness and care communicate respect for students, staff, and visitors alike; and

Whereas, Victor promptly reported issues of concern, ensuring that the safety, function, and reputation of the College remained a top priority in his daily work; and

Whereas, over the course of his career, Victor became a true leader—someone both new and seasoned team members could rely on, learn from, and feel comfortable around, thanks to his welcoming nature, humility, and willingness to lend a hand; and

Whereas, Victor's positive attitude, dependability, and caring spirit made him an invaluable member of the team, always willing to step up, take on a task, and do what needed to be done—with excellence and pride; and

Whereas, his legendary skills in the snowplow end loader will especially be remembered and missed during Western winters, when his talents kept our campus accessible and safe; and

Whereas, Victor leaves behind a legacy of quiet leadership, steady service, and sincere care for both his work and the people he worked alongside; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Victor Quackenbush and for his years of service and his commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Victor many happy and satisfying years in his retirement.

Western Technical College

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 17, 2025



Western Technical College

Resolution of Commendation to Angie Lawrence

Whereas, Angie Lawrence has served as a member of the Western Technical College District Board for 12 years, from July 1, 2013 through June 30, 2025; and

Whereas, Angie has been a thoughtful, articulate, and mission-driven leader, especially in her role on the Policy Subcommittee, where her clarity, insight, and high expectations helped shape sound, student-centered governance; and

Whereas, Angie possessed the unique ability to ask the tough questions—not for the sake of challenge, but in pursuit of deeper understanding and better outcomes—while always maintaining a deep respect and appreciation for the work of others; and

Whereas, Angie’s compassion, curiosity, and sharp sense of humor made her an approachable and valued presence on the Board—someone who made others feel seen, respected, and encouraged in their work; and

Whereas, Angie built and maintained positive relationships with fellow Board members, always striving for collaboration, even amid disagreement—embodying the spirit of “agree to disagree” with grace, sincerity, and professionalism; and

Whereas, Angie’s experience, wisdom, and voice—marked by a deep appreciation for Western’s faculty, staff, and students—will be profoundly missed by all who had the honor of serving alongside her; and

Whereas, her departure represents not just the end of a chapter, but a lasting legacy of service, mentorship, and advocacy for technical education and the power it holds to transform lives and communities; therefore be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciate and gives a special commendation to Angie Lawrence for her years of service as a member of the District Board and extends to her continued best wishes for the future.

**Western
Technical College**

Roger Stanford, PhD, President/District Director

Ken Peterson, Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 17, 2025

WESTERN TECHNICAL COLLEGE DISTRICT BOARD
Minutes of Regular Meeting
May 13, 2025

Mr. Bagstad, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 2:02 p.m. on Tuesday, May 13, 2025, at Western Technical College, Admin. Center, 111 7th St N, Rm 408. La Crosse, WI. Board members present: R. Alderson, L. Bagstad, C. Doering III (arrived 2:42 pm) M. Greendeer-Rave, K. Hennessey, A. Lawrence, K. Peterson, M. Wolf, and R. Stanford, President. Excused: M. Skarlupka

Notice of the meeting was posted publicly on May 8, 1:17 p.m., and the agenda was distributed to interested persons, sent to the district's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the district in compliance with Wisconsin Statutes, Sections 19.81-19.98.

Others present were J. Pintz, W. Hackbarth, R. Hopkins, A. Thornton, J. Heath, C. Heit, D. Hether, L. Wallace, K. Dean, I. Mezera, J. Lemon, E. Jacobson, M. Krogman (Western employees), S. Landrath (student), and J. Felton (future board member).

Motion Lawrence, seconded by Wolf, to approve the resolution of commendation, Rebecca Banasik. Votes: 8 Ayes, 0 Opposed, 0 Abstain. Motion carried.

The board members heard an update from the new Student Ambassador, updates on Grants, and K-12 activities. No action was taken.

Motion Peterson, seconded by Alderson, that the Western Technical College District Board approve the following consent items as presented: 1. Minutes – a. April 18, 2025, District Board Regular Meeting. 2. Financial Reports: a. Vendors over \$2,500-Apr 2025; b. Capital Projects-Apr 2025. 2. Project Submissions – a. FY2026 WTCS State Leadership Grants. Votes: Ayes, 7, Opposed 0, Abstain 1. Motion carried.

Motion Peterson, second Wolf to approve: 1. New Program Development-Concept Approval, Technical Diploma – Clinical Medical Assistant 2. Fees and Rates Schedule. Votes: Ayes, 7, Opposed 0, Abstain 0. Motion carried.

Roll call approval: Motion Peterson and seconded by Greendeer-Rave to approve: 1. Resolution Authorizing the Issuance and Establishing Parameters for the Sale not to exceed \$1,940,000 General Obligation Promissory Notes, Series 2025E, of Western Technical College District, Wisconsin. Doering, Y; Greendeer-Rave, Y; Peterson, Y; Alderson, Y; Hennessey, Y; Lawrence, Y; Bagstad, Y; Wolf, Y.

President's Report: President Stanford shared information about the New Faculty Experience (3-yr program), La Crosse PD, and they have asked him to speak at their annual celebration; he is grateful for the relationship with the chief and the entire police department. We are honored to be able to help their department and help them train their officers. GED/HSED Graduation is May 15; attendance is encouraged. Western participated in the Build Your Future Event held at the Omni Center a couple of weeks ago. He shared about some recent tours and the donation to the Apprenticeship Center by Xcel Energy. We have a group of students and instructors currently doing an exchange in France with the group we worked with last year. A few updates for future meetings; June; will start a little later than normal and a dinner at Ciatti's will follow the meeting (celebrating Angie's years of service); July 14 (2nd Monday) Organizational meeting; August will be in conjunction with the Wanek Center of Innovation Grand Opening, board training and legal update; September we will coincide with the Student Success Center Open House; and October will be at the Automotive Center and will include a tour of the new space. He asked Thornton to share information on the Restorative Practices training we are doing in conjunction with the YWCA.

District Board Chairperson's report: Chairperson Bagstad shared an update on the District Boards Association. The leadership group has been finalized, Diane will continue to serve as the executive director, her contract is up in June, and they do not foresee any changes. They are working on ways to provide additional educational opportunities for board members, which can be included in their meetings; they are looking for ways to encourage more opportunities for people to attend DBA meetings, including virtual options for those currently working and not retired. Bagstad was asked to be a part of a WTCS video to promote being on the local boards.

3:10 p.m. Motion Wolf, seconded by Peterson, to move into closed session. No action to be taken, and adjourn upon completion. Votes: Ayes, 8, Opposed 0, Abstain 0. Motion carried. Closed session ended at 3:58 p.m.

Ken Peterson, District Board Secretary

Budget and Facilities Subcommittee Minutes

November 19, 2024

District Board Subcommittee Attendees: Chet Doering, Ken Peterson, Kevin Hennessey
Staff Members: Roger Stanford, Wade Hackbarth, Christina Heit, Gene McCurdy, Mary Leske

Other Attendees: N/A **Excused:** Michelle GreenDeer-Rave

The meeting was called to order by Chet Doering at 1:02 p.m.

Minutes

The committee reviewed the minutes. Ken Peterson proposed a motion for approval, which Kevin Hennessey seconded. The motion was carried unanimously.

Review 2025 Capital Borrowing Plan Draft

Wade and Gene provided a report on the 2025 capital borrowing plan draft, which led to a period of questions and answers. The draft will be presented to the board for final approval during the December board meeting.

Current Project Updates

Gene provided a report related to the current projects.

Meetings

Tuesday, December 17, 2024 @ 1:00 p.m.

Tuesday, February 18, 2025 @ 1:00 p.m.

Other Business

Since no other business was discussed, the meeting was adjourned at 1:54 p.m.

| <u>Vendor</u> | <u>Amount</u> | <u>Check #</u> |
|------------------------------------|---------------|----------------|
| AFBTP 54 55 (France-Study Abroad) | \$ 5,661.47 | PCARD |
| AMAZON MARKETPLACE | \$ 5,924.51 | PCARD |
| AMERICAN HEART SHOPCPR | \$ 2,998.80 | PCARD |
| AMERICAN HERITAGE LIFE INSURANCE | \$ 3,952.44 | 5005491 |
| Anatomical Worldwide LLC | \$ 34,990.00 | 5005533 |
| APCONNECTIONS | \$ 6,500.00 | E0004899 |
| AVS LLC | \$ 3,025.00 | E0004900 |
| B&H Photo-Video | \$ 4,913.70 | E0004854 |
| BESTBUY DIRECT | \$ 2,557.10 | PCARD |
| BT*REVROBOTICS | \$ 2,706.73 | PCARD |
| BTS INC | \$ 3,404.00 | PCARD |
| CARASOFT TECHNOLOGY (CRM Software) | \$ 441,122.07 | E0004903 |
| CDW Government | \$ 7,519.85 | E0004820 |
| CDW Government | \$ 7,756.35 | E0004904 |
| Charles Edward Watson | \$ 6,500.00 | E0004898 |
| Chippewa Valley Technical College | \$ 45,289.56 | 5005450 |
| CITY LA CROSSE | \$ 12,049.89 | 5005542 |
| COAEMSP | \$ 2,700.00 | E0004957 |
| Dahl Automotive Onalaska Inc | \$ 21,012.50 | 5005547 |
| DELTA DENTAL | \$ 5,167.00 | 9000855 |
| DELTA DENTAL | \$ 10,587.09 | 9000846 |
| DELTA DENTAL | \$ 10,825.44 | 9000863 |
| DELTA DENTAL | \$ 13,858.83 | 9000870 |
| DELUCA HARTMAN CONSTRUCTION INC | \$ 16,485.00 | 5005498 |
| DigiCopy, Inc. | \$ 5,105.60 | E0004822 |
| ELSEVIER INC | \$ 20,815.44 | E0004960 |
| ELYSA LUXEMBOURG | \$ 4,265.18 | PCARD |
| EnergyCAP, LLC | \$ 15,977.30 | E0004962 |
| EPA AUDIO VISUAL INC | \$ 16,413.75 | E0004906 |
| EPA Audio Visual, Inc. | \$ 12,877.50 | E0004857 |
| Excel Images | \$ 2,986.97 | 5005613 |
| FIRST TECHNOLOGIES INC | \$ 5,055.00 | E0004859 |
| Gexpro | \$ 16,499.90 | E0004874 |
| GRAY DECISION INTELLIGENCE INC | \$ 4,719.30 | 5005501 |
| GUSTAVE A LARSON | \$ 3,748.88 | 5005502 |
| HARTERS TRASH RECYCLING INC | \$ 7,225.06 | 5005503 |
| HEARTLAND COMMUNITY COLLEGE | \$ 8,390.00 | 5005462 |
| HILTON GARDEN INN | \$ 3,127.60 | PCARD |
| HSR ASSOCIATES INC | \$ 34,511.05 | E0004908 |
| IN *ALLIANCE FOR INNOVATION | \$ 3,000.00 | PCARD |
| IN *WSI MANUFACTURING, Inc | \$ 2,868.00 | PCARD |
| INFINIUM MEDICAL INC | \$ 18,993.50 | E0004909 |
| INGMAR MEDICAL LLC | \$ 41,697.88 | 5005558 |
| J & K of La Crosse, Inc | \$ 8,635.00 | E0004910 |
| Jeffrey Kiefer | \$ 3,072.00 | E0004894 |
| KIESLER POLICE SUPPLY | \$ 8,935.30 | 5005510 |
| KMS CLEANING FOR YOU LLC | \$ 4,572.50 | E0004865 |
| KONE INC | \$ 31,726.00 | E0004912 |
| Kreibich Landscaping | \$ 13,928.57 | E0004866 |
| KWIK TRIP | \$ 2,662.93 | 5005561 |
| LA CROSSE AREA FAMILY YMCA | \$ 2,542.00 | 5005511 |
| LA CROSSE GRAPHICS INC | \$ 28,962.65 | E0004913 |
| LA CROSSE MEDICAL HEALTH SCIENCE | \$ 5,747.00 | 5005598 |

| <u>Vendor</u> | <u>Amount</u> | <u>Check #</u> |
|------------------------------------|---------------|----------------|
| LAB MIDWEST LLC | \$ 203,961.00 | E0004914 |
| MADISON NATIONAL LIFE INSURANCE | \$ 5,233.43 | 5005566 |
| Market & Johnson, Inc. | \$ 5,759.74 | E0004965 |
| Medline Industries, LP | \$ 2,931.57 | 5005601 |
| Medline Industries, LP | \$ 6,608.73 | 5005518 |
| Minnesota Medical Specialists | \$ 2,926.25 | E0004911 |
| MULTISTACK LLC | \$ 77,699.00 | 5005569 |
| Neighborhood Family Clinics Inc | \$ 20,194.00 | E0004918 |
| Norris Restoration LLC | \$ 2,698.04 | E0004870 |
| NORTHEAST WISCONSIN TECHNICAL | \$ 4,314.00 | E0004968 |
| Northwood Technical College | \$ 5,727.90 | 5005603 |
| P & T Electric, Inc | \$ 20,000.00 | E0004920 |
| PATTERSON DENTAL SUPPLY INC | \$ 13,065.21 | 5005574 |
| PATTERSON DENTAL SUPPLY INC | \$ 40,711.43 | 5005522 |
| PAYPAL-OMBLIGO INC | \$ 6,930.00 | PCARD |
| PCNATION | \$ 5,155.70 | PCARD |
| PCNATION | \$ 5,155.70 | PCARD |
| Performance Food Group, Inc. | \$ 2,958.37 | 5005575 |
| Performance Food Group, Inc. | \$ 3,061.23 | 5005476 |
| Performance Food Group, Inc. | \$ 6,558.43 | 5005523 |
| Plunkett's Pest Control, Inc. | \$ 2,507.74 | E0004923 |
| PROFESSIONAL AUDIO DESIGNS INC | \$ 212,589.06 | 5005576 |
| Quorum Group LLC DBA Takeform | \$ 10,318.78 | E0004873 |
| SCHEELS | \$ 7,990.00 | 5005605 |
| Securian Financial Group, Inc. | \$ 19,802.06 | E0004868 |
| Sierra Printing Co. | \$ 5,151.00 | E0004809 |
| SIKICH LLP | \$ 536,768.80 | 9000852 |
| Snap-on Industrial | \$ 5,833.40 | 5005606 |
| Softdocs SC, LLC | \$ 289,332.82 | E0004926 |
| SPECTRUM | \$ 3,116.67 | PCARD |
| STRANG LAW LLC | \$ 19,009.00 | E0004834 |
| T2 SYSTEMS INC | \$ 9,946.00 | 5005608 |
| Tri State Business Machines | \$ 3,606.76 | E0004878 |
| U S BANK | \$ 2,950.00 | 5005527 |
| U S BANK | \$ 73,604.79 | 9000868 |
| US DEPARTMENT EDUCATION | \$ 23,596.50 | 9000853 |
| VENDI ADVERTISING LLC | \$ 43,475.45 | E0004930 |
| WAUKESHA COUNTY TECHNICAL COLLEGE | \$ 18,261.43 | E0004838 |
| WIESER BROTHERS GENERAL CONTRACTOR | \$ 773,100.22 | E0004933 |
| Williams Landscaping | \$ 3,362.50 | 5005583 |
| WIN, LLC | \$ 4,881.08 | E0004934 |
| WISCONSIN RETIREMENT SYSTEM | \$ 420,536.26 | 9000875 |
| Xcel Energy | \$ 8,880.62 | 5005473 |
| Xcel Energy | \$ 39,744.49 | 5005570 |
| YWCA La Crosse, Inc. | \$ 20,314.55 | E0004936 |

Western Technical College
Capital Projects Report-Current Projects

As of 05/31/2025

| Project Name | Debt Issue | Actual Amount Borrowed | Amount Transferred | Proposed Transfers | Donations / Other Revenue | Future Borrowings | Total Revenue | Actual Expenditures to Date | Total Estimated Future Costs | (Over) / Under |
|--|-------------------|------------------------|--------------------|--------------------|---------------------------|---------------------|----------------------|-----------------------------|------------------------------|-------------------|
| Land and New Construction | | | | | | | | | | |
| La Crosse Property Acquisitions/Footprint-FY24 | 2024A | 50,000.00 | 152,122.94 | - | - | - | 202,122.94 | 157,887.35 | 44,235.59 | - |
| Wanek Ctr of Innovation-Alt #2-Additions-South&North Towers | Donor Funded | - | - | - | 832,700.00 | - | 832,700.00 | 448,249.58 | 384,450.42 | - |
| Automotive Technology Center-Addition | 2025B | 1,250,000.00 | - | - | 125,000.00 | - | 1,375,000.00 | - | 1,375,000.00 | - |
| Mauston Property-Sale of Land | None | - | (25,000.00) | - | 25,000.00 | - | - | - | - | - |
| Total Land and New Construction | | 1,300,000.00 | 127,122.94 | - | 982,700.00 | - | 2,409,822.94 | 606,136.93 | 1,803,686.01 | - |
| Remodeling & Site Improvements | | | | | | | | | | |
| Sparta-Additional Parking (20 spaces) | 2024B-Reserve | - | 100,000.00 | - | - | - | 100,000.00 | 86,536.00 | 13,464.00 | - |
| Wanek Center of Innovation-Elevator-North End | 2024A&2025A | 220,000.00 | - | - | - | - | 220,000.00 | 92,649.70 | 127,350.30 | - |
| Wanek Center of Innovation-Alt #6-HVAC | 2024A/2025A&Donor | 665,000.00 | 128.00 | - | 77,372.00 | - | 742,500.00 | 425,993.62 | 316,506.38 | - |
| Wanek Center of Innovation-Restrooms | 2024A | 295,000.00 | (108,000.00) | - | - | - | 187,000.00 | 145,350.00 | 41,650.00 | - |
| Wanek Ctr of Innovation-Base Bid-Interior Renovations | Donor Funded | - | - | - | 2,534,442.91 | - | 2,534,442.91 | 1,606,484.78 | 927,958.13 | - |
| Wanek Ctr of Innovation-Alt #1-Exterior Upgrades | Donor Funded | - | - | - | 466,400.00 | - | 466,400.00 | 145,330.24 | 321,069.76 | - |
| Wanek Ctr of Innovation-Alt #3-Roofing (South&North Towers) | Donor Funded | - | - | - | 482,900.00 | - | 482,900.00 | 20,852.50 | 462,047.50 | - |
| Wanek Ctr of Innovation-Alt 7A-Exterior Bldg Signage & electrical. | Donor Funded | - | - | - | 158,400.00 | - | 158,400.00 | 50,681.55 | 107,718.45 | - |
| Business Educ Center-Alt 7B-Monument Sign (LaCrosse&8th St) | Donor Funded | - | - | - | 5,030.00 | - | 5,030.00 | - | 5,030.00 | - |
| Wanek Ctr of Innovation-Alt 7C-Monument Sign (Badger&8th St) | Donor Funded | - | - | - | 57,970.00 | - | 57,970.00 | 1,501.95 | 56,468.05 | - |
| Wanek Ctr of Innovation-Alt 7D-Interior Signage | Donor Funded | - | - | - | 126,500.00 | - | 126,500.00 | - | 126,500.00 | - |
| Wanek Ctr of Innovation-Alt B1-Addl Electrical Panel Replacement | 2025A | 75,000.00 | 900.00 | - | - | - | 75,900.00 | 34,615.39 | 41,284.61 | - |
| Wanek Ctr of Innovation-Alt-HVAC Controls (not part of bid-WHV) | 2025A | 85,000.00 | (1,400.00) | - | - | - | 83,600.00 | 22,947.00 | 60,653.00 | - |
| Wanek Ctr of Innovation-Alt #4-BIS Suite Renovations | 2025A | 60,000.00 | (1,040.00) | - | - | - | 58,960.00 | 39,622.02 | 33,536.01 | (14,198.03) |
| Wanek Ctr of Innovation-A&E Fees | Donor&2025A | 100,000.00 | 109,412.00 | - | 321,646.00 | - | 531,058.00 | 524,697.37 | 6,360.63 | - |
| Student Success Center-Remodel-Summer 2025 | 2025D | 1,500,000.00 | - | - | - | - | 1,500,000.00 | 107,138.40 | 1,392,861.60 | - |
| Student Success Center-Chiller-Summer 2025 | 2025F &Rsrv | - | 75,000.00 | - | - | 75,000.00 | 150,000.00 | - | 150,000.00 | - |
| Student Success Center-Graphics-Summer 2025 | 2025B | 15,000.00 | - | - | - | - | 15,000.00 | - | 15,000.00 | - |
| The Space-Pre-work (Summer 2025) | None-Trf | - | 50,000.00 | - | - | - | 50,000.00 | - | 50,000.00 | - |
| Automotive Technology Ctr-Remodel | 2025B&Rsrv&TBD | 1,400,000.00 | 225,000.00 | - | - | - | 1,625,000.00 | 64,495.17 | 1,560,504.83 | - |
| Automotive Technology Ctr-Exterior | 2025C | 1,500,000.00 | - | - | - | - | 1,500,000.00 | 93,739.00 | 1,423,290.00 | (17,029.00) |
| Automotive Technology Ctr-HVAC | 2025E&2025F&TBD | - | - | - | - | 1,300,000.00 | 1,300,000.00 | 45,187.00 | 1,260,555.00 | (5,742.00) |
| Automotive Technology Ctr-Roof | 2025E | - | 50,000.00 | - | - | 500,000.00 | 550,000.00 | 20,000.00 | 531,308.00 | (1,308.00) |
| Automotive Technology Ctr-Graphics | 2025F | - | - | - | - | 15,000.00 | 15,000.00 | - | 15,000.00 | - |
| Dental Simulation Lab | 2025A&Donation | 200,000.00 | (60,000.00) | - | 126,455.00 | - | 266,455.00 | 170,740.76 | 95,714.24 | - |
| Res Hall-Casework & Safety Shutoffs for Stoves | 2025F | - | - | - | - | 85,000.00 | 85,000.00 | 312.46 | 85,424.00 | (736.46) |
| Lunda Center-HVAC | 2025F | - | 60,000.00 | - | - | 800,000.00 | 860,000.00 | 118,936.93 | 741,063.07 | - |
| Lunda Center-Carpeting | 2025F | - | - | - | - | 70,000.00 | 70,000.00 | - | 70,000.00 | - |
| Lunda Center-Roofing | 2025F | - | (25,000.00) | - | - | 200,000.00 | 175,000.00 | - | 175,000.00 | - |
| La Crosse Medical Health Science Ctr-future projects | None-Trf | - | 47,011.53 | - | - | - | 47,011.53 | - | 47,011.53 | - |
| Donor/History Walls | None-Trf | - | 25,000.00 | - | - | - | 25,000.00 | 24,447.14 | 552.86 | - |
| Graphics-College Wide-FY25 | 2024A | 25,000.00 | - | - | - | - | 25,000.00 | - | 25,000.00 | - |
| Parking Lots-Auto/Diesel/Sparta/Viroqua | 2025F | - | - | - | - | 100,000.00 | 100,000.00 | - | 100,000.00 | - |
| ITC Chiller-Summer 2026 | borrow in 2026 | - | - | - | - | 100,000.00 | 100,000.00 | - | 100,000.00 | - |
| Sparta-HVAC/Humidity Project-Summer 2026 | borrow in 2026 | - | - | - | - | 100,000.00 | 100,000.00 | - | 100,000.00 | - |
| Minor Projects-FY25 | 2025A | 50,000.00 | 11,000.00 | - | - | - | 61,000.00 | 16,421.06 | 44,578.94 | - |
| Exterior Signage-FY25 | 2024A | 30,000.00 | - | - | - | - | 30,000.00 | - | 30,000.00 | - |
| Project Closing Account-Remodeling & Site Improvments | N/A | - | 226,060.33 | - | - | - | 226,060.33 | - | - | 226,060.33 |
| Total Remodeling & Site Improvements | | 6,220,000.00 | 784,071.86 | - | 4,357,115.91 | 3,345,000.00 | 14,706,187.77 | 3,858,680.04 | 10,660,460.89 | 187,046.84 |
| | | | | | | | FY24 Interest | | | |
| | | | | | | | \$165,000 | | | |
| | | | | | | | | | June 17, 2025 | |

Western Technical College
Capital Projects Report-Current Projects
As of 05/31/2025

| Project Name | Debt Issue | Actual Amount Borrowed | Amount Transferred | Proposed Transfers | Donations / Other Revenue | Future Borrowings | Total Revenue | Actual Expenditures to Date | Total Estimated Future Costs | (Over) / Under |
|--|---------------------|------------------------|--------------------|--------------------|---------------------------|-------------------|---------------------|-----------------------------|------------------------------|--------------------|
| Equipment Projects | | | | | | | | | | |
| Tomah Industrial Lab-Equipment | | | | | | | | | | |
| 5843-Furnishings | 2023C | - | 23,000.00 | - | - | - | 23,000.00 | - | 23,000.00 | - |
| 5845-Instructional Equipment | 2023C | 55,000.00 | 205,000.00 | - | - | - | 260,000.00 | 203,626.19 | 56,373.81 | - |
| 5844-Graphics | 2023C | - | 3,000.00 | - | - | - | 3,000.00 | - | 3,000.00 | - |
| Total Tomah Industrial Lab-Equipment | | 55,000.00 | 231,000.00 | - | - | - | 286,000.00 | 203,626.19 | 82,373.81 | - |
| Wanek Ctr of Innovation-IT Equip/Furnishings/Graphics | | | | | | | | | | |
| 5842-IT Equipment | 2024A | 388,000.00 | - | - | - | - | 388,000.00 | 394,700.92 | - | (6,700.92) |
| 5843-Furnishings | 2024A | 300,000.00 | - | - | - | - | 300,000.00 | 29,707.43 | 314,120.07 | (43,827.50) |
| 5844-Graphics | 2024A | 12,000.00 | - | - | - | - | 12,000.00 | 333.00 | 11,667.00 | - |
| Total Wanek Ctr of Innovation-IT Equip/Furnishings/Graphics | | 700,000.00 | - | - | - | - | 700,000.00 | 424,741.35 | 325,787.07 | (50,528.42) |
| Wanek Ctr of Innovation-Instructional Equipment | | | | | | | | | | |
| 5845-Instructional Equipment | 2024A& 2025A& Donor | 1,250,000.00 | - | - | 1,016,496.00 | - | 2,266,496.00 | 1,824,115.32 | 442,380.68 | - |
| Total Wanek Ctr of Innovation-Instructional Equipment | | 1,250,000.00 | - | - | 1,016,496.00 | - | 2,266,496.00 | 1,824,115.32 | 442,380.68 | - |
| Student Success Ctr-IT Equipment and Furnishings | | | | | | | | | | |
| 5842-IT Equipment | 2025B | 50,000.00 | - | - | - | - | 50,000.00 | - | 50,000.00 | - |
| 5843-Furnishings | 2025B & 2025C | 300,000.00 | 100,000.00 | - | - | - | 400,000.00 | - | 400,000.00 | - |
| Total Student Success Ctr-IT Equipment and Furnishings | | 350,000.00 | 100,000.00 | - | - | - | 450,000.00 | - | 450,000.00 | - |
| Automotive Tech Ctr-IT Equip/Furnishing/Instructional Equipment | | | | | | | | | | |
| 5842-IT Equipment | 2025B&2025C | 195,000.00 | - | - | - | - | 195,000.00 | 55,692.51 | 139,307.49 | - |
| 5843-Furnishings | 2025B | 50,000.00 | - | 15,000.00 | 30,000.00 | - | 95,000.00 | - | 95,000.00 | - |
| 5845-Instructional Equipment | 2025B&2025C&Resv | 200,000.00 | 100,000.00 | - | - | - | 300,000.00 | - | 300,000.00 | - |
| Automotive Tech Ctr-IT Equip/Furnishing/Instructional Equipment | | 445,000.00 | 100,000.00 | 15,000.00 | 30,000.00 | - | 590,000.00 | 55,692.51 | 534,307.49 | - |
| Residence Hall Ranges | | | | | | | | | | |
| 5844-Non-Instructional Equipment | 2025B | 50,000.00 | - | - | - | - | 50,000.00 | - | 50,000.00 | - |
| Total Residence Hall Ranges | | 50,000.00 | - | - | - | - | 50,000.00 | - | 50,000.00 | - |
| Lunda Center-IT Equipment Replacment | | | | | | | | | | |
| 5842-IT Equipment | 2025B&Trf | 300,000.00 | 110,000.00 | - | - | - | 410,000.00 | 212,589.06 | 197,410.94 | - |
| Total Lunda Center-IT Equipment Replacement | | 300,000.00 | 110,000.00 | - | - | - | 410,000.00 | 212,589.06 | 197,410.94 | - |

Western Technical College
Capital Projects Report-Current Projects

As of 05/31/2025

| Project Name | Debt Issue | Actual Amount Borrowed | Amount Transferred | Proposed Transfers | Donations / Other Revenue | Future Borrowings | Total Revenue | Actual Expenditures to Date | Total Estimated Future Costs | (Over) / Under |
|--|------------|------------------------|---------------------|--------------------|---------------------------|---------------------|----------------------|-----------------------------|------------------------------|-------------------|
| Minor Furnishings & Equipment-FY25 | | | | | | | | | | |
| 5842-IT Equipment | 2024A | 10,000.00 | - | - | - | - | 10,000.00 | - | 10,000.00 | - |
| 5843-Furnishings | 2024A | 40,000.00 | - | - | 10,000.00 | - | 50,000.00 | 15,386.28 | 34,613.72 | - |
| 5844-Non-Instructional Equipment | None-Trf | - | 7,000.00 | - | - | - | 7,000.00 | 6,913.00 | 87.00 | - |
| Total Minor Furnishings & Equipment-FY25 | | 50,000.00 | 7,000.00 | - | 10,000.00 | - | 67,000.00 | 22,299.28 | 44,700.72 | - |
| Security Equipment-FY25 | | | | | | | | | | |
| 5842-IT Equipment (Cameras) | 2024A | 20,000.00 | - | - | - | - | 20,000.00 | - | 20,000.00 | - |
| Total Security Equipment-FY25 | | 20,000.00 | - | - | - | - | 20,000.00 | - | 20,000.00 | - |
| Project Closing Account-Equipment | | | | | | | | | | |
| 5842/5843/5844-IT Equip,Furnishings,Graphics,Non-Instr Equip | N/A | | 248,922.64 | (65,000.00) | - | - | 183,922.64 | - | - | 183,922.64 |
| Total Project Closing Account-Equipment | | - | 248,922.64 | (65,000.00) | - | - | 183,922.64 | - | - | 183,922.64 |
| | | | | | | | FY24 Interest | | | |
| | | | | | | | \$50,000 | | | |
| Total Equipment Projects | | 3,220,000.00 | 796,922.64 | (50,000.00) | 1,056,496.00 | - | 5,023,418.64 | 2,743,063.71 | 2,146,960.71 | 133,394.22 |
| Total All Current Projects | | 10,740,000.00 | 1,708,117.44 | (50,000.00) | 6,396,311.91 | 3,345,000.00 | 22,139,429.35 | 7,207,880.68 | 14,611,107.61 | 320,441.06 |



Western Technical College
General Fund/Special Revenue Funds
For the Ten Months Ending April 30, 2025

| | Budget 2025 | Encumbrances 2025 | Current Month April | YTD 2025 | % of YTD to Budget |
|-----------------------------------|------------------------|------------------------------|--------------------------------|---------------------|-------------------------------|
| Revenue | | | | | |
| Local Taxes | 12,510,658 | | (146) | 12,387,967 | 99.02% |
| State Sources | 25,654,020 | | 83,421 | 23,845,498 | 92.95% |
| Program Fees | 11,392,800 | | (46,416) | 11,162,990 | 97.98% |
| Material Fees | 461,400 | | (1,506) | 434,647 | 94.20% |
| Other Student Fees | 984,220 | | 34,642 | 972,756 | 98.84% |
| Institutional Sources | 6,387,350 | | 454,407 | 5,155,835 | 80.72% |
| Federal Sources | 2,302,016 | | 188,129 | 1,673,248 | 72.69% |
| Total Revenues | 59,692,464 | | 712,531 | 55,632,941 | 93.20% |
| Expenditures | | | | | |
| Salaries | 37,030,507 | | 3,107,555 | 29,957,750 | 80.90% |
| Benefits | 12,136,755 | | 965,626 | 9,532,501 | 78.54% |
| Current Expenses | 13,458,616 | 509,416 | 1,105,965 | 10,717,088 | 79.63% |
| Total Expenditures | 62,625,878 | 509,416 | 5,179,146 | 50,207,339 | 80.17% |
| Net Revenue (Expenditures) | (2,933,414) | (509,416) | (4,466,615) | 5,425,602 | |



Western Technical College
General Fund/Special Revenue Funds
For the Eleven Months Ending May 31, 2025

| | Budget 2025 | Encumbrances 2025 | Current Month May | YTD 2025 | % of YTD to Budget |
|-----------------------------------|------------------------|------------------------------|------------------------------|---------------------|-------------------------------|
| Revenue | | | | | |
| Local Taxes | 12,510,658 | | 10,423 | 12,398,390 | 99.10% |
| State Sources | 25,654,020 | | 757,600 | 24,603,098 | 95.90% |
| Program Fees | 11,392,800 | | (31,754) | 11,131,236 | 97.70% |
| Material Fees | 461,400 | | (1,061) | 433,586 | 93.97% |
| Other Student Fees | 984,220 | | 32,360 | 1,005,116 | 102.12% |
| Institutional Sources | 6,387,350 | | 699,436 | 5,858,732 | 91.72% |
| Federal Sources | 2,302,016 | | 290,437 | 1,963,685 | 85.30% |
| Total Revenues | 59,692,464 | | 1,757,441 | 57,393,843 | 96.15% |
| Expenditures | | | | | |
| Salaries | 37,030,507 | | 3,120,145 | 33,077,894 | 89.33% |
| Benefits | 12,136,755 | | 974,325 | 10,506,826 | 86.57% |
| Current Expenses | 13,458,616 | 547,259 | 1,185,480 | 11,939,511 | 88.71% |
| Total Expenditures | 62,625,878 | 547,259 | 5,279,950 | 55,524,231 | 88.66% |
| Net Revenue (Expenditures) | (2,933,414) | (547,259) | (3,522,509) | 1,869,612 | |



Western Technical College
Department Summary Report
 For the Ten Months Ending April 30, 2025

| Department | Budget | Encumbrances | Actual | Balance | % Used |
|--|----------------------|-------------------|----------------------|---------------------|---------------|
| <u>District Board/President</u> | | | | | |
| 100 - District Board - Stanford, Roger | \$68,400.00 | | \$49,523.49 | \$18,876.51 | 72.40% |
| 150 - President - Stanford, Roger | 533,250.00 | | 448,564.66 | 84,685.34 | 84.12% |
| 170 - Foundation and Alumni - Schreiner, Jacquelyn | 542,836.00 | | 447,459.90 | 95,376.10 | 82.43% |
| 273 - Institutional Effectiveness - Dryden, Tracy | 700,927.00 | | 568,640.92 | 132,286.08 | 81.13% |
| 430 - Grants Administration - Wallace, Liz | 343,437.00 | | 267,988.74 | 75,448.26 | 78.03% |
| 530 - Human Resources - Heath, John | 1,064,072.00 | | 852,592.55 | 211,479.45 | 80.13% |
| 535 - Professional Development - Kettner-Sieber, Jackie | 276,361.00 | 1,768.88 | 186,551.14 | 88,040.98 | 68.14% |
| Total District Board/President | 3,529,283.00 | 1,768.88 | 2,821,321.40 | 706,192.72 | 79.99% |
| <u>Academic Affairs</u> | | | | | |
| 200 - Academics - Hopkins, Rebecca | 412,826.00 | | 301,727.79 | 111,098.21 | 73.09% |
| 210 - Business Division - Pearson, Zakee | 2,793,959.00 | 5,500.00 | 2,380,490.16 | 407,968.84 | 85.40% |
| 220 - Integrated Technologies Division - Poellinger, Mike | 5,914,310.00 | 5,869.50 | 4,725,630.82 | 1,182,809.68 | 80.00% |
| 228 - BIS Academics (Apprenticeship) - Martin, Angie | 516,448.00 | | 391,695.37 | 124,752.63 | 75.84% |
| 240 - Health and Public Safety Division - Dean, Kevin | 1,056,138.00 | | 760,444.89 | 295,693.11 | 72.00% |
| 241 - Nursing - Miller, Chaudette | 2,717,467.00 | | 2,202,605.68 | 514,861.32 | 81.05% |
| 242 - Allied Health - Jobe, Dean | 1,477,938.00 | 30.00 | 1,245,157.86 | 232,750.14 | 84.25% |
| 243 - Public Safety Services - Dean, Kevin | 1,943,033.00 | 11,144.10 | 1,508,493.01 | 423,395.89 | 78.21% |
| 244 - Health Education - Jimenez, Juan | 1,970,426.00 | 8,597.73 | 1,593,980.83 | 367,847.44 | 81.33% |
| 250 - General Studies - Nesius, Elizabeth | 3,371,352.00 | | 2,674,234.15 | 697,117.85 | 79.32% |
| 270 - Academic Excellence, Educ & Human Srv - Cooksey, Nicole | 1,563,724.00 | | 1,273,722.90 | 290,001.10 | 81.45% |
| Total Academic Affairs | 23,737,621.00 | 31,141.33 | 19,058,183.46 | 4,648,296.21 | 80.42% |
| <u>Student Services and Engagement</u> | | | | | |
| 279 - Regional Learning Centers-Operations - Hether, Deb | 756,975.00 | | 619,464.23 | 137,510.77 | 81.83% |
| 300 - Student Development and Success - Thornton, Amy | 256,440.00 | | 199,263.58 | 57,176.42 | 77.70% |
| 310 - Learner Support and Transition - Scheler, Drew | 3,899,487.00 | 6,194.79 | 3,222,981.05 | 670,311.16 | 82.81% |
| 314 - Enrollment Services - Hether, Deb | 353,560.00 | | 283,782.85 | 69,777.15 | 80.26% |
| 317 - College Connections - Kiel, Mac | 393,056.00 | 48.77 | 333,090.40 | 59,916.83 | 84.76% |
| 331 - Counseling and Disability Services - BrandauHynek, Ann | 562,121.00 | | 460,321.76 | 101,799.24 | 81.89% |
| 334 - College Advising - McCann, Micahmarie | 858,485.00 | | 709,861.24 | 148,623.76 | 82.69% |
| 335 - Career Services - Janssen, Grace | 312,797.00 | | 245,494.87 | 67,302.13 | 78.48% |
| 336 - Veteran Services - Helgeson, Jackie | 302,992.00 | | 258,749.93 | 44,242.07 | 85.40% |
| 341 - Campus Community Safety - Schuster, Chris | 530,174.00 | | 452,306.13 | 77,867.87 | 85.31% |
| 351 - K-12 Partnerships - Mezera, Isaac | 198,234.00 | | 160,207.94 | 38,026.06 | 80.82% |
| 352 - Financial Aid - Grandall, Jerolyn | 585,341.00 | | 488,065.74 | 97,275.26 | 83.38% |
| 355 - Registrar/SIS - Thomas, Lyndsey | 538,419.00 | | 446,438.46 | 91,980.54 | 82.92% |
| 410 - Marketing, Communications & Legislative Adv - Lemon, Julie | 1,602,242.00 | 194,308.81 | 1,101,760.76 | 306,172.43 | 80.89% |
| 440 - Outreach & Admissions - Locy, Caitlin | 862,868.00 | | 691,425.35 | 171,442.65 | 80.13% |
| 445 - Student Life, Equity and Engagement - Reyburn, Kari | 692,340.00 | | 531,005.03 | 161,334.97 | 76.70% |
| Total Student Services and Engagement | 12,705,531.00 | 200,552.37 | 10,204,219.32 | 2,300,759.31 | 81.89% |



Western Technical College
Department Summary Report
 For the Ten Months Ending April 30, 2025

| Department | Budget | Encumbrances | Actual | Balance | % Used |
|--|----------------------|-------------------|----------------------|----------------------|----------------|
| <u>Finance and Operations</u> | | | | | |
| 275 - Institutional Research - Shane, Brianne | 346,901.00 | | 286,291.82 | 60,609.18 | 82.53% |
| 280 - Business and Industry Services - Martin, Angie | 5,972,366.00 | | 4,685,181.86 | 1,287,184.14 | 78.45% |
| 500 - Finance and Operations Admin - Hackbarth, Wade | 485,249.00 | | 365,619.22 | 119,629.78 | 75.35% |
| 502 - Lunda Center - Murphy, Dan | 308,304.00 | | 254,544.19 | 53,759.81 | 82.56% |
| 504 - Sustainability-Development - Meehan, Casey | 151,766.00 | | 124,609.46 | 27,156.54 | 82.11% |
| 510 - Business Services - Spry, Mitch | 364,356.00 | | 309,551.75 | 54,804.25 | 84.96% |
| 515 - Cashier's Office - Ruud, Peter | 534,492.00 | | 449,789.13 | 84,702.87 | 84.15% |
| 520 - Information Services - Pierce, Joan | 2,663,646.00 | 7,283.00 | 2,185,561.47 | 470,801.53 | 82.32% |
| 536 - Wellness Program - Monroe, Ryan | 44,744.00 | | 35,172.82 | 9,571.18 | 78.61% |
| 540 - Physical Plant - McCurdy, Gene | 858,028.00 | 1,600.00 | 815,237.57 | 41,190.43 | 95.20% |
| 541 - Facilities Operations - Conway, Adam | 1,859,672.00 | 19,726.22 | 1,328,437.29 | 511,508.49 | 72.49% |
| 545 - Custodial Services - Dahl, Julie | 2,344,943.00 | 73,897.00 | 1,778,830.90 | 492,215.10 | 79.01% |
| 550 - Controller - Heit, Christina | 1,392,457.00 | | 1,121,904.07 | 270,552.93 | 80.57% |
| Total Finance and Operations | 17,326,924.00 | 102,506.22 | 13,740,731.55 | 3,483,686.23 | 79.89% |
| <u>Budget Freezes and Other Expenses</u> | | | | | |
| 551 - Budget Freezes - Heit, Christina | 418,933.00 | | | 418,933.00 | 0.00% |
| 552 - Reserve Fund Balance - Hackbarth, Wade | 839,510.00 | | 327,998.69 | 511,511.31 | 39.07% |
| Total Budget Freezes and Other Expenses | 1,258,443.00 | 0.00 | 327,998.69 | 930,444.31 | 26.06% |
| <u>Federal Grants</u> | | | | | |
| 700 - Federal Grants - Various | 3,007,683.00 | 98,413.64 | 2,474,204.70 | 435,064.66 | 85.53% |
| Total Federal Grants | 3,007,683.00 | 98,413.64 | 2,474,204.70 | 435,064.66 | 85.53% |
| <u>State and Private Grants</u> | | | | | |
| 800-999 - State and Private Grants - Various | 1,060,393.00 | 75,033.95 | 1,071,263.88 | (85,904.83) | 108.10% |
| Total State and Private Grants | 1,060,393.00 | 75,033.95 | 1,071,263.88 | (85,904.83) | 108.10% |
| Total | 62,625,878.00 | 509,416.39 | 49,697,923.00 | 12,418,538.61 | 80.17% |



Western Technical College
Department Summary Report
 For the Eleven Months Ending May 31, 2025

| Department | Budget | Encumbrances | Actual | Balance | % Used |
|--|----------------------|-------------------|----------------------|---------------------|---------------|
| <u>District Board/President</u> | | | | | |
| 100 - District Board - Stanford, Roger | \$68,400.00 | | \$50,170.03 | \$18,229.97 | 73.35% |
| 150 - President - Stanford, Roger | 533,250.00 | | 488,975.86 | 44,274.14 | 91.70% |
| 170 - Foundation and Alumni - Schreiner, Jacquelyn | 542,836.00 | | 487,659.14 | 55,176.86 | 89.84% |
| 273 - Institutional Effectiveness - Dryden, Tracy | 700,927.00 | | 628,312.74 | 72,614.26 | 89.64% |
| 430 - Grants Administration - Wallace, Liz | 343,437.00 | | 301,613.89 | 41,823.11 | 87.82% |
| 530 - Human Resources - Heath, John | 1,064,072.00 | | 948,955.02 | 115,116.98 | 89.18% |
| 535 - Professional Development - Kettner-Sieber, Jackie | 276,361.00 | 1,768.88 | 208,984.45 | 65,607.67 | 76.26% |
| Total District Board/President | 3,529,283.00 | 1,768.88 | 3,114,671.13 | 412,842.99 | 88.30% |
| <u>Academic Affairs</u> | | | | | |
| 200 - Academics - Hopkins, Rebecca | 412,826.00 | | 330,068.14 | 82,757.86 | 79.95% |
| 210 - Business Division - Pearson, Zakee | 2,793,959.00 | 40,139.80 | 2,630,135.79 | 123,683.41 | 95.57% |
| 220 - Integrated Technologies Division - Poellinger, Mike | 5,914,310.00 | 4,891.00 | 5,235,358.34 | 674,060.66 | 88.60% |
| 228 - BIS Academics (Apprenticeship) - Martin, Angie | 516,448.00 | | 436,641.11 | 79,806.89 | 84.55% |
| 240 - Health and Public Safety Division - Dean, Kevin | 1,056,138.00 | 3,715.71 | 848,594.31 | 203,827.98 | 80.70% |
| 241 - Nursing - Miller, Chaudette | 2,717,467.00 | | 2,435,175.39 | 282,291.61 | 89.61% |
| 242 - Allied Health - Jobe, Dean | 1,477,938.00 | 30.00 | 1,369,977.52 | 107,930.48 | 92.70% |
| 243 - Public Safety Services - Dean, Kevin | 1,943,033.00 | | 1,672,374.58 | 270,658.42 | 86.07% |
| 244 - Health Education - Jimenez, Juan | 1,970,426.00 | | 1,766,033.50 | 204,392.50 | 89.63% |
| 250 - General Studies - Nesius, Elizabeth | 3,371,352.00 | | 2,938,573.39 | 432,778.61 | 87.16% |
| 270 - Academic Excellence, Educ & Human Srv - Cooksey, Nicole | 1,563,724.00 | | 1,397,048.11 | 166,675.89 | 89.34% |
| Total Academic Affairs | 23,737,621.00 | 48,776.51 | 21,059,980.18 | 2,628,864.31 | 88.93% |
| <u>Student Services and Engagement</u> | | | | | |
| 279 - Regional Learning Centers-Operations - Hether, Deb | 756,975.00 | | 681,103.03 | 75,871.97 | 89.98% |
| 300 - Student Development and Success - Thornton, Amy | 256,440.00 | | 219,906.24 | 36,533.76 | 85.75% |
| 310 - Learner Support and Transition - Scheler, Drew | 3,899,487.00 | 6,194.79 | 3,562,622.78 | 330,669.43 | 91.52% |
| 314 - Enrollment Services - Hether, Deb | 353,560.00 | | 313,457.47 | 40,102.53 | 88.66% |
| 317 - College Connections - Kiel, Mac | 393,056.00 | 48.77 | 366,632.44 | 26,374.79 | 93.29% |
| 331 - Counseling and Disability Services - BrandauHynek, Ann | 562,121.00 | | 506,344.89 | 55,776.11 | 90.08% |
| 334 - College Advising - McCann, Micahmarie | 858,485.00 | | 780,030.14 | 78,454.86 | 90.86% |
| 335 - Career Services - Janssen, Grace | 312,797.00 | | 267,550.00 | 45,247.00 | 85.53% |
| 336 - Veteran Services - Helgeson, Jackie | 302,992.00 | | 284,976.71 | 18,015.29 | 94.05% |
| 341 - Campus Community Safety - Schuster, Chris | 530,174.00 | | 501,935.40 | 28,238.60 | 94.67% |
| 351 - K-12 Partnerships - Mezera, Isaac | 198,234.00 | | 177,614.04 | 20,619.96 | 89.60% |
| 352 - Financial Aid - Grandall, Jerolyn | 585,341.00 | | 542,332.84 | 43,008.16 | 92.65% |
| 355 - Registrar/SIS - Thomas, Lyndsey | 538,419.00 | | 490,037.38 | 48,381.62 | 91.01% |
| 410 - Marketing, Communications & Legislative Adv - Lemon, Julie | 1,602,242.00 | 121,870.71 | 1,263,577.45 | 216,793.84 | 86.47% |
| 440 - Outreach & Admissions - Locy, Caitlin | 862,868.00 | | 760,939.51 | 101,928.49 | 88.19% |
| 445 - Student Life, Equity and Engagement - Reyburn, Kari | 692,340.00 | | 601,394.28 | 90,945.72 | 86.86% |
| Total Student Services and Engagement | 12,705,531.00 | 128,114.27 | 11,320,454.60 | 1,256,962.13 | 90.11% |



Western Technical College
Department Summary Report
 For the Eleven Months Ending May 31, 2025

| Department | Budget | Encumbrances | Actual | Balance | % Used |
|--|----------------------|-------------------|----------------------|---------------------|----------------|
| <u>Finance and Operations</u> | | | | | |
| 275 - Institutional Research - Shane, Brianne | 346,901.00 | | 312,491.85 | 34,409.15 | 90.08% |
| 280 - Business and Industry Services - Martin, Angie | 5,972,366.00 | | 5,125,896.81 | 846,469.19 | 85.83% |
| 500 - Finance and Operations Admin - Hackbarth, Wade | 485,249.00 | | 430,842.32 | 54,406.68 | 88.79% |
| 502 - Lunda Center - Murphy, Dan | 308,304.00 | | 279,529.68 | 28,774.32 | 90.67% |
| 504 - Sustainability-Development - Meehan, Casey | 151,766.00 | | 136,641.02 | 15,124.98 | 90.03% |
| 510 - Business Services - Spry, Mitch | 364,356.00 | | 344,830.99 | 19,525.01 | 94.64% |
| 515 - Cashier's Office - Ruud, Peter | 534,492.00 | | 484,336.11 | 50,155.89 | 90.62% |
| 520 - Information Services - Pierce, Joan | 2,663,646.00 | 7,283.00 | 2,404,300.30 | 252,062.70 | 90.54% |
| 536 - Wellness Program - Monroe, Ryan | 44,744.00 | | 38,978.58 | 5,765.42 | 87.11% |
| 540 - Physical Plant - McCurdy, Gene | 858,028.00 | 1,600.00 | 866,782.93 | (10,354.93) | 101.21% |
| 541 - Facilities Operations - Conway, Adam | 1,859,672.00 | 25,806.22 | 1,444,608.95 | 389,256.83 | 79.07% |
| 545 - Custodial Services - Dahl, Julie | 2,344,943.00 | 139,873.43 | 1,959,765.70 | 245,303.87 | 89.54% |
| 550 - Controller - Heit, Christina | 1,392,457.00 | | 1,228,140.14 | 164,316.86 | 88.20% |
| Total Finance and Operations | 17,326,924.00 | 174,562.65 | 15,057,145.38 | 2,095,215.97 | 87.91% |
| <u>Budget Freezes and Other Expenses</u> | | | | | |
| 551 - Budget Freezes - Heit, Christina | 418,933.00 | | | 418,933.00 | 0.00% |
| 552 - Reserve Fund Balance - Hackbarth, Wade | 839,510.00 | | 384,454.75 | 455,055.25 | 45.80% |
| Total Budget Freezes and Other Expenses | 1,258,443.00 | 0.00 | 384,454.75 | 873,988.25 | 30.55% |
| <u>Federal Grants</u> | | | | | |
| 700 - Federal Grants - Various | 3,007,683.00 | 98,126.89 | 2,737,029.27 | 172,526.84 | 94.26% |
| Total Federal Grants | 3,007,683.00 | 98,126.89 | 2,737,029.27 | 172,526.84 | 94.26% |
| <u>State and Private Grants</u> | | | | | |
| 800-999 - State and Private Grants - Various | 1,060,393.00 | 95,909.92 | 1,303,236.62 | (338,753.54) | 131.95% |
| Total State and Private Grants | 1,060,393.00 | 95,909.92 | 1,303,236.62 | (338,753.54) | 131.95% |
| Total | 62,625,878.00 | 547,259.12 | 54,976,971.93 | 7,101,646.95 | 88.66% |



Western Technical College
Enterprise Fund Board Report
 For the Ten Months Ending April 30, 2025

| | Fiscal Year 2022 | Fiscal Year 2023 | Fiscal Year 2024 | YTD Prior Yr 2024 | Fiscal Yr-YTD 2025 | Budget 2025 |
|-----------------------------------|---------------------|---------------------|---------------------|----------------------|-----------------------|--------------------|
| ENTERPRISE TOTAL | | | | | | |
| Total Revenue | \$4,467,891 | \$3,893,838 | \$2,815,172 | \$2,456,110 | \$2,395,571 | \$2,605,460 |
| Expenses | | | | | | |
| Salaries | \$911,467 | \$1,002,612 | \$976,995 | \$855,767 | \$863,502 | \$983,784 |
| Fringe Benefits | \$310,324 | \$302,823 | \$284,154 | \$243,909 | \$236,715 | \$297,940 |
| Cost of Goods Sold | \$1,519,491 | \$1,659,516 | \$541,440 | \$486,611 | \$488,429 | \$541,000 |
| Depreciation and Interest Expense | \$970,850 | \$930,096 | \$897,479 | \$758,030 | \$742,331 | \$884,100 |
| All Other Expenses | \$351,664 | \$436,509 | \$386,422 | \$284,590 | \$248,230 | \$423,462 |
| Total Expenses | \$4,063,795 | \$4,331,556 | \$3,086,490 | \$2,628,907 | \$2,579,207 | \$3,130,286 |
| Enterprise Profit/(Loss) | \$404,097 | (\$437,718) | (\$271,318) | (\$172,797) | (\$183,636) | (\$524,826) |

CAMPUS SHOP

| | | | | | | |
|--------------------------------------|--------------------|--------------------|------------------|------------------|------------------|------------------|
| Revenue | | | | | | |
| Book Sales | \$1,081,518 | \$924,920 | \$0 | \$0 | \$0 | \$0 |
| Supply Sales | \$233,977 | \$206,559 | \$86,462 | \$82,609 | \$97,249 | \$100,000 |
| Commission Revenue | \$0 | \$2,000 | \$72,823 | \$69,257 | \$51,230 | \$75,000 |
| Other Revenue | \$3,177 | \$70,452 | \$155,927 | \$127,321 | \$97,195 | \$60,000 |
| Emergency Relief Funds-Institutional | \$654,242 | \$126,521 | \$0 | \$0 | \$0 | \$0 |
| Total Revenue | \$1,972,914 | \$1,330,452 | \$315,212 | \$279,187 | \$245,674 | \$235,000 |
| Expenses | | | | | | |
| Salaries | \$200,398 | \$181,354 | \$114,062 | \$93,489 | \$105,846 | \$111,188 |
| Fringe Benefits | \$64,970 | \$54,968 | \$34,105 | \$28,319 | \$32,045 | \$34,900 |
| Cost of Goods Sold | \$1,133,019 | \$1,184,308 | \$59,333 | \$50,595 | \$68,678 | \$65,000 |
| Depreciation Expense | \$10,031 | \$5,015 | \$0 | \$0 | \$0 | \$0 |
| Other Expenses | \$54,333 | \$66,560 | \$8,944 | \$7,381 | \$8,891 | \$23,912 |
| Total Expenses | \$1,462,751 | \$1,492,205 | \$216,444 | \$179,784 | \$215,460 | \$235,000 |
| Profit/(Loss) | \$510,163 | (\$161,753) | \$98,768 | \$99,403 | \$30,214 | \$0 |

Western Technical College
Enterprise Fund Board Report
For the Ten Months Ending April 30, 2025

| | Fiscal Year 2022 | Fiscal Year 2023 | Fiscal Year 2024 | YTD Prior Yr 2024 | Fiscal Yr-YTD 2025 | Budget 2025 |
|--------------------------------------|---------------------|---------------------|---------------------|----------------------|-----------------------|--------------------|
| UNION MARKET | | | | | | |
| Revenue | | | | | | |
| Union Market Sales | \$286,185 | \$371,576 | \$420,711 | \$387,162 | \$388,713 | \$376,000 |
| Meal Plan-Residence Hall Sales | \$181,451 | \$226,764 | \$216,688 | \$216,688 | \$224,698 | \$200,000 |
| Catering Revenue | \$124,631 | \$222,434 | \$219,772 | \$190,351 | \$216,977 | \$200,000 |
| Other Revenue | \$2,315 | \$1,419 | \$0 | \$0 | \$187 | \$2,000 |
| Emergency Relief Funds-Institutional | \$349,715 | \$57,266 | \$0 | \$0 | \$0 | \$0 |
| Total Revenue | \$944,297 | \$879,459 | \$857,171 | \$794,201 | \$830,575 | \$778,000 |
| Expenses | | | | | | |
| Salaries | \$515,374 | \$606,844 | \$627,827 | \$564,744 | \$593,635 | \$632,644 |
| Fringe Benefits | \$166,200 | \$177,261 | \$178,163 | \$155,364 | \$149,953 | \$186,947 |
| Cost of Goods Sold | \$339,096 | \$416,668 | \$444,152 | \$402,014 | \$401,346 | \$435,000 |
| Depreciation Expense | \$2,759 | \$2,759 | \$2,759 | \$2,330 | \$2,000 | \$2,400 |
| Other Expenses | \$64,116 | \$85,185 | \$90,228 | \$74,876 | \$59,540 | \$84,000 |
| Total Expenses | \$1,087,545 | \$1,288,717 | \$1,343,129 | \$1,199,328 | \$1,206,474 | \$1,340,991 |
| Profit/(Loss) | (\$143,248) | (\$409,258) | (\$485,958) | (\$405,127) | (\$375,899) | (\$562,991) |

DAY CARE CENTER

Revenue

| | | | | | | |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Facilities Rental Income | \$47,807 | \$47,807 | \$47,807 | \$39,839 | \$39,839 | \$50,200 |
| Other Revenue | \$474 | \$7,640 | \$14,333 | \$11,588 | \$12,643 | \$5,000 |
| Total Revenue | \$48,281 | \$55,447 | \$62,140 | \$51,427 | \$52,482 | \$55,200 |

Expenses

| | | | | | | |
|-----------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Other Expenses | \$30,865 | \$17,391 | \$18,620 | \$14,568 | \$11,106 | \$30,200 |
| Total Expenses | \$30,865 | \$17,391 | \$18,620 | \$14,568 | \$11,106 | \$30,200 |
| Profit/(Loss) | \$17,416 | \$38,056 | \$43,520 | \$36,859 | \$41,376 | \$25,000 |

Western Technical College
Enterprise Fund Board Report
For the Ten Months Ending April 30, 2025

| | Fiscal Year 2022 | Fiscal Year 2023 | Fiscal Year 2024 | YTD Prior Yr 2024 | Fiscal Yr-YTD 2025 | Budget 2025 |
|--------------------------------------|---------------------|---------------------|---------------------|----------------------|-----------------------|------------------|
| WELLNESS CENTER | | | | | | |
| Revenue | | | | | | |
| Memberships Fees | \$12,902 | \$11,869 | \$11,205 | \$10,387 | \$3,395 | \$6,000 |
| Student Govt Support | \$158,700 | \$163,641 | \$165,364 | \$137,800 | \$146,570 | \$175,885 |
| Other Revenue | \$12,877 | \$9,156 | \$14,936 | \$12,746 | \$7,840 | \$8,500 |
| Emergency Relief Funds-Institutional | \$12,653 | \$1,967 | \$0 | \$0 | \$0 | \$0 |
| Total Revenue | \$197,132 | \$186,633 | \$191,505 | \$160,933 | \$157,805 | \$190,385 |
| Expenses | | | | | | |
| Salaries | \$106,099 | \$98,471 | \$106,542 | \$90,254 | \$83,608 | \$100,938 |
| Fringe Benefits | \$45,064 | \$36,407 | \$33,147 | \$28,054 | \$27,778 | \$33,347 |
| Depreciation Expense | \$3,975 | \$4,378 | \$4,351 | \$2,250 | \$3,420 | \$4,100 |
| Other Expenses | \$22,182 | \$25,059 | \$46,431 | \$14,963 | \$21,253 | \$23,700 |
| Total Expenses | \$177,319 | \$164,315 | \$190,471 | \$135,521 | \$136,059 | \$162,085 |
| Profit/(Loss) | \$19,812 | \$22,318 | \$1,034 | \$25,412 | \$21,746 | \$28,300 |

PC RESALE

Revenue

| | | | | | | |
|--------------------------------------|------------------|------------------|------------------|------------------|-----------------|------------------|
| Resale Receipts | \$152,459 | \$174,145 | \$115,873 | \$106,421 | \$53,235 | \$125,000 |
| Emergency Relief Funds-Institutional | \$526 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Revenue | \$152,985 | \$174,145 | \$115,873 | \$106,421 | \$53,235 | \$125,000 |

Expenses

| | | | | | | |
|-----------------------|------------------|------------------|------------------|-----------------|-----------------|------------------|
| Salaries | \$37,286 | \$36,424 | \$38,355 | \$31,962 | \$29,532 | \$39,257 |
| Fringe Benefits | \$17,971 | \$11,828 | \$12,313 | \$10,282 | \$10,394 | \$13,026 |
| Cost of Goods Sold | \$47,376 | \$58,540 | \$37,955 | \$34,002 | \$18,405 | \$41,000 |
| Other Expenses | \$7,673 | \$29,583 | \$20,671 | \$19,614 | \$8,271 | \$24,050 |
| Total Expenses | \$110,307 | \$136,375 | \$109,294 | \$95,860 | \$66,602 | \$117,333 |

Profit/(Loss)

| | | | | | |
|-----------------|-----------------|----------------|-----------------|-------------------|----------------|
| \$42,679 | \$37,770 | \$6,579 | \$10,561 | (\$13,367) | \$7,667 |
|-----------------|-----------------|----------------|-----------------|-------------------|----------------|

VENDING

Revenue

| | | | | | | |
|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Commissions | \$10,604 | \$18,735 | \$16,416 | \$13,793 | \$17,037 | \$15,000 |
| Other Revenue | \$351 | \$4,921 | \$7,446 | \$6,108 | \$5,439 | \$2,000 |
| Emergency Relief Funds-Institutional | \$14,174 | \$2,633 | \$0 | \$0 | \$0 | \$0 |
| Total Revenue | \$25,129 | \$26,289 | \$23,862 | \$19,901 | \$22,476 | \$17,000 |

Expenses

| | | | | | | |
|------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Vending Expenses | \$26,465 | \$45,529 | \$28,824 | \$24,125 | \$22,965 | \$40,000 |
| Vending Expenses-Student Use | \$0 | \$50 | \$3,833 | \$3,000 | \$5,258 | \$10,000 |
| Total Expenses | \$26,465 | \$45,579 | \$32,657 | \$27,125 | \$28,223 | \$50,000 |

Profit/(Loss)

| | | | | | |
|------------------|-------------------|------------------|------------------|------------------|-------------------|
| (\$1,336) | (\$19,290) | (\$8,795) | (\$7,224) | (\$5,747) | (\$33,000) |
|------------------|-------------------|------------------|------------------|------------------|-------------------|

Western Technical College
Enterprise Fund Board Report
For the Ten Months Ending April 30, 2025

| | Fiscal Year 2022 | Fiscal Year 2023 | Fiscal Year 2024 | YTD Prior Yr 2024 | Fiscal Yr-YTD 2025 | Budget 2025 |
|--------------------------------------|---------------------|---------------------|---------------------|----------------------|-----------------------|--------------------|
| RESIDENCE HALL | | | | | | |
| Revenue | | | | | | |
| Dorm Rent | \$963,416 | \$1,122,794 | \$1,110,398 | \$926,971 | \$922,290 | \$1,100,125 |
| App Fees & Deposit Forfeitures | \$18,090 | \$21,529 | \$13,563 | \$10,100 | \$11,850 | \$20,000 |
| Cost Reimbursements-Parking | \$24,551 | \$28,589 | \$26,897 | \$26,897 | \$27,645 | \$28,000 |
| Emergency Relief Funds-Institutional | \$114,960 | \$9,719 | \$0 | \$0 | \$0 | \$0 |
| Other Revenue | \$1,748 | \$54,261 | \$93,996 | \$76,304 | \$68,948 | \$52,000 |
| Total Revenue | \$1,122,765 | \$1,236,892 | \$1,244,854 | \$1,040,272 | \$1,030,733 | \$1,200,125 |
| Expenses | | | | | | |
| Salaries | \$52,310 | \$79,519 | \$90,209 | \$75,318 | \$50,881 | \$99,757 |
| Fringe Benefits | \$16,119 | \$22,359 | \$26,426 | \$21,890 | \$16,545 | \$29,720 |
| Interest Expense | \$549,144 | \$539,666 | \$534,998 | \$454,030 | \$437,241 | \$518,000 |
| Utilities | \$92,229 | \$92,583 | \$80,331 | \$64,914 | \$68,264 | \$103,000 |
| Depreciation Expense | \$393,370 | \$366,707 | \$343,800 | \$289,750 | \$290,000 | \$348,000 |
| Other Expenses | \$53,801 | \$74,569 | \$88,540 | \$61,149 | \$42,682 | \$84,600 |
| Total Expenses | \$1,156,973 | \$1,175,403 | \$1,164,304 | \$967,051 | \$905,613 | \$1,183,077 |
| Profit/(Loss) | (\$34,208) | \$61,489 | \$80,550 | \$73,221 | \$125,120 | \$17,048 |

TOMAH JOB CENTER

Revenue

| | | | | | | |
|--------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Facilities Rental Income | \$4,389 | \$4,521 | \$4,555 | \$3,768 | \$2,591 | \$4,750 |
| Total Revenue | \$4,389 | \$4,521 | \$4,555 | \$3,768 | \$2,591 | \$4,750 |

Expenses

| | | | | | | |
|-----------------------|-----------------|-----------------|-----------------|----------------|----------------|-----------------|
| Depreciation Expense | \$11,571 | \$11,571 | \$11,571 | \$9,670 | \$9,670 | \$11,600 |
| Total Expenses | \$11,571 | \$11,571 | \$11,571 | \$9,670 | \$9,670 | \$11,600 |

| | | | | | | |
|----------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Profit/(Loss) | (\$7,182) | (\$7,050) | (\$7,016) | (\$5,902) | (\$7,079) | (\$6,850) |
|----------------------|------------------|------------------|------------------|------------------|------------------|------------------|



Western Technical College
Enterprise Fund Board Report
 For the Eleven Months Ending May 31, 2025

| | Fiscal Year 2022 | Fiscal Year 2023 | Fiscal Year 2024 | YTD Prior Yr 2024 | Fiscal Yr-YTD 2025 | Budget 2025 |
|-----------------------------------|---------------------|---------------------|---------------------|----------------------|-----------------------|--------------------|
| Total Revenue | \$4,467,891 | \$3,893,838 | \$2,815,172 | \$2,632,243 | \$2,579,510 | \$2,605,460 |
| Expenses | | | | | | |
| Salaries | \$911,467 | \$1,002,612 | \$976,995 | \$929,584 | \$934,683 | \$983,784 |
| Fringe Benefits | \$310,324 | \$302,823 | \$284,154 | \$265,104 | \$256,290 | \$297,940 |
| Cost of Goods Sold | \$1,519,491 | \$1,659,516 | \$541,440 | \$513,080 | \$522,896 | \$541,000 |
| Depreciation and Interest Expense | \$970,850 | \$930,096 | \$897,479 | \$831,094 | \$813,953 | \$884,100 |
| All Other Expenses | \$351,664 | \$436,509 | \$386,422 | \$315,448 | \$269,562 | \$423,462 |
| Total Expenses | \$4,063,795 | \$4,331,556 | \$3,086,490 | \$2,854,310 | \$2,797,384 | \$3,130,286 |
| Enterprise Profit/(Loss) | \$404,097 | (\$437,718) | (\$271,318) | (\$222,067) | (\$217,874) | (\$524,826) |

CAMPUS SHOP

| | | | | | | |
|--------------------------------------|--------------------|--------------------|------------------|------------------|------------------|------------------|
| Revenue | | | | | | |
| Book Sales | \$1,081,518 | \$924,920 | \$0 | \$0 | \$0 | \$0 |
| Supply Sales | \$233,977 | \$206,559 | \$86,462 | \$80,586 | \$109,454 | \$100,000 |
| Commission Revenue | \$0 | \$2,000 | \$72,823 | \$72,401 | \$53,613 | \$75,000 |
| Other Revenue | \$3,177 | \$70,452 | \$155,927 | \$138,538 | \$105,781 | \$60,000 |
| Emergency Relief Funds-Institutional | \$654,242 | \$126,521 | \$0 | \$0 | \$0 | \$0 |
| Total Revenue | \$1,972,914 | \$1,330,452 | \$315,212 | \$291,525 | \$268,848 | \$235,000 |
| Expenses | | | | | | |
| Salaries | \$200,398 | \$181,354 | \$114,062 | \$103,711 | \$116,025 | \$111,188 |
| Fringe Benefits | \$64,970 | \$54,968 | \$34,105 | \$31,193 | \$35,311 | \$34,900 |
| Cost of Goods Sold | \$1,133,019 | \$1,184,308 | \$59,333 | \$54,244 | \$77,848 | \$65,000 |
| Depreciation Expense | \$10,031 | \$5,015 | \$0 | \$0 | \$0 | \$0 |
| Other Expenses | \$54,333 | \$66,560 | \$8,944 | \$7,755 | \$9,272 | \$23,912 |
| Total Expenses | \$1,462,751 | \$1,492,205 | \$216,444 | \$196,903 | \$238,456 | \$235,000 |
| Profit/(Loss) | \$510,163 | (\$161,753) | \$98,768 | \$94,622 | \$30,392 | \$0 |



Western Technical College
Enterprise Fund Board Report
 For the Eleven Months Ending May 31, 2025

| | Fiscal Year 2022 | Fiscal Year 2023 | Fiscal Year 2024 | YTD Prior Yr 2024 | Fiscal Yr-YTD 2025 | Budget 2025 |
|--------------------------------------|---------------------|---------------------|---------------------|----------------------|-----------------------|--------------------|
| UNION MARKET | | | | | | |
| Revenue | | | | | | |
| Union Market Sales | \$286,185 | \$371,576 | \$420,711 | \$406,600 | \$410,822 | \$376,000 |
| Meal Plan-Residence Hall Sales | \$181,451 | \$226,764 | \$216,688 | \$216,688 | \$224,698 | \$200,000 |
| Catering Revenue | \$124,631 | \$222,434 | \$219,772 | \$205,444 | \$228,735 | \$200,000 |
| Other Revenue | \$2,315 | \$1,419 | \$0 | \$0 | \$187 | \$2,000 |
| Emergency Relief Funds-Institutional | \$349,715 | \$57,266 | \$0 | \$0 | \$0 | \$0 |
| Total Revenue | \$944,297 | \$879,459 | \$857,171 | \$828,732 | \$864,442 | \$778,000 |
| Expenses | | | | | | |
| Salaries | \$515,374 | \$606,844 | \$627,827 | \$609,415 | \$639,690 | \$632,644 |
| Fringe Benefits | \$166,200 | \$177,261 | \$178,163 | \$167,849 | \$161,584 | \$186,947 |
| Cost of Goods Sold | \$339,096 | \$416,668 | \$444,152 | \$424,384 | \$425,186 | \$435,000 |
| Depreciation Expense | \$2,759 | \$2,759 | \$2,759 | \$2,563 | \$2,200 | \$2,400 |
| Other Expenses | \$64,116 | \$85,185 | \$90,228 | \$83,554 | \$66,192 | \$84,000 |
| Total Expenses | \$1,087,545 | \$1,288,717 | \$1,343,129 | \$1,287,765 | \$1,294,852 | \$1,340,991 |
| Profit/(Loss) | (\$143,248) | (\$409,258) | (\$485,958) | (\$459,033) | (\$430,410) | (\$562,991) |

DAY CARE CENTER

Revenue

| | | | | | | |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Facilities Rental Income | \$47,807 | \$47,807 | \$47,807 | \$43,823 | \$43,823 | \$50,200 |
| Other Revenue | \$474 | \$7,640 | \$14,333 | \$12,954 | \$13,844 | \$5,000 |
| Total Revenue | \$48,281 | \$55,447 | \$62,140 | \$56,777 | \$57,667 | \$55,200 |

Expenses

| | | | | | | |
|-----------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Other Expenses | \$30,865 | \$17,391 | \$18,620 | \$15,518 | \$12,952 | \$30,200 |
| Total Expenses | \$30,865 | \$17,391 | \$18,620 | \$15,518 | \$12,952 | \$30,200 |
| Profit/(Loss) | \$17,416 | \$38,056 | \$43,520 | \$41,259 | \$44,715 | \$25,000 |

Western Technical College
Enterprise Fund Board Report
For the Eleven Months Ending May 31, 2025

| | Fiscal Year 2022 | Fiscal Year 2023 | Fiscal Year 2024 | YTD Prior Yr 2024 | Fiscal Yr-YTD 2025 | Budget 2025 |
|--------------------------------------|---------------------|---------------------|---------------------|----------------------|-----------------------|------------------|
| WELLNESS CENTER | | | | | | |
| Revenue | | | | | | |
| Memberships Fees | \$12,902 | \$11,869 | \$11,205 | \$10,897 | \$4,661 | \$6,000 |
| Student Govt Support | \$158,700 | \$163,641 | \$165,364 | \$151,580 | \$161,227 | \$175,885 |
| Other Revenue | \$12,877 | \$9,156 | \$14,936 | \$13,890 | \$8,502 | \$8,500 |
| Emergency Relief Funds-Institutional | \$12,653 | \$1,967 | \$0 | \$0 | \$0 | \$0 |
| Total Revenue | \$197,132 | \$186,633 | \$191,505 | \$176,367 | \$174,390 | \$190,385 |
| Expenses | | | | | | |
| Salaries | \$106,099 | \$98,471 | \$106,542 | \$98,481 | \$93,083 | \$100,938 |
| Fringe Benefits | \$45,064 | \$36,407 | \$33,147 | \$30,607 | \$30,624 | \$33,347 |
| Depreciation Expense | \$3,975 | \$4,378 | \$4,351 | \$2,475 | \$3,762 | \$4,100 |
| Other Expenses | \$22,182 | \$25,059 | \$46,431 | \$20,921 | \$21,395 | \$23,700 |
| Total Expenses | \$177,319 | \$164,315 | \$190,471 | \$152,484 | \$148,864 | \$162,085 |
| Profit/(Loss) | \$19,812 | \$22,318 | \$1,034 | \$23,883 | \$25,526 | \$28,300 |

PC RESALE

Revenue

| | | | | | | |
|--------------------------------------|------------------|------------------|------------------|------------------|-----------------|------------------|
| Resale Receipts | \$152,459 | \$174,145 | \$115,873 | \$107,921 | \$58,093 | \$125,000 |
| Emergency Relief Funds-Institutional | \$526 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Revenue | \$152,985 | \$174,145 | \$115,873 | \$107,921 | \$58,093 | \$125,000 |

Expenses

| | | | | | | |
|-----------------------|------------------|------------------|------------------|------------------|-----------------|------------------|
| Salaries | \$37,286 | \$36,424 | \$38,355 | \$35,158 | \$31,262 | \$39,257 |
| Fringe Benefits | \$17,971 | \$11,828 | \$12,313 | \$11,297 | \$11,240 | \$13,026 |
| Cost of Goods Sold | \$47,376 | \$58,540 | \$37,955 | \$34,452 | \$19,862 | \$41,000 |
| Other Expenses | \$7,673 | \$29,583 | \$20,671 | \$19,668 | \$8,955 | \$24,050 |
| Total Expenses | \$110,307 | \$136,375 | \$109,294 | \$100,575 | \$71,319 | \$117,333 |

Profit/(Loss)

| | | | | | |
|-----------------|-----------------|----------------|----------------|-------------------|----------------|
| \$42,679 | \$37,770 | \$6,579 | \$7,346 | (\$13,226) | \$7,667 |
|-----------------|-----------------|----------------|----------------|-------------------|----------------|

VENDING

Revenue

| | | | | | | |
|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Commissions | \$10,604 | \$18,735 | \$16,416 | \$14,570 | \$17,473 | \$15,000 |
| Other Revenue | \$351 | \$4,921 | \$7,446 | \$6,777 | \$5,935 | \$2,000 |
| Emergency Relief Funds-Institutional | \$14,174 | \$2,633 | \$0 | \$0 | \$0 | \$0 |
| Total Revenue | \$25,129 | \$26,289 | \$23,862 | \$21,347 | \$23,408 | \$17,000 |

Expenses

| | | | | | | |
|------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Vending Expenses | \$26,465 | \$45,529 | \$28,824 | \$25,376 | \$23,563 | \$40,000 |
| Vending Expenses-Student Use | \$0 | \$50 | \$3,833 | \$3,000 | \$5,866 | \$10,000 |
| Total Expenses | \$26,465 | \$45,579 | \$32,657 | \$28,376 | \$29,429 | \$50,000 |

Profit/(Loss)

| | | | | | |
|------------------|-------------------|------------------|------------------|------------------|-------------------|
| (\$1,336) | (\$19,290) | (\$8,795) | (\$7,029) | (\$6,021) | (\$33,000) |
|------------------|-------------------|------------------|------------------|------------------|-------------------|



Western Technical College
Enterprise Fund Board Report
 For the Eleven Months Ending May 31, 2025

| | Fiscal Year 2022 | Fiscal Year 2023 | Fiscal Year 2024 | YTD Prior Yr 2024 | Fiscal Yr-YTD 2025 | Budget 2025 |
|--------------------------------------|---------------------|---------------------|---------------------|----------------------|-----------------------|--------------------|
| RESIDENCE HALL | | | | | | |
| Revenue | | | | | | |
| Dorm Rent | \$963,416 | \$1,122,794 | \$1,110,398 | \$1,018,909 | \$1,013,540 | \$1,100,125 |
| App Fees & Deposit Forfeitures | \$18,090 | \$21,529 | \$13,563 | \$12,150 | \$13,775 | \$20,000 |
| Cost Reimbursements-Parking | \$24,551 | \$28,589 | \$26,897 | \$26,897 | \$27,646 | \$28,000 |
| Emergency Relief Funds-Institutional | \$114,960 | \$9,719 | \$0 | \$0 | \$0 | \$0 |
| Other Revenue | \$1,748 | \$54,261 | \$93,996 | \$87,473 | \$74,805 | \$52,000 |
| Total Revenue | \$1,122,765 | \$1,236,892 | \$1,244,854 | \$1,145,429 | \$1,129,766 | \$1,200,125 |
| Expenses | | | | | | |
| Salaries | \$52,310 | \$79,519 | \$90,209 | \$82,819 | \$54,623 | \$99,757 |
| Fringe Benefits | \$16,119 | \$22,359 | \$26,426 | \$24,158 | \$17,531 | \$29,720 |
| Interest Expense | \$549,144 | \$539,666 | \$534,998 | \$496,694 | \$478,354 | \$518,000 |
| Utilities | \$92,229 | \$92,583 | \$80,331 | \$73,525 | \$76,171 | \$103,000 |
| Depreciation Expense | \$393,370 | \$366,707 | \$343,800 | \$318,725 | \$319,000 | \$348,000 |
| Other Expenses | \$53,801 | \$74,569 | \$88,540 | \$66,131 | \$45,196 | \$84,600 |
| Total Expenses | \$1,156,973 | \$1,175,403 | \$1,164,304 | \$1,062,052 | \$990,875 | \$1,183,077 |
| Profit/(Loss) | (\$34,208) | \$61,489 | \$80,550 | \$83,377 | \$138,891 | \$17,048 |

TOMAH JOB CENTER

Revenue

| | | | | | | |
|--------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Facilities Rental Income | \$4,389 | \$4,521 | \$4,555 | \$4,145 | \$2,896 | \$4,750 |
| Total Revenue | \$4,389 | \$4,521 | \$4,555 | \$4,145 | \$2,896 | \$4,750 |

Expenses

| | | | | | | |
|-----------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Depreciation Expense | \$11,571 | \$11,571 | \$11,571 | \$10,637 | \$10,637 | \$11,600 |
| Total Expenses | \$11,571 | \$11,571 | \$11,571 | \$10,637 | \$10,637 | \$11,600 |

| | | | | | | |
|----------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Profit/(Loss) | (\$7,182) | (\$7,050) | (\$7,016) | (\$6,492) | (\$7,741) | (\$6,850) |
|----------------------|------------------|------------------|------------------|------------------|------------------|------------------|

E0204 Waiting List Policy

Western Technical College is committed to ensuring transparent, consistent, and fair access to [Wisconsin Technical College System \(WTCS\)-approved programs](#) with limited capacity. The College will establish a program waiting list when there are capacity limitations and/or the program has established admissions requirements.

Program requirements will be determined based on state licensure, accreditation requirements, and data supporting student success. Program waiting lists will be managed by Enrollment Services and will follow [Wisconsin TCS 10.07](#). Enrollment Services and academic divisions will work together on waitlist decisions.

Adopted XXXX XX, 2025

References: [Wisconsin TCS 10.07](#), E0204p Waiting List Procedure [Link to be added]

E0204p Waiting List Procedure

To ensure the best learning experience for students, many Western programs have capacity limitations. A program waiting list will be created when capacity has been met with students who have a core-active status and/or who meet the program admissions requirements.

Once capacity has been met, students not admitted to the program who complete both the College and program admissions requirements will be given a decision status of core-ready and placed on the waiting list. Students who have not completed all program admissions requirements will be placed on a program waiting list and given a pre-core status. They can work on fulfilling these requirements while on the waiting lists. Once they complete the program admissions requirements, their status will be updated to core-ready.

Students will be placed on the waiting list based on completing the College admissions requirements listed in the [Admissions Policy \(E0200\)](#). This will be considered their waiting list date. Core-ready students have priority in subsequent terms based on waiting list date and residency status ([B0200 Resident Status](#)). As spots become available, the next core-ready student on the waiting list will have their status changed to core-active and will be notified that they are eligible to enroll in core program courses. In addition to the waiting list date, the [TCS 10.07 residency priority admissions](#) will be followed. [In-district](#) applicants who apply on or before the following dates have waiting list priority.

Fall term: the preceding January 1

Spring term: the preceding May 1

Summer term: the preceding October 1

After these dates, out-of-district applicants have equal waiting list priority. They will maintain their waiting list status for subsequent terms. Out-of-state applicants will be offered the remaining spots.

Once each term starts, pre-core and core-ready students remaining on waiting lists will receive communication via their Western student email asking if they would like to maintain their spot on the waiting list for a subsequent term. If the student does not respond by the required date in the email, their application will be withdrawn and the program deactivated. If a core-ready student defers for any reason, they will maintain their spot on the waiting list for subsequent terms until they reach core-active status or fail to

respond to our request for confirmation of continued interest. Core-ready students on high-demand/low-capacity waiting lists and active-duty veterans are exempt from confirming their continued interest.

Student Status Terms

Following [WTCS guidance on TCS 10.07](#), students will be admitted to the program with one of these student statuses:

- Pre-Core: The student is admitted to the program and on the waiting list until an available spot in core courses becomes available. They have met all College admissions requirements but have not met all program admissions requirements.
- Core-Ready: The student is admitted to the program and placed on the waiting list until an available spot in core courses becomes available. They have met all College and program admissions requirements.
- Core-Active: The student is admitted to the program and is eligible to enroll in core courses.

Residency Statuses

- In-district: Applicants who live within [Western's district](#) have priority admissions over all other applicants before the priority admissions date. In-district students maintain their spot on the waiting list for subsequent terms.
- Out-of-district: Applicants who live in Wisconsin or Minnesota but outside Western's district have priority acceptance over out-of-state applicants based on the priority admissions dates. Out-of-district students retain their spot on the waiting list for subsequent terms.
- Out-of-state: Applicants who live in a state other than Wisconsin or Minnesota do not receive priority admissions and can only be admitted to core-active if there are open seats.

Adopted XXXX XX, 2025

References: [Wisconsin TCS 10.07](#), [B0200 Resident Status](#), [E0200 Admissions Policy](#), [E0204 Waiting List Policy](#) [Link to be added]

E0716 Hazing Prevention and Response Policy

Policy Statement

Western Technical College is committed to fostering a safe, inclusive, and respectful campus environment. Hazing in any form is strictly prohibited and is inconsistent with our culture, which empowers students to achieve their educational goals in a supportive and ethical community. This policy aligns with the Stop Campus Hazing Act and ensures compliance with its provisions to enhance transparency, accountability, and prevention.

Scope

This policy applies to all Western students, student organizations, clubs, teams, and employees, as well as any associated off-campus activities.

Definition of Hazing

Hazing is any intentional, knowing, or reckless act, occurring on or off campus, by one or more individuals, that endangers a person's physical health, mental health, safety, or dignity as a condition of initiation, membership, or continued involvement in a student organization or group. This includes, but is not limited to:

- Physical abuse (e.g., paddling, forced physical exertion).
- Psychological harm (e.g., intimidation, humiliation).
- Forced consumption of substances (e.g., alcohol, drugs).
- Sleep deprivation or isolation.

Prohibited Conduct

1. Participation in, encouragement of, or failure to intervene in hazing activities.
2. Retaliation against individuals reporting or cooperating in the investigation of hazing incidents.

Reporting Hazing

Reports of hazing can be made to Western staff through the following channels:

- **Campus Community Safety Office:** (608) 785-9191 for phone or safety@westerntc.edu for email
- **Student Life Office:** (608) 785-9445 for phone or slife@westerntc.edu for email
- **Online Reporting Form:** [Campus Community Safety Report Form](#)

Incidents of hazing can also be reported to local law enforcement entities. Below are local entities with jurisdictions that connect to Western's campuses and learning centers.

- **Black River Falls Police:** (715) 284-9155
- **City of La Crosse Police:** (608) 785-5962
- **Independence Police:** (715) 985-3055
- **Juneau County Sheriff:** (608) 847-5649
- **La Crosse County Sheriff:** (608) 785-9629
- **Mauston Police:** (608) 847-6363
- **Monroe County Sheriff:** (608) 269-3122
- **Sparta Police:** (608) 269-3122
- **Tomah Police:** (608) 374-7400
- **Trempealeau County Sheriff:** (715) 538-2311
- **University of Wisconsin-La Crosse Police:** (608) 789-9000
- **Vernon County Sheriff:** (608) 637-2123
- **Viroqua Police:** (608) 637-2121

Regardless of who receives the report, it should include as much detail as possible, including names of individuals and organizations involved, dates, locations, and descriptions of the incident.

If you are a victim of a crime and do not want to pursue action within the Western conduct system or local judicial system, you may still consider making a private report to the Student Life Office, Kumm Center, Room 100, La Crosse Campus, or (608) 785-9444. The purpose of a private report is to comply with your wish to keep the matter private, while taking steps to ensure the future safety of yourself and others, and for statistical inclusion in the annual security report. Reports can be made through private reporting in person and/or the online [Campus Community Safety Report Form](#).

Adopted [XXX XX, 2025]

Reference: E0716p Hazing Prevention and Response Procedure [Link to be added], [Jeanne Clery Campus Safety Act](#), [Stop Campus Hazing Act](#)

E0716p Hazing Prevention and Response Procedure

Western is committed to taking a proactive approach to hazing prevention, ensuring a safe and supportive environment for all students.

Investigation Process

Upon receiving a report of hazing, Western will:

1. Initiate a prompt and thorough investigation led by Campus Community Safety and/or the Student Life Office.
2. Notify the alleged student organization and the involved parties of the investigation.
3. Follow due process to determine responsibility while ensuring privacy and confidentiality in accordance with applicable laws.
4. Impose appropriate sanctions, which may include suspension or expulsion of individuals or revocation of the organization's charter.

Hazing Prevention and Awareness Programs

Western is committed to primary prevention and raising awareness through:

- **Annual Training:** All incoming students, organization leaders, and employees will participate in research-informed hazing prevention workshops.
- **Awareness Campaigns:** Campus-wide initiatives to educate the community about the dangers of hazing and promote a culture of respect and accountability.
- **Support Resources:** Counseling services and other resources will be available for victims and those affected by hazing.

Campus Hazing Transparency Report

In compliance with the Stop Campus Hazing Act and the Jeanne Clery Campus Safety Act, Western will maintain and publish an annual Campus Hazing Transparency Report on our website. This report will include:

1. **Name of the Organization:** Identifying any group found responsible for hazing.
2. **Description of the Violation:** A general summary of the incident.
3. **Timeline:** The dates of the alleged incident, the initiation of the investigation, the conclusion of the investigation, and the notification of the finding.

The report will be updated biannually to ensure accuracy and accessibility.

Inclusion in Annual Security Report

Hazing statistics and related information will be incorporated into Western's Annual Security Report, which is published in compliance with the Jeanne Clery Campus Safety Act.

Contact Information

For questions or further information regarding this policy, please contact:

- **Campus Community Safety Office:** (608) 785-9191 for phone or safety@westerntc.edu for email
- **Student Life Office:** (608) 785-9445 for phone or slife@westerntc.edu for email

Adopted [XXX XX, 2025]

Reference: E0716 Hazing Prevention and Response Policy [Link to be added], [Jeanne Clery Campus Safety Act](#), [Stop Campus Hazing Act](#)

A0119p Policy Development, Review, Revision, Suspension, and Termination

Proposals for new policies or revisions to existing policies may be initiated in writing by **B**board members, ~~D~~district residents ~~of the District~~, or any College employee ~~of the College~~. Existing policies may be brought for review~~,~~ revision~~, or~~ termination by the **P**resident or designee.

1. Policies are presented to the Senior Leadership Team (SLT) for review and preliminary approval by the **P**resident's designee. ~~Author~~The author(s) of the policy may be asked to present ~~the policy~~it to SLT.
 - a. If preliminary approval is given by the SLT, the policy will be taken to the District Board Policy Committee by the **P**resident's designee for review and approval.
 - b. If preliminary approval is denied by the SLT, the policy will be returned to the author with an explanation of the decision and request for additional information.
2. When policy approval is granted by the District Board Policy Committee, the **P**resident's designee will send the policy to the executive assistant to the president who will prepare it for inclusion in the **B**board packet.
3. New policies, revisions, reviews, and terminations shall not be adopted until approved at two **B**board meetings.
 - a. Policy~~A policy~~ may be approved with one reading when adoptions and/adoption or revisions are/revision is mandated at the state or federal level.
 - b. ~~The district board permits the president or designee to temporarily adopt or revise policy before formal board action can occur when changes are in response to external compliance deadlines (e.g., accreditor, state, or federal mandates).~~
 - ~~b.c.~~ The ~~D~~district **B**board allows the president or designee the ability to temporarily suspend policy to meet emergency conditions or special events which will take place before formal **B**board action can occur.
 - d. ~~The district Bboard authorizes the president or designee to approve non-substantive changes to existing policies that correct minor technical, stylistic, and conforming changes (e.g., typographical and grammatical errors, updates to contact information, employee titles, reference information, etc.).~~
4. Some procedures are attached to College policy and also require revision/review termination.
 - a. Procedures in category "A" require **B**board approval.
 - b. Procedures in categories "B-G" require only SLT approval
 - c. Procedures may be attached to **B**board policies to provide context to the policy submitted to the ~~D~~district **B**board for approval
5. The **B**board shall periodically review policies. The **P**resident or designee is responsible for bringing policies to the District Board Policy Committee that are in need of review.
6. Communication of new, revised, suspended or discontinued policy will be made through one or more college~~College~~-wide communication tools.
7. All policies will be maintained on the College's public website.

Revised [Month Day, 2025]

Revised March 19, 2019
Revised November 17, 2015
Revised September 15, 2015

Reference: [A0119 Policy Development, Revision, and Termination](#)

**New Hires, Appointments
June 2025**

New Hires:

| Position filled | Division | FT/PT | Effective Date | Employee | Apps Received/ Interviewed |
|-----------------------------|------------------------------|-------|----------------|------------------------|----------------------------|
| Associate Dean - ITD | Academic Affairs | FT | 7/1/25 | Dana Nybo | 28/7 |
| College Advisor | Student Service & Engagement | FT | 8/1/25 | Kaylyn Connolly | 59/5 |

Promotions & Appointments:

| Position filled | Division | FT/PT | Effective Date | Employee | Apps Received/ Interviewed |
|---|------------------------------|----------|----------------|-----------------------|----------------------------|
| Instructor – Comm Skills <i>Previously K12 Partnerships Manager</i> | Academic Affairs | FT | 8/18/25 | Isaac Mezera | 52/4 |
| Campus Safety Officer <i>Previously part-time Safety Officer</i> | Student Service & Engagement | FT | 5/16/25 | Kyle Farley | appointment |
| Baker <i>Previously part-time Baker</i> | Finance, Operations & WD | FT – 75% | 7/1/25 | Laura Anderson | appointment |
| Union Market Lead <i>Previously part-time Union Market</i> | Finance, Operations & WD | FT – 75% | 7/1/25 | Sandy Schulz | appointment |
| Campus Shop & eCampus Assistant <i>Previously part-time Bookstore Assistant</i> | Finance, Operations & WD | FT – 75% | 7/1/25 | Mariah Remen | appointment |

**Retirements, Resignations, and Terminations
 June 2025**

Retirements

| Position | Division | Effective Date | Employee |
|-------------------------|------------------|----------------|------------------|
| Instructor - Accounting | Academic Affairs | 8/18/2025 | Paul Mack |

Resignations

| Position | Division | Effective Date | Employee |
|---------------------------------|------------------------------|----------------|---------------------|
| Campus Community Safety Officer | Student Service & Engagement | 5/19/2025 | Jack Murphy |
| Instructor - IOT | Academic Affairs | 6/30/2025 | Joseph Servi |
| Talent Manager | Executive Offices | 8/1/2025 | Sara Peters |

LTE

| Position | Division | Effective Date | Employee |
|-------------------------------------|-------------------------------------|----------------|----------------------|
| Business Services Coordinator - WBD | Finance Ops & Workforce Development | 6/30/2025 | Kevin Ruetten |

TO: Ms. Michelle Rudman
Administrative Services Coordinator
Wisconsin Technical College System
PO Box 7874
Madison, WI 53707-7874

FROM: Lyndsey Thomas

DATE: May 2, 2025

RE: Report of Out-of-State Tuition Remission 2024-25

The Western Technical College District reports the following Out-of-State Tuition remission for **2024-25**:

| | |
|----------------------------------|---------|
| Number of Students | 4 |
| Number of Credits Remitted | 84 |
| Total College Credits | 82,202 |
| Percent of Credits Remitted..... | 0.10% |
| Financial Impact | \$6,279 |
| 84 credits @ \$74.75 | |

The 2025-26 Request for Remission of Out-of-State Tuition and the 2024-25 Summary of approved Remissions of Out-of-State Tuition will be shared with the Western Technical College District Board on June 17, 2025.

OUT OF STATE TUITION WAIVERS

| 2024-2025 SCHOOL YEAR | | | SUMMER CREDIT | FALL CREDIT | SPRING CREDIT | | SUMMER NONCR | FALL NONCR | SPRING NONCR | TOTAL |
|----------------------------|----------|----------|---------------|-------------|---------------|--|--------------|------------|--------------|-------|
| Last | First | Country | 2024 | 2024 | 2025 | | 2024 | 2024 | 2025 | |
| TOTAL INTERNATIONAL | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| DOMESTIC | | | | | | | | | | |
| Bergan | Landen | Iowa | 0.00 | 14.00 | 15.00 | | 0.00 | 0.00 | 0.00 | 29.00 |
| Siegwarth | Marcus | Iowa | 8.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 8.00 |
| St. Mary | Austin | Iowa | 0.00 | 14.00 | 12.00 | | 0.00 | 0.00 | 0.00 | 26.00 |
| Gonzalez | Milagros | Illinois | 3.00 | 9.00 | 9.00 | | 0.00 | 0.00 | 0.00 | 21.00 |
| TOTAL DOMESTIC | | | 11.00 | 37.00 | 36.00 | | 0.00 | 0.00 | 0.00 | 84.00 |
| | | | | | | | | | | 0.00 |
| TOTAL ALL | | | 11.00 | 37.00 | 36.00 | | 0.00 | 0.00 | 0.00 | 84.00 |

TO: Ms. Michelle Rudman
Administrative Services Coordinator
Wisconsin Technical College System
PO Box 7874
Madison, WI 53707-7874

FROM: Lyndsey Thomas, Registrar

DATE: May 2, 2025

RE: Request for 2025-26 Remission of Out-of-State Tuition

The Western Technical College District requests authority from the WTCS President to remit out-of-state tuition for 200 credits for 15 needy and worthy students during the 2025-26 academic year. The projected financials equate to:

$$200 \text{ credits @ } \$76.43 = \$15,286$$

The District projects 2,740 FTE's (net of Community Services) for the year.

This request will be submitted to Western's District Board at the June 17, 2025 meeting.

Thank you.

**WESTERN TECHNICAL COLLEGE DISTRICT
ISSUE PAPER**

Topic: Three-Year Facilities Plan 2025-2028

Issue: Annually, each Wisconsin Technical College District is required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System Board (WTCSB). The plan must be approved by the District Board and submitted no later than July 1st of each year. The reporting shall be on a fiscal year basis and include information for the current and next two fiscal years. The plan will be accepted and reviewed by the WTCSB, but no action will be taken, as each project continues to be subject to review and approval on an individual basis pursuant to s.38.04(10), Stats.

Recommendation: Adopt the Three-Year Facilities Plan 2025-2028 as presented and submit the same to the Wisconsin Technical College System Office for record.

WESTERN TECHNICAL COLLEGE DISTRICT**I S S U E P A P E R**

- Topic:** Approval and Adoption of the Total Salary and Range Adjustments FY 2025-26 for all Eligible Employees of Western Technical College
- Issue:** The budget for fiscal year 2025-26 supports a 3% salary adjustment, in line with the college's financial ability and its total compensation goals. The compensation system supports adjusting the maximum of the salary ranges by 3%. The range adjustment applies only to the range itself, not to individuals within it.
- Recommendation:** Approve and adopt the total salary increase (3%) and the maximum of the salary ranges adjustment (3%) for FY 2025-26.

WESTERN TECHNICAL COLLEGE DISTRICT

I S S U E P A P E R

Topic: Adoption of the 2025-2026 Budget

Issue: A Public Hearing on the proposed 2025-2026 budget was held at 2:00 pm on June 17, 2025 in accordance with Wisconsin Statutes, Chapter 65.90, s38.12(5m), which states that the District Board shall submit an approved copy of its budget to the State Board by July 1 of each year. The property tax levy for 2025-2026 will be set in October 2025 after receipt of the equalized valuation from the Department of Revenue.

Recommendation: Adopt the 2025-2026 District Budget as presented.

Note: Should public input dictate, a special Board meeting will be scheduled to take action to approve the budget.

2022-23 WIG: Attract and Retain Students and Co-Workers



Western Technical College
District Board Goal

Incorporate Experience 2025 and related student success and employee engagement priorities into all board meetings:

- a) Strategies include:
 - i. Adapt District Board agendas to incorporate benchmarks, progress, and completion data related to Experience 2025 and the seven strategic goals
 - ii. Consider the four Strategic Directions in all decision-making
 - iii. Communicate college events and level of priority to District Board members
 - iv. Foster greater levels of employee engagement and recognition through resolutions of commendation, targeted visits, and visual management tours
 - v. Check, adjust, and revise the District Board monthly calendar to allow for agility
 - vi. Adjust monthly agenda to allow for adequate time to fully cover agenda items
- b) Lead measures include:
 - i. President's goals are achieved in the timeframe set forth in the strategic plan
 - ii. Each District Board meeting highlights the Strategic Directions for Experience 2025 and student success
 - iii. 25% of District Board meetings and advances are held in places that allow for engagement with Western employees and student learning spaces
 - iv. Approval of annual calendar
 - v. District Board members express satisfaction with time allotted for agenda items through a Plus/Delta document each month

Approved October 16, 2018

District Board Commitments

1. We will follow the communication flow for board-president-staff interactions set forth by the president.
2. We will embrace the college mission, vision, values, practices, and culture fully as the board's own.
3. We will work with the president and leadership team to assess and shape college goals, results and measures. This will be led by the president and leadership team with board support, partnership and endorsement
4. We will review all policies that are older than 2015.
5. We will commit to the tenets of the college's culture of accountability.
6. We will express opinions at the table with respect and clarity to everyone present at the table and all parties speaking. In the end we stand with one unified voice.
7. We will lead by focusing on the present and future in order to achieve student, college, and community success.
8. We will work with the president to define the data necessary to make informed and educated decisions
9. We commit to a college-wide view at all times as we serve the entire regions

District Board Equity Commitment

Events around our nation remind us yet again of the work that remains to create a more just and equitable society. As a Board, we acknowledge the hurt, frustration, and anger felt by countless Americans, especially Americans of color. We hurt with those who are hurting, and we stand, in particular, with black members of our communities during this difficult time. At Western Technical College, we pledge to lean into our College values of diversity, integrity, teamwork, and respect. As a Board, we are committed to our advocacy for and support of Western's strategic goals to increase the enrollment of students of color and to eliminate achievement gaps among black, Hispanic, and indigenous students. We acknowledge structural racism and systemic poverty contribute to these gaps, and we pledge to continue to support programs and policies that ensure access to higher education for all students. We embrace the imperative to learn from experiences, history, cultures, values, beliefs, and views different from our own and to lead with empathy and compassion. Change starts with each of us, and we pledge to hold ourselves and each other accountable in this critically important work.

Updated: 08.03.20

DISTRICT BOARD MONTHLY PLANNING CALENDAR – Meetings Begin at 2 pm

| January | February | March (BRF) |
|---|---|--|
| <ul style="list-style-type: none"> Annual Strategic Enrollment Management Update Sustainability Update <i>(1-page report)</i> <p>Issue Papers:</p> <ul style="list-style-type: none"> <i>New Program Approval</i> | <ul style="list-style-type: none"> Enrollment Update Non-Renewals Proposal <i>(closed-as-needed)</i> Annual Planning Cycle Review <i>(biennial, even years)</i> Roger hosts dinner - District Board and Senior Leadership Team <i>(2025 no dinner)</i> <p>Board Advance</p> | <ul style="list-style-type: none"> Strategic Focus Area - DEI ATD Update Annual District Board Appointment Student Government Update Closed Session President Presents on Evaluation 2025 Community Luncheon @ RLC 2025 Board Dinner <p>Issue Papers:</p> <ul style="list-style-type: none"> <i>Private Sector Review</i> |
| April (Viroqua) | May (2 nd Tuesday) | June |
| <ul style="list-style-type: none"> Full Budget Review <i>(no separate meeting) – Kicks Off Meeting</i> Foundation Update Non-renewals <i>(closed-as-needed)</i> President's Evaluation <i>(closed)</i> | <ul style="list-style-type: none"> Student Ambassador Update Higher Ed Landscape & Labor Market Update Annual Grant Update Annual K-12 Update District Boards Association Visit Update <i>(May or June)</i> <p>Issue Papers:</p> <ul style="list-style-type: none"> <i>Non-renewals (as needed)</i> <i>Fees & Rates</i> <i>District Boards Association Annual Fees (May or June)</i> | <ul style="list-style-type: none"> Public Hearing – Budget Enrollment Update RLC Update <i>(biennial -done in 2022)</i> Exp 2025 Closeout instead of HLC Update <i>(F2F years 3, 8, 9 and 10 (2024) 1-page report other years)</i> District Board Dinner <p>Issue Papers:</p> <ul style="list-style-type: none"> <i>Board Approval of Budget</i> <i>3-year Facility Plan</i> <i>Out of State Tuition Remission/Waivers</i> <i>Presidents Contract Amendment</i> <i>Salary Adjustments</i> |
| July 2 nd Monday | August | September |
| <ul style="list-style-type: none"> Program & Service Highlights <i>(optional)</i> Recognize WLDI Grads Annual Organizational Meeting Actions President Shares Identifies College Goals <p>Issue Papers:</p> <ul style="list-style-type: none"> <i>District's Attorneys</i> <i>District's Public Finance Advisor</i> <i>District's Official Newspaper</i> <i>District's Public Depositories</i> <i>Annual Calendar</i> <i>Designation of Date/Time/Location of District Board meetings</i> | <p>Annual Infrastructure Meeting No Topics SLT Excused</p> <p>Board Advance - Annual Boardmanship</p> <ul style="list-style-type: none"> Annual Attorney & Legal Update Validate Board Evaluation Validate Board Goals Validate Board Commitments "A" Level Policy Discussion <p>Introduce New Strategic Plan</p> <p>Issue Papers:</p> <ul style="list-style-type: none"> <i>Western and DBA Committee Appointments</i> | <ul style="list-style-type: none"> Strategic Focus Area – 7-Weeks Enrollment Update Tax Levy Discussion College Day Update <i>(1-page report)</i> Legislative Update <i>(1-page report)</i> District Board Dinner |
| <p>Note: We will implement more discussions on budget and finance 2024 through 2026, to deepen our understanding of the fiscal climate. These discussions will sometimes take the place of traditional agenda items.</p> | | |

Western Technical College

DISTRICT BOARD MONTHLY PLANNING CALENDAR – Meetings Begin at 2 pm

| October (Remote Location) | November | December |
|---|--|--|
| <ul style="list-style-type: none"> • Key Results Update (<i>Student Success Metrics and Strategic Goals including Equity Scorecard</i>) (2025) • Review Previous Fiscal Year’s Operating Financial Results • Annual Marketing Update (<i>1-page report</i>) • Work Based-Learning (WBL) and Community-Based Learning (CBL) (<i>1-page report (2024)/short presentation 2025</i>) • 2025 HLC Visit Report Out (<i>Oct or Nov</i>) • Annual Manufacturers Luncheon (sometimes on the same day) <p>Issue Papers:</p> <ul style="list-style-type: none"> • <i>Annual Review of Procurements Report</i> • <i>Tax Levy</i> • <i>Resolution Designating Positions as Assistant, Associate, or Deputy District Director for Wisconsin’s Code of Ethics for Public Officials and Employees</i> • <i>Annual Budget Modifications</i> <p>NOTE: Luncheons held at regional campuses (<i>2024, moved to 03/2025</i>)</p> | <ul style="list-style-type: none"> • Program & Service Highlights (<i>Learner Support & Transition 2022, EMS, HPS 2023, Apprenticeship 2024</i>) • Strategic Focus Area – Co-worker Wellbeing • Q12 Employee Engagement Results • College Audit (Nov or Dec) • Enterprise Update (<i>biennial odd years– 1-page report</i>) • Annual BIS Update (<i>1-page report 2024</i>) • <i>Boards Annual Evaluation (HR & Chair)</i> <p>Board Advance <i>no advance in 2024</i></p> <p>Issue Papers:</p> <ul style="list-style-type: none"> • <i>Annual BIS Contract Training</i> • <i>College Audit (Nov or Dec)</i> | <ul style="list-style-type: none"> • Annual Strategic Plan Review – (<i>WIGS, Data, Adjustments, Progress, and Priorities</i>) • Borrowing Plan Discussion • College Audit (Nov or Dec) • RLC Community Panel Update (<i>1-page report, 2025 will move to May or June</i>) • Boards Annual Evaluation <p>Issue Papers:</p> <ul style="list-style-type: none"> • <i>Capital Borrowing</i> • <i>College Audit (Nov or Dec)</i> <p><i>DBA Board Member of the Year Nominations</i></p> |

- ***Senior Leadership Team annual goal - 25% of District Board meetings or Advance sessions will be held at different locations.**
- ***Program Highlights / Students:** This will be an attempt to have 2-3 programs per year share program highlights with the board. This will intentionally move across sectors over time. Students will present with the faculty.
- ***One-page reports submitted in lieu of presentation to the District Board.**

| Process Timeline for President Evaluation | Timeline | Responsible |
|---|--------------------------------------|------------------------------|
| The President presents goals and updates. | March Board Meeting (closed session) | President |
| Distribute the President evaluation tool to the Board for their completion and the President for his/her self-assessment. | March Board Meeting | Human Resources |
| Compile results and summary document(s) to share with the Board and President. | March 31 | Human Resources |
| Review and discussion of results | April Board Meeting (closed session) | Board, Human Resources |
| Meeting with President | Follows April Meeting | Board Chair, President |
| Review/Update Evaluation Criteria | May | Human Resources, Board Chair |
| Summary Materials to be filed in HR | June | Human Resources |
| Develop individual goals to be included in the next review period | June | President, Board Chair |
| Provide Final Evaluation tool to the Board and President | July 1 | Human Resources |

Public Notice (see calendar below)

District Board (DB) members may attend the following meetings/events:

- District Boards Associations (DBA)
- WTCS State Board Meetings
- Community Luncheons
- Socials
- Other Western College-related events (Foundation, Student Government, All-College, etc.)

No Western Technical College business will be conducted at the above meetings.

Future Dates

2024-2025

| Date | Event | Location |
|-----------------|--|-----------------------------------|
| • 06/17/2025 | Public Budget & Regular Meeting | Western, La Crosse, WI |
| • 07/08/2025 | WTCS State Board Meeting | Nicolet Area Technical College |
| • 07/14/2025 | Organizational Meeting | Western, La Crosse, WI |
| • 09/09-10/2025 | WTCS State Board Meeting | Chippewa Valley Technical College |
| • 10/25/2025 | WCTC Legal Issues Seminar & DBA Meeting | Waukesha Co Technical College |
| • 11/04-05/2025 | WTCS State Board Meeting | Southwest Technical College |