

**District Board
Regular Meeting
Tuesday, April 15, 2025**

WESTERN'S VIROQUA REGIONAL LEARNING CENTER
220 S. MAIN STREET
VIROQUA, WI 54665

District Board Members:

Ryan Alderson Lance Bagstad Chet Doering Michelle Greendeer-Rave
Kevin Hennessey Angie Lawrence Ken Peterson Megan Skarlupka MaryKay Wolf

Community Luncheon

11:30 a.m. - 1:15 p.m.

At Western Viroqua Regional Learning Center

Board Advance

1:30 p.m.

Tour | Viroqua High School CTE Center *(no college business)*

District Board Regular Meeting | Open Session

2:15 p.m.

District Board Regular Meeting | Closed Session *(Immediately following Open Session)*

The Board will convene into a closed session, pursuant to Wis. Statutes 19.85 (1)(f) for the purpose of considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons, except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigation. No action



Scan here to access current and past agendas as well as approved minutes. They can also be found at:
<https://www.westerntc.edu/board-minutes-and-agendas>

Any questions about the meeting should be directed to Jessica Pintz pintzj@westerntc.edu.

Western Technical College District Board Meeting Agenda Tuesday, April 15, 2025

Call to Order

April 15, 2025, meeting of the Western Technical College District Board and all other meetings of this Board are open to the public and in compliance with the state statutes. Notice of the meeting has been sent to the press to make the general public of Wisconsin aware of the meeting's time, place, and agenda. *The door is open for any member of the public to attend at the start of every meeting (for transparency).*

Mission: Western Technical College provides relevant, high-quality education in a collaborative and sustainable environment that changes the lives of students and grows our communities.

Resolution of Commendation

- 1) Scott Erdman, Instructor, Building Const. & Cabinet Making, Academic Affairs Page 4
- 2) Lilly Kosir, Instructor, Bio-Medical Electronics, Academic Affairs Page 5
- 3) Lori Kramer, Instructor, Occupational Therapy, Academic Affairs Page 6
- 4) Cindy Prindle, Instructor, IT Computer Support Specialist, Academic Affairs Page 7
- 5) Pam Solberg, Instructor, Communications Skills, Academic Affairs Page 8
- 6) Debra Wendland, Food Srvc. Prod. Lead, Finance, Operations, & Workforce Dev. Page 9

Topics:

INFORM: Student Government Leadership Update - SG Executives and Margy Krogman
 INFORM: Annual Budget Update - Wade Hackbarth and Christina Heit
 ADVANCE: *(will follow Chairpersons Update)* Strategic Planning - Board Input Session - Kari Reyburn

TIFs and TIDs (new information only)

Break

Items to be removed from the consent agenda

Approve Consent Agenda	Action	X
1) Minutes:		
a) March 18, 2025, Meeting Minutes	Page	10
2) Financial Reports		
a) Vendors Over \$2,500 - ending March 31, 2025	Page	11
b) Capital Projects Reports - ending March 31, 2025	Page	13
c) General Revenue/Expense Report - ending March 31, 2025	Page	17
d) Department Budget Summary - ending March 31, 2025	Page	18
e) Enterprise Services Summary - ending March 31, 2025	Page	20
3) Project Submissions and Acceptances		
a) Workforce Advancement Training (WAT) Grants FY2025 -26	Page	24
4) Policy (second reading)		
a) E0713 Children on Campus	Page	25
b) G0102 Artificial Intelligence Policy	Page	26
5) Personnel (Information Only)		
a) Hires	Page	27

- i) Sara Kujak Accounting & Purchasing Assoc., Finance, Operations & Workforce Development
- ii) Robert Hirschboeck, Law Enforcement & Criminal Justice Coord., Academic Affairs
- b) Promotions/Appointments
 - i) Jerolyn Grandall, Director, Financial Aid, Res. & Planning Services, Student Srv. & Engagement
 - ii) Kayla Minegar Instructor & Academic Fieldwork Coord., Academic Affairs
- c) Retirements Page 28
 - i) Linda VanSistine-Yost, Student Learning Librarian, Student Service & Engagement
 - ii) Deb Kaiser, College Advisor, Student Service & Engagement
 - iii) Scott Erdman, Instructor, Building Construction and Cabinet Making
- d) Resignations
 - i) Maxwell Smith, Learning Experience Designer, Academic Affairs
 - ii) Zoe Engebos, Campus Shop & eCampus Associate, Finance, Operations & Workforce Dev.
- e) Limited Term Employment
 - i) Miya Thomas, Student Service Navigator, Student Service & Engagement

Approval: Roll Call Vote

- | | | |
|---|------------------|----------|
| 1) Resolutions Authorizing the Issuance and Establishing Parameters for the Sale of \$1,785,000 General Obligation Promissory Notes, Series 2025D, of Western Technical College District, Wisconsin | Roll Call | X |
| | Page | 29 |

President’s Report

- 1) Community and Media Connections
- 2) Current Priorities

District Board Chairperson’s Report

- 1) Board Business | DBA | Updates
- 2) Board Events
- 3) Plus Delta Feedback

Advance

- 1) Strategic Planning - District Board Input Session

Adjournment

Action x

Closed Session

The Board will convene into a closed session, pursuant to Wis. Statutes 19.85 (1)(f) for the purpose of considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons, except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect po nth reputation of any person referred to in such adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigation. No action.



Western Technical College

Resolution of Commendation to **Scott Erdman**

Whereas, Scott Erdman, Building Construction & Cabinet Making Instructor, will retire from Western Technical College on April 21, 2025, after 21 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Scott has served as a steadfast guide during the pivotal early term of the program, instilling in students the foundational skills, safety standards, and work ethic essential to their long-term success; and

Whereas, his meticulous craftsmanship, honed through years of cabinetmaking, elevated the instructional experience, empowering students to produce custom installations of professional caliber within mere weeks; and

Whereas, he has been a collaborative leader, instrumental in reimagining and revitalizing the program in both 2016 and 2022, demonstrating vision, perseverance, and a strong commitment to excellence; and

Whereas, his deep ties to the industry, coupled with a profound understanding of evolving trends in design and production, positioned the program at the forefront of the field; and

Whereas, Scott's insight, integrity, and institutional memory have left an impressive mark on the program and his colleagues alike, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Scott Erdman for his years of service and his commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Scott many happy and satisfying years in his retirement.

Western
Technical College

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on April 15, 2025



Western Technical College

Resolution of Commendation to **Lilly Kosir**

Whereas, Lilly Kosir, Bio-Medical Electronics Instructor, will retire from Western Technical College on April 21, after completing 19+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, throughout her tenure, Lilly has demonstrated unwavering dedication to student success, consistently leading with integrity, professionalism, and a deep commitment to excellence in technical education; and

Whereas, Lilly brought to her work a unique blend of practicality, resourcefulness, and multitasking ability, bridging the classroom and workforce with a traditional yet highly effective teaching approach; and

Whereas, she maintained strong, collaborative relationships across departments and with clinical partners across the state, fostering student opportunities and ensuring a comprehensive, career-ready education; and

Whereas, her leadership, though quiet and humble, has been steady and deeply impactful—earning the respect and admiration of her colleagues and students alike; and

Whereas, Lilly's presence as the heart and face of the Bio-Medical Electronics program for nearly two decades has left an enduring legacy marked by outstanding job placement and countless successful alumni; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Lilly Kosir for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Lilly many happy and satisfying years in her retirement.

Western
Technical College

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on April 15, 2025



Western Technical College

Resolution of Commendation to **Lori Kramer**

Whereas, Lori Kramer, Occupational Therapy Assistant Instructor, will retire from Western Technical College on April 21, after completing 7+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Lori has been a passionate advocate for her students, the Occupational Therapy Assistant program, and the broader profession of Occupational Therapy, always placing the needs of others at the forefront of her work; and

Whereas, Lori demonstrated exceptional attention to detail, thoughtfully designing innovative learning activities and fostering potential partnerships that enriched the educational experience and enhanced the strength of the program; and

Whereas, Lori, though often the quiet one in the room, consistently offered unwavering support to her colleagues, contributing to a positive and collaborative work environment without seeking recognition or the spotlight; and

Whereas, Lori cultivated and sustained strong relationships with community and clinical partners both locally and across the state, contributing to meaningful learning opportunities for students and enhancing the college's reputation within the health care community; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Lori Kramer for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Lori many happy and satisfying years in her retirement.

Western
Technical College

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on April 15, 2025



Western Technical College

Resolution of Commendation to Cindy Prindle

Whereas, Cindy Prindle, IT-Computer Support Specialist Instructor, will retire from Western Technical College, after completing 10+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Cindy has consistently demonstrated a team-focused approach, stepping in to support colleagues in times of need, mentoring new faculty members, and generously sharing her work to create a stronger, more cohesive student experience; and

Whereas, Cindy has been a tireless advocate for her program, continuously pushing it forward through creative, student-focused, and community-minded initiatives that have enhanced the quality and relevance of the curriculum; and

Whereas, Cindy brought a unique and compassionate presence to the classroom, including the integration of a therapy dog to create a calming and supportive learning environment for her students; and

Whereas, Cindy's caring heart, empathetic nature, and understanding of life's challenges have allowed her to support students holistically—ensuring they not only meet academic expectations, but also feel seen, heard, and valued as individuals; and

Whereas, Cindy has been a respected and trusted colleague, leading large-scale grant projects designed to bring consistency to the student experience while alleviating the workload of her fellow faculty members; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Cindy Prindle for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Cindy many happy and satisfying years in her retirement.

**Western
Technical College**

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on April 15, 2025



Western Technical College

Resolution of Commendation to **Pam Solberg**

Whereas, Pam Solberg, Communication Skills Instructor, will retire from Western Technical College on April 21, 2025, after more than 17 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Pam brought care and dedication to her teaching, helping students grow into stronger writers, speakers, and critical thinkers—and always showing up with a deep love for the subject and the people learning it; and

Whereas, she shared her knowledge beyond the classroom, presenting at professional conferences and generously offering new research and ideas with her team; and

Whereas, Pam is known for her kindness, humor, and steady support—always willing to sub a class, lend a resource, or lift someone’s spirits with a smile and the perfect word; and

Whereas, her co-workers admire her not just for what she did, but for how she did it—with grace, curiosity, and a genuine belief in the good in others; and

Whereas, Pam’s joyful presence, commitment to learning, and encouragement of those around her will be deeply missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Pam Solberg for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Pam many happy and satisfying years in her retirement.

Western
Technical College

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on April 15, 2025



Western Technical College

Resolution of Commendation to **Debbie Wendland**

Whereas, Debbie Wendland, Food Service Production Lead, will retire from Western Technical College on April 30, after completing 46+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Debbie was known for her unwavering work ethic, arriving early to prepare for the day, maintaining a smooth and efficient routine, and giving her very best to ensure a positive experience for students, staff, and all Union Market customers; and

Whereas, she brought a unique blend of organization, friendliness, and culinary talent to her work—earning a reputation as an excellent fry cook and a favorite among many for her legendary omelets and scramblers; and

Whereas, Debbie consistently demonstrated a strong commitment to customer service, often greeting returning customers by name or simply knowing “the usual,” and going out of her way to accommodate special requests whenever possible; and

Whereas, her relationships with colleagues were marked by kindness, humor, and true camaraderie—building strong friendships, sharing laughter, and cultivating the kind of positive spirit that made the Union Market feel like a family; and

Whereas, Debbie’s patient guidance and cheerful presence will be deeply missed, especially by her Hubs team, where giggles, smiles, and teamwork were daily staples of her work environment; and

Whereas, her belief in the motto “every student, every day” was not just a saying, but something she lived through her service, her hospitality, and her genuine care for those around her; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Debbie Wendland for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Debbie many happy and satisfying years in her retirement.

**Western
Technical College**

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on April 15, 2025

WESTERN TECHNICAL COLLEGE DISTRICT BOARD
Minutes of Regular Meeting
March 18, 2025

Mr. Bagstad, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 1:45 p.m. on Tuesday, March 18, 2025, at Ho-Chunk W9814 Airport Rd, Black River Falls, WI. Board members present: R. Alderson, L. Bagstad, C. Doering III, M. Greendeer-Rave, A. Lawrence, K. Peterson, M. Skarlupka, M. Wolf, and R. Stanford, President. Excused: K. Hennessey

Notice of the meeting was posted publicly on March 13, 3:30 p.m., and the agenda was distributed to interested persons, sent to the district's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the district in compliance with Wisconsin Statutes, Sections 19.81-19.98.

Others present were J. Pintz, W. Hackbarth, R. Hopkins, A. Thornton, J. Heath, J. Gamer, L. Wallace, K. Reyburn, A. Clauss, J.VandeBerg, J. Schriener (Western employees).

The board members and staff members toured the Ho-Chunk Nation. Schreiner provided an update on the Foundation, Reyburn provided an update on Achieving the Dream, and Clauss and VandeBerg shared things they and others are doing to connect Ho-Chunk Nation co-workers and students. No action was taken.

Lawrence shared an update and details on the policies on the agenda from the Policy Subcommittee meeting. No action was taken.

Bagstad shared that the #4 TID in Arcadia has been closed out, and funds should be distributed in the next few days.

Motion Peterson seconded by Wolf that the Western Technical College District Board approve the following consent items as presented: 1. Minutes – a. Feb 18, 2025 District Board Regular Meeting, b. Sep 11, 2024 Policy Subcommittee.. 2. Financial Reports: a. Vendors over \$2,500-Feb 2025; b. Capital Projects-Feb 2025; c. General Rev/Exp Report-Feb 2025; d. Dept Budget-Feb 2025; e. Enterprise-Feb 2025. Policies: a. E0713 Children on Campus(first read), b. G0102 Artificial Intelligence (first read) Votes: Ayes, 8, Opposed 0, Abstain 0. Motion carried.

Motion Lawrence, seconded by Greendeer-Rave to approve the Private Sector Review. Votes: Ayes, 8, Opposed 0, Abstain 0. Motion carried.

Motion Peterson, second Greendeer-Rave Resolutions Authorizing the Issuance and Establishing Parameters for the Sale of \$1,945,000 General Obligation Promissory Notes, Series 2025C, of Western Technical College District, Wisconsin, of Western Technical College District, Wisconsin. Roll Call: Alderson: Y, Bagstad: Y, Doering: Y, Greendeer-Rave: Y, Lawrence: Y, Peterson: Y, Skarlupka: Y, Wolf: Y. Motion carried.

President's Report: President Stanford shared about his recent professional travel, one of those being a conference with high school technical education teachers across the state, they are doing amazing things for our communities and the students in them. He gave an update on the work we are doing to develop the next strategic plan.

District Board Chairperson's report: Chairperson Bagstad shared information about the upcoming DBA meeting, which will include elections for the DBA executive team. He also congratulated Peterson and Greendeer-Rave on their reappointment and the appointment of our new board member, Janie Felton.

4:08 p.m. Motion Skarlupka, seconded by Greendeer-Rave, to move into closed session. Roll Call: Alderson: Y, Bagstad: Y, Doering: Y, Greendeer-Rave: Y, Lawrence: Y, Peterson: Y, Skarlupka: Y, Wolf: Y. Motion carried.

4:57 p.m. Motion Peterson, seconded by Wolf, to adjourn. Votes: Ayes, 8, Opposed 0, Abstain 0. Motion carried.

Ken Peterson, District Board Secretary

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
A Book Company LLC	\$ 9,962.45	5005203
AI4 CONFERENCE	\$ 3,810.00	PCARD
Airgas USA, LLC	\$ 2,911.97	E0004464
Airgas USA, LLC	\$ 3,115.29	E0004566
AMERICAN HERITAGE LIFE INSURAN	\$ 3,813.66	5005167
Badger Environmental &	\$ 2,920.00	E0004432
BAN-KOE COMPANIES INC	\$ 8,308.30	E0004518
BLACKBOARD INC	\$ 133,480.00	E0004520
Brickhouse School Services	\$ 12,934.66	E0004545
CITY LA CROSSE	\$ 27,987.00	5005207
CITY LA CROSSE	\$ 74,646.61	5005122
DAKOTA SUPPLY GROUP	\$ 30,458.28	E0004573
Dell Marketing LP	\$ 19,805.39	E0004525
DELTA DENTAL	\$ 7,372.36	9000795
DELTA DENTAL	\$ 9,367.55	9000788
DELTA DENTAL	\$ 10,015.02	9000798
DELTA DENTAL	\$ 11,518.86	9000780
DOWNTOWN MAINSTREET INC	\$ 5,000.00	E0004435
Economic Modeling, LLC	\$ 12,500.00	E0004526
ELLUCIAN LLC	\$ 8,541.00	E0004527
ELSEVIER INC	\$ 25,800.39	E0004528
EPA Audio Visual, Inc.	\$ 20,460.00	E0004436
EPICOSITY LLC	\$ 3,975.00	E0004437
FIRST TECHNOLOGIES INC	\$ 31,125.00	E0004530
FOWLER HAMMER INC	\$ 32,560.33	E0004531
GAMES PEOPLE PLAY	\$ 2,743.00	PCARD
Governmentjobs.Com, Inc.	\$ 29,008.57	5005090
HARTERS TRASH RECYCLING INC	\$ 6,858.83	5005130
HEARTLAND BUSINESS SYSTEMS LLC	\$ 25,200.00	E0004532
Howard Schumaker	\$ 3,500.00	5005190
HSR ASSOCIATES INC	\$ 129,334.96	E0004533
Internet Employment Linkage In	\$ 3,250.00	5005134
J & K of La Crosse, Inc	\$ 11,840.00	E0004535
JAMF Software, LLC	\$ 4,239.00	E0004477
KMS CLEANING FOR YOU LLC	\$ 4,472.50	E0004440
KONE INC	\$ 3,765.00	E0004536
KRATT LUMBER	\$ 4,230.39	E0004441
Kreibich Landscaping	\$ 14,891.00	E0004478
LA CROSSE MEDICAL HEALTH SCIEN	\$ 5,747.00	5005141
LAB MIDWEST LLC	\$ 2,742.00	E0004442
LAB MIDWEST LLC	\$ 411,309.00	E0004537
LACKORE ELECTRIC	\$ 2,850.00	PCARD
MADISON NATIONAL LIFE INSURANC	\$ 5,195.07	5005181
Market & Johnson, Inc.	\$ 3,664.46	E0004480
Market & Johnson, Inc.	\$ 6,525.51	E0004538
Neighborhood Family Clinics In	\$ 16,532.00	E0004580
Northwood Technical College	\$ 5,837.58	5005103
OLYMPIC BUILDERS GENERAL CONTR	\$ 31,021.98	E0004540
P & T Electric, Inc	\$ 113,721.83	E0004541

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
P & T Electric, Inc	\$ 10,546.65	E0004582
PARAGON DEVELOPMENT SYSTEMS IN	\$ 15,308.54	E0004484
PARAGON DEVELOPMENT SYSTEMS IN	\$ 19,182.48	E0004542
Performance Food Group, Inc.	\$ 6,694.20	5005152
Performance Food Group, Inc.	\$ 7,437.43	5005104
Performance Food Group, Inc.	\$ 7,623.50	5005187
Philliber Research Associates	\$ 3,579.38	5005188
PISCHKE MOTORS LA CROSSE INC	\$ 3,761.32	5005189
PRINTED SOLID INC	\$ 52,645.53	E0004544
PRO-TEC DESIGN INC	\$ 8,715.60	E0004585
PT WELDING DRIVESHAFT REPAIR I	\$ 5,923.77	5005105
REV ROBOTICS	\$ 3,343.43	PCARD
Schmidt Goodman Office Product	\$ 3,221.85	E0004587
Securian Financial Group, Inc.	\$ 20,200.31	E0004481
SIKICH LLP	\$ 530,022.58	9000785
Snap-on Industrial	\$ 3,208.45	5005192
SPECTRUM	\$ 3,110.78	PCARD
STRANG LAW LLC	\$ 12,701.00	E0004450
TITAN MACHINERY INC	\$ 4,073.99	E0004490
Toyota of La Crosse	\$ 14,230.50	5005143
Tri State Business Machines, I	\$ 2,603.57	E0004491
TRUTECH TOOLS LTD	\$ 2,680.20	5005194
TRUTECH TOOLS LTD	\$ 2,870.20	5005110
U S BANK	\$ 82,484.16	9000801
U S BANK	\$ 29,317,809.60	9000803 Debt Service Payment
UNIVERSITY WISCONSIN-MADISON	\$ 2,800.00	5005235
VENDI ADVERTISING LLC	\$ 56,454.44	E0004551
VERNIER SCIENCE EDUCATION	\$ 2,862.44	PCARD
We Energies	\$ 2,871.92	5005161
WIESER BROTHERS GENERAL CONTRA	\$ 555,980.75	E0004555
WIN, LLC	\$ 4,881.08	E0004556
Winona Heating & Ventilating C	\$ 39,835.84	E0004557
WISCONSIN RETIREMENT SYSTEM	\$ 404,274.42	9000811
Xcel Energy	\$ 73,374.84	5005230
Yaskawa America, Inc.	\$ 2,767.31	E0004461
ZORN COMPRESSOR EQUIPMENT	\$ 3,958.58	E0004594
ZORN COMPRESSOR EQUIPMENT	\$ 4,510.00	E0004498
ZSPACE INC	\$ 10,668.00	E0004560

Western Technical College
Capital Projects Report-FY25 Completed Projects
as of 03/31/2025

Project #	Project Name	Actual Amount Borrowed	Amount Transferred / Revenue Received	Total Revenue for Project	Total Cost of Project	Date Closed
New Construction, Property, Remodeling & Site Improvements						
C23100	Electric Vehicle Charging Station-Viroqua	70,000.00	(4,808.12)	65,191.88	65,191.88	12/31/2024
C23310	Learning Commons-Transom Windows	240,000.00	(19,411.53)	220,588.47	220,588.47	11/30/2024
C23503	Walk in Cooler/Freezer-Union Market	50,000.00	56,582.90	106,582.90	106,582.90	09/30/2024
C23800	La Crosse Medical Health Science Ctr-Phase 2	215,000.00	(47,011.53)	167,988.47	167,988.47	01/31/2025
C24425	Tomah Industrial Lab Renovation	-	100,744.78	100,744.78	100,744.78	08/31/2024
C25506	Wellness Center-Studio Flooring	-	40,988.28	40,988.28	40,988.28	02/28/2025
C24550	Sparta Geo Well Repair	-	20,086.25	20,086.25	20,086.25	08/31/2024
C25560	Roof Hatches-DMI Grant	-	24,814.00	24,814.00	24,814.00	02/28/2025
C24600	Int Technology Ctr-Restroom Doors	-	87,479.33	87,479.33	87,479.33	08/31/2024
C24610	6th Street Stone Replacement	-	9,480.66	9,480.66	9,480.66	11/30/2024
C24775	Admin Center-Gym Wall Protection & Volleyball System	-	66,246.68	66,246.68	66,246.68	09/30/2024
C24800	Kumm Ctr-West End Landscaping Upgrades	-	56,238.10	56,238.10	56,238.10	09/30/2024
C24850	Admin Gym-Electric Basketball hoops	-	21,857.09	21,857.09	21,857.09	09/30/2024
C25279	Regional Campus Parking Lot Upgrades	45,000.00	(2,113.99)	42,886.01	42,886.01	02/28/2025
C99240	Minor Projects-FY24	50,000.00	38,736.51	88,736.51	88,736.51	08/31/2024
C99245	Exterior Signage-FY24	30,000.00	(29,614.78)	385.22	385.22	08/31/2024
Total New Construction, Property, Remodeling & Site Impr Completed Projects		700,000.00	420,294.63	1,120,294.63	1,120,294.63	
Equipment & Furnishings						
C23519	Residence Hall Furniture	325,000.00	(13,908.66)	311,091.34	311,091.34	08/31/2024
C24710	Coleman Project-Equipment and Furnishings	-	90,176.68	90,176.68	90,176.68	12/31/2024
C25540	Campus Benches	-	27,396.35	27,396.35	27,396.35	12/31/2024
C99241	Minor Furnishings & Equipment-FY24	50,000.00	(15,348.78)	34,651.22	34,651.22	08/31/2024
C99244	Security Equipment-FY24	20,000.00	(16,713.26)	3,286.74	3,286.74	08/31/2024
Total Equipment & Furnishings Completed Projects		395,000.00	71,602.33	466,602.33	466,602.33	
Total Completed Projects in FY24 and FY25		1,095,000.00	491,896.96	1,586,896.96	1,586,896.96	

Western Technical College
Capital Projects Report-Current Projects

As of 03/31/2025

Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Donations / Other Revenue	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
Land and New Construction										
La Crosse Property Acquisitions/Footprint-FY24	2024A	50,000.00	152,122.94	-	-	-	202,122.94	157,887.35	44,235.59	-
Wanek Ctr of Innovation-Alt #2-Additions-South&North Towers	Donor Funded	-	-	-	832,700.00	-	832,700.00	257,008.10	575,691.90	-
Automotive Technology Center-Addition	2025B	-	-	-	125,000.00	1,250,000.00	1,375,000.00	-	1,375,000.00	-
Mauston Property-Sale of Land	None	-	-	-	25,000.00	-	25,000.00	-	25,000.00	-
Total Land and New Construction		50,000.00	152,122.94	-	982,700.00	1,250,000.00	2,434,822.94	414,895.45	2,019,927.49	-
Remodeling & Site Improvements										
Dust Collection System-ITC	2024A	450,000.00	-	(13,910.62)	-	-	436,089.38	436,089.38	-	-
Sparta-Additional Parking (20 spaces)	2024B-Reserve	-	100,000.00	-	-	-	100,000.00	86,536.00	13,464.00	-
Coleman Remodel	2024B-Reserve	-	300,000.00	7,224.01	-	-	307,224.01	307,224.01	-	-
Wanek Center of Innovation-Elevator-North End	2024A&2025A	220,000.00	-	-	-	-	220,000.00	92,649.70	127,350.30	-
Wanek Center of Innovation-Alt #6-HVAC	2024A/2025A&Donor	665,000.00	128.00	-	77,372.00	-	742,500.00	372,413.62	370,086.38	-
Wanek Center of Innovation-Restrooms	2024A	295,000.00	(108,000.00)	-	-	-	187,000.00	137,307.30	49,692.70	-
Wanek Ctr of Innovation-Base Bid-Interior Renovations	Donor Funded	-	-	-	2,534,442.91	-	2,534,442.91	1,146,711.01	1,387,731.90	-
Wanek Ctr of Innovation-Alt #1-Exterior Upgrades	Donor Funded	-	-	-	466,400.00	-	466,400.00	105,291.92	361,108.08	-
Wanek Ctr of Innovation-Alt #3-Roofing (South&North Towers)	Donor Funded	-	-	-	482,900.00	-	482,900.00	-	482,900.00	-
Wanek Ctr of Innovation-Alt 7A-Exterior Bldg Signage & electrical.	Donor Funded	-	-	-	158,400.00	-	158,400.00	49,248.00	109,152.00	-
Business Educ Center-Alt 7B-Monument Sign (LaCrosse&8th St)	Donor Funded	-	-	-	5,030.00	-	5,030.00	1,433.55	3,596.45	-
Wanek Ctr of Innovation-Alt 7C-Monument Sign (Badger&8th St)	Donor Funded	-	-	-	57,970.00	-	57,970.00	1,501.95	56,468.05	-
Wanek Ctr of Innovation-Alt 7D-Interior Signage	Donor Funded	-	-	-	126,500.00	-	126,500.00	-	126,500.00	-
Wanek Ctr of Innovation-Alt B1-Addl Electrical Panel Replacement	2025A	75,000.00	900.00	-	-	-	75,900.00	34,615.39	41,284.61	-
Wanek Ctr of Innovation-Alt-HVAC Controls (not part of bid-WHV)	2025A	85,000.00	(1,400.00)	-	-	-	83,600.00	22,947.00	60,653.00	-
Wanek Ctr of Innovation-Alt #4-BIS Suite Renovations	2025A	60,000.00	(1,040.00)	-	-	-	58,960.00	12,089.57	61,068.46	(14,198.03)
Wanek Ctr of Innovation-A&E Fees	Donor&2025A	100,000.00	109,412.00	-	321,646.00	-	531,058.00	514,172.37	16,885.63	-
Student Success Center-Remodel-Summer 2025	2025D	-	-	-	-	1,500,000.00	1,500,000.00	87,293.64	1,412,706.36	-
Student Success Center-Chiller-Summer 2025	2025F-Rsrv	-	-	75,000.00	-	-	75,000.00	-	75,000.00	-
Student Success Center-Graphics-Summer 2025	2025B	-	-	-	-	15,000.00	15,000.00	-	15,000.00	-
The Space-Pre-work (Summer 2025)	None-Trf	-	50,000.00	-	-	-	50,000.00	-	50,000.00	-
Automotive Technology Ctr-Remodel	2025B&Reserves	-	200,000.00	-	-	1,300,000.00	1,500,000.00	276,913.70	1,223,086.30	-
Automotive Technology Ctr-Exterior	2025C	-	-	-	-	1,500,000.00	1,500,000.00	-	1,500,000.00	-
Automotive Technology Ctr-HVAC	2025E	-	-	-	-	1,075,000.00	1,075,000.00	-	1,075,000.00	-
Automotive Technology Ctr-Roof	2025E	-	-	50,000.00	-	475,000.00	525,000.00	-	525,000.00	-
Automotive Technology Ctr-Graphics	2025F	-	-	-	-	15,000.00	15,000.00	-	15,000.00	-
Dental Simulation Lab	2025A&Donation	200,000.00	-	-	126,455.00	-	326,455.00	183,201.62	149,558.46	(6,305.08)
Res Hall-Casework & Safety Shutoffs for Stoves	2025F	-	-	-	-	85,000.00	85,000.00	-	85,424.00	(424.00)
La Crosse Medical Health Science Ctr-future projects	None-Trf	-	47,011.53	-	-	-	47,011.53	-	47,011.53	-
Donor/History Walls	None-Trf	-	25,000.00	-	-	-	25,000.00	24,447.14	552.86	-
Graphics-College Wide-FY25	2024A	25,000.00	-	-	-	-	25,000.00	-	25,000.00	-
Lunda Center-HVAC	2025F	-	-	-	-	800,000.00	800,000.00	23,520.00	776,480.00	-
Lunda Center-Carpeting	2025F	-	-	-	-	70,000.00	70,000.00	-	70,000.00	-
Lunda Center-Roofing	2025F	-	-	(25,000.00)	-	200,000.00	175,000.00	-	175,000.00	-
Parking Lots-Auto/Diesel/Sparta/Viroqua	2025F	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-
ITC Chiller	2025E	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-
Sparta-HVAC/Humidity Project	2025F	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-
Minor Projects-FY25	2025A	50,000.00	11,000.00	-	-	-	61,000.00	16,421.06	44,578.94	-
Exterior Signage-FY25	2024A	30,000.00	-	-	-	-	30,000.00	-	30,000.00	-
Project Closing Account-Remodeling & Site Improvmnts	N/A	-	319,373.72	(93,313.39)	-	-	226,060.33	-	-	226,060.33
Total Remodeling & Site Improvements		2,255,000.00	1,052,385.25	-	4,357,115.91	7,335,000.00	14,999,501.16	3,932,027.93	10,862,340.01	205,133.22
							FY24 Interest			
							\$165,000			

Western Technical College
Capital Projects Report-Current Projects

As of 03/31/2025

Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Donations / Other Revenue	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
Equipment Projects										
Tomah Industrial Lab-Equipment										
5843-Furnishings	2023C	-	23,000.00	-	-	-	23,000.00	-	23,000.00	-
5845-Instructional Equipment	2023C	55,000.00	205,000.00	-	-	-	260,000.00	203,626.19	56,373.81	-
5844-Graphics	2023C	-	3,000.00	-	-	-	3,000.00	-	3,000.00	-
Total Tomah Industrial Lab-Equipment		55,000.00	231,000.00	-	-	-	286,000.00	203,626.19	82,373.81	-
Wanek Ctr of Innovation-IT Equip/Furnishings/Graphics										
5842-IT Equipment	2024A	388,000.00	-	-	-	-	388,000.00	379,150.32	12,022.35	(3,172.67)
5843-Furnishings	2024A	300,000.00	-	-	-	-	300,000.00	8,308.30	291,691.70	-
5844-Graphics	2024A	12,000.00	-	-	-	-	12,000.00	333.00	11,667.00	-
Total Wanek Ctr of Innovation-IT Equip/Furnishings/Graphics		700,000.00	-	-	-	-	700,000.00	387,791.62	315,381.05	(3,172.67)
Wanek Ctr of Innovation-Instructional Equipment										
5845-Instructional Equipment	2024A& 2025A& Donor	1,250,000.00	-	-	1,016,496.00	-	2,266,496.00	1,616,234.49	650,261.51	-
Total Wanek Ctr of Innovation-Instructional Equipment		1,250,000.00	-	-	1,016,496.00	-	2,266,496.00	1,616,234.49	650,261.51	-
Student Success Ctr-IT Equipment and Furnishings										
5842-IT Equipment	2025B	-	-	-	-	50,000.00	50,000.00	-	50,000.00	-
5843-Furnishings	2025B & 2025C	-	-	-	-	300,000.00	300,000.00	-	300,000.00	-
Total Student Success Ctr-IT Equipment and Furnishings		-	-	-	-	350,000.00	350,000.00	-	350,000.00	-
Automotive Tech Ctr-IT Equip/Furnishing/Instructional Equipment										
5842-IT Equipment	2025B&2025C	-	-	-	-	195,000.00	195,000.00	54,296.41	140,703.59	-
5843-Furnishings	2025B	-	-	-	-	50,000.00	50,000.00	-	50,000.00	-
5845-Instructional Equipment	2025B&Reserves	-	100,000.00	-	-	100,000.00	200,000.00	-	200,000.00	-
Automotive Tech Ctr-IT Equip/Furnishing/Instructional Equipment		-	100,000.00	-	-	345,000.00	445,000.00	54,296.41	390,703.59	-
Residence Hall Ranges										
5844-Non-Instructional Equipment	2025B	-	-	-	-	50,000.00	50,000.00	-	50,000.00	-
Total Residence Hall Ranges		-	-	-	-	50,000.00	50,000.00	-	50,000.00	-
Admin Ctr 1st Floor Redesign										
5843-Furnishings	None-Trf	-	25,000.00	-	-	-	25,000.00	-	25,000.00	-
Total Admin Ctr 1st Floor Redesign		-	25,000.00	-	-	-	25,000.00	-	25,000.00	-
Lunda Center-IT Equipment Replacment										
5842-IT Equipment	2025B	-	-	-	-	300,000.00	300,000.00	-	300,000.00	-
Total Lunda Center-IT Equipment Replacement		-	-	-	-	300,000.00	300,000.00	-	300,000.00	-

Western Technical College
Capital Projects Report-Current Projects

As of 03/31/2025

Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Donations / Other Revenue	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
Minor Furnishings & Equipment-FY25										
5842-IT Equipment	2024A	10,000.00	-	-	-	-	10,000.00	-	10,000.00	-
5843-Furnishings	2024A	40,000.00	-	-	10,000.00	-	50,000.00	11,552.74	38,447.26	-
5844-Non-Instructional Equipment	None-Trf	-	7,000.00	-	-	-	7,000.00	6,913.00	87.00	-
Total Minor Furnishings & Equipment-FY25		50,000.00	7,000.00	-	10,000.00	-	67,000.00	18,465.74	48,534.26	-
Security Equipment-FY25										
5842-IT Equipment (Cameras)	2024A	20,000.00	-	-	-	-	20,000.00	-	20,000.00	-
Total Security Equipment-FY25		20,000.00	-	-	-	-	20,000.00	-	20,000.00	-
Project Closing Account-Equipment										
5842-IT Equipment	N/A		143,708.65	-	-	-	143,708.65	-	-	143,708.65
5843-Furnishings	N/A		15,416.21	-	-	-	15,416.21	-	-	15,416.21
5844-Non-Instructional Equip/Graphic Design	N/A		78,899.10	-	-	-	78,899.10	-	-	78,899.10
Total Project Closing Account-Equipment		-	238,023.96	-	-	-	238,023.96	-	-	238,023.96
							FY24 Interest			
							\$50,000			
Total Equipment Projects		2,075,000.00	601,023.96	-	1,026,496.00	1,045,000.00	4,747,519.96	2,280,414.45	2,232,254.22	234,851.29
Total All Current Projects		4,380,000.00	1,805,532.15	-	6,366,311.91	9,630,000.00	22,181,844.06	6,627,337.83	15,114,521.72	439,984.51



Western Technical College
General Fund/Special Revenue Funds
For the Nine Months Ending March 31, 2025

	Budget	Encumbrances	Current Month	YTD	% of YTD
	2025	2025	March	2025	to Budget
Revenue					
Local Taxes	12,510,658		24,174	12,363,939	98.83%
State Sources	25,654,020		141,888	23,621,502	92.08%
Program Fees	11,392,800		(133,965)	11,343,372	99.57%
Material Fees	461,400		(1,929)	438,082	94.95%
Other Student Fees	984,220		27,470	910,943	92.55%
Institutional Sources	6,387,350		509,956	4,183,558	65.50%
Federal Sources	2,302,016		211,950	1,273,169	55.31%
Total Revenues	59,692,464		779,544	54,134,565	90.69%
Expenditures					
Salaries	37,030,507		2,911,486	26,732,792	72.19%
Benefits	12,136,755		943,431	8,551,797	70.46%
Current Expenses	13,458,616	575,190	1,032,274	9,673,829	71.88%
Total Expenditures	62,625,878	575,190	4,887,191	44,958,418	71.79%
Net Revenue (Expenditures)	(2,933,414)	(575,190)	(4,107,647)	9,176,147	



Western Technical College
Department Summary Report
 For the Nine Months Ending March 31, 2025

Department	Budget	Encumbrances	Actual	Balance	% Used
<u>District Board/President</u>					
100 - District Board - Stanford, Roger	\$68,400.00		\$49,053.80	\$19,346.20	71.72%
150 - President - Stanford, Roger	533,250.00		402,545.12	130,704.88	75.49%
170 - Foundation and Alumni - Schreiner, Jacquelyn	542,836.00		395,565.19	147,270.81	72.87%
273 - Institutional Effectiveness - Dryden, Tracy	700,927.00		507,091.87	193,835.13	72.35%
430 - Grants Administration - Wallace, Liz	343,437.00		237,364.17	106,072.83	69.11%
530 - Human Resources - Heath, John	1,064,072.00		761,267.76	302,804.24	71.54%
535 - Professional Development - Kettner-Sieber, Jackie	276,361.00	1,768.88	190,127.42	84,464.70	69.44%
Total District Board/President	3,529,283.00	1,768.88	2,543,015.33	984,498.79	72.10%
<u>Academic Affairs</u>					
200 - Academics - Hopkins, Rebecca	412,826.00		263,571.76	149,254.24	63.85%
210 - Business Division - Pearson, Zakee	2,793,959.00	5,000.00	2,138,196.61	650,762.39	76.71%
220 - Integrated Technologies Division - Poellinger, Mike	5,914,310.00	3,850.00	4,247,542.37	1,662,917.63	71.88%
228 - BIS Academics (Apprenticeship) - Martin, Angie	516,448.00		375,544.92	140,903.08	72.72%
240 - Health and Public Safety Division - Dean, Kevin	1,056,138.00		678,920.38	377,217.62	64.28%
241 - Nursing - Miller, Chaudette	2,717,467.00		1,983,074.48	734,392.52	72.98%
242 - Allied Health - Jobe, Dean	1,473,938.00	30.00	1,111,340.29	362,567.71	75.40%
243 - Public Safety Services - Dean, Kevin	1,943,033.00	11,144.10	1,319,651.35	612,237.55	68.49%
244 - Health Education - Jimenez, Juan	1,974,426.00		1,472,867.55	501,558.45	74.60%
250 - General Studies - Nesius, Elizabeth	3,371,352.00		2,426,298.36	945,053.64	71.97%
270 - Academic Excellence, Educ & Human Srv - Cooksey, Nicole	1,563,724.00		1,143,626.69	420,097.31	73.13%
Total Academic Affairs	23,737,621.00	20,024.10	17,160,634.76	6,556,962.14	72.38%
<u>Student Services and Engagement</u>					
279 - Regional Learning Centers-Operations - Hether, Deb	756,975.00		549,807.07	207,167.93	72.63%
300 - Student Development and Success - Thornton, Amy	256,440.00	4,000.00	175,964.54	76,475.46	70.18%
310 - Learner Support and Transition - Scheler, Drew	3,899,487.00		2,837,972.75	1,061,514.25	72.78%
314 - Enrollment Services - Hether, Deb	353,560.00		252,454.71	101,105.29	71.40%
317 - College Connections - Kiel, Mac	393,056.00	48.77	295,531.93	97,475.30	75.20%
331 - Counseling and Disability Services - BrandauHynek, Ann	562,121.00		410,621.13	151,499.87	73.05%
334 - College Advising - McCann, Micahmarie	858,485.00		638,937.37	219,547.63	74.43%
335 - Career Services - Janssen, Grace	312,797.00		219,846.57	92,950.43	70.28%
336 - Veteran Services - Helgeson, Jackie	302,992.00		232,553.41	70,438.59	76.75%
341 - Campus Community Safety - Schuster, Chris	530,174.00		400,382.04	129,791.96	75.52%
351 - K-12 Partnerships - Mezera, Isaac	198,234.00		141,663.80	56,570.20	71.46%
352 - Financial Aid - Grandall, Jerolyn	585,341.00		437,027.17	148,313.83	74.66%
355 - Registrar/SIS - Thomas, Lyndsey	538,419.00		402,491.82	135,927.18	74.75%
410 - Marketing, Communications & Legislative Adv - Lemon, Julie	1,602,242.00	272,706.31	949,883.60	379,652.09	76.30%
440 - Outreach & Admissions - Locy, Caitlin	862,868.00		621,227.39	241,640.61	72.00%
445 - Student Life, Equity and Engagement - Reyburn, Kari	692,340.00		474,817.48	217,522.52	68.58%
Total Student Services and Engagement	12,705,531.00	276,755.08	9,041,182.78	3,387,593.14	73.34%



Western Technical College
Department Summary Report
 For the Nine Months Ending March 31, 2025

Department	Budget	Encumbrances	Actual	Balance	% Used
<u>Finance and Operations</u>					
275 - Institutional Research - Shane, Brianne	346,901.00		255,972.77	90,928.23	73.79%
280 - Business and Industry Services - Martin, Angie	5,972,366.00		4,158,239.39	1,814,126.61	69.62%
500 - Finance and Operations Admin - Hackbarth, Wade	485,249.00		318,128.79	167,120.21	65.56%
502 - Lunda Center - Murphy, Dan	308,304.00		229,488.78	78,815.22	74.44%
504 - Sustainability-Development - Meehan, Casey	151,766.00		112,962.84	38,803.16	74.43%
510 - Business Services - Spry, Mitch	364,356.00		275,684.78	88,671.22	75.66%
515 - Cashier's Office - Ruud, Peter	534,492.00		407,911.32	126,580.68	76.32%
520 - Information Services - Pierce, Joan	2,663,646.00	7,283.00	1,953,932.35	702,430.65	73.63%
536 - Wellness Program - Monroe, Ryan	44,744.00		30,893.82	13,850.18	69.05%
540 - Physical Plant - McCurdy, Gene	858,028.00	1,600.00	750,717.33	105,710.67	87.68%
541 - Facilities Operations - Conway, Adam	1,859,672.00	26,342.25	1,180,699.81	652,629.94	64.91%
545 - Custodial Services - Dahl, Julie	2,344,943.00	54,447.00	1,582,051.42	708,444.58	69.79%
550 - Controller - Heit, Christina	1,392,457.00		1,075,983.46	316,473.54	77.27%
Total Finance and Operations	17,326,924.00	89,672.25	12,332,666.86	4,904,584.89	71.69%
<u>Budget Freezes and Other Expenses</u>					
551 - Budget Freezes - Heit, Christina	418,933.00			418,933.00	0.00%
552 - Reserve Fund Balance - Hackbarth, Wade	839,510.00		306,375.36	533,134.64	36.49%
Total Budget Freezes and Other Expenses	1,258,443.00	0.00	306,375.36	952,067.64	24.35%
<u>Federal Grants</u>					
700 - Federal Grants - Various	3,007,683.00	128,497.29	2,156,699.39	722,486.32	75.98%
Total Federal Grants	3,007,683.00	128,497.29	2,156,699.39	722,486.32	75.98%
<u>State and Private Grants</u>					
800-999 - State and Private Grants - Various	1,060,393.00	58,471.98	842,653.49	159,267.53	84.98%
Total State and Private Grants	1,060,393.00	58,471.98	842,653.49	159,267.53	84.98%
Total	62,625,878.00	575,189.58	44,383,227.97	17,667,460.45	71.79%



Western Technical College
Enterprise Fund Board Report
 For the Nine Months Ending March 31, 2025

	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	YTD Prior Yr 2024	Fiscal Yr-YTD 2025	Budget 2025
ENTERPRISE TOTAL						
Total Revenue	\$4,467,891	\$3,893,838	\$2,815,172	\$2,183,218	\$2,119,735	\$2,605,460
Expenses						
Salaries	\$911,467	\$1,002,612	\$976,995	\$770,840	\$753,234	\$983,784
Fringe Benefits	\$310,324	\$302,823	\$284,154	\$219,522	\$211,012	\$297,940
Cost of Goods Sold	\$1,519,491	\$1,659,516	\$541,440	\$439,929	\$424,853	\$541,000
Depreciation and Interest Expense	\$970,850	\$930,096	\$897,479	\$684,966	\$670,710	\$884,100
All Other Expenses	\$351,664	\$436,509	\$386,422	\$270,935	\$223,649	\$423,462
Total Expenses	\$4,063,795	\$4,331,556	\$3,086,490	\$2,386,192	\$2,283,458	\$3,130,286
Enterprise Profit/(Loss)	\$404,097	(\$437,718)	(\$271,318)	(\$202,974)	(\$163,723)	(\$524,826)

CAMPUS SHOP

Revenue						
Book Sales	\$1,081,518	\$924,920	\$0	\$0	\$0	\$0
Supply Sales	\$233,977	\$206,559	\$86,462	\$74,329	\$81,125	\$100,000
Commission Revenue	\$0	\$2,000	\$72,823	\$64,485	\$45,092	\$75,000
Other Revenue	\$3,177	\$70,452	\$155,927	\$116,127	\$89,577	\$60,000
Emergency Relief Funds-Institutional	\$654,242	\$126,521	\$0	\$0	\$0	\$0
Total Revenue	\$1,972,914	\$1,330,452	\$315,212	\$254,941	\$215,794	\$235,000
Expenses						
Salaries	\$200,398	\$181,354	\$114,062	\$83,648	\$92,456	\$111,188
Fringe Benefits	\$64,970	\$54,968	\$34,105	\$25,500	\$28,482	\$34,900
Cost of Goods Sold	\$1,133,019	\$1,184,308	\$59,333	\$45,887	\$60,619	\$65,000
Depreciation Expense	\$10,031	\$5,015	\$0	\$0	\$0	\$0
Other Expenses	\$54,333	\$66,560	\$8,944	\$7,157	\$7,967	\$23,912
Total Expenses	\$1,462,751	\$1,492,205	\$216,444	\$162,192	\$189,524	\$235,000
Profit/(Loss)	\$510,163	(\$161,753)	\$98,768	\$92,749	\$26,270	\$0



Western Technical College
Enterprise Fund Board Report
 For the Nine Months Ending March 31, 2025

	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	YTD Prior Yr 2024	Fiscal Yr-YTD 2025	Budget 2025
UNION MARKET						
Revenue						
Union Market Sales	\$286,185	\$371,576	\$420,711	\$344,516	\$345,385	\$376,000
Meal Plan-Residence Hall Sales	\$181,451	\$226,764	\$216,688	\$190,008	\$197,028	\$200,000
Catering Revenue	\$124,631	\$222,434	\$219,772	\$147,117	\$173,018	\$200,000
Other Revenue	\$2,315	\$1,419	\$0	\$0	\$187	\$2,000
Emergency Relief Funds-Institutional	\$349,715	\$57,266	\$0	\$0	\$0	\$0
Total Revenue	\$944,297	\$879,459	\$857,171	\$681,641	\$715,618	\$778,000
Expenses						
Salaries	\$515,374	\$606,844	\$627,827	\$510,422	\$511,939	\$632,644
Fringe Benefits	\$166,200	\$177,261	\$178,163	\$139,650	\$132,611	\$186,947
Cost of Goods Sold	\$339,096	\$416,668	\$444,152	\$362,373	\$345,829	\$435,000
Depreciation Expense	\$2,759	\$2,759	\$2,759	\$2,097	\$1,800	\$2,400
Other Expenses	\$64,116	\$85,185	\$90,228	\$67,613	\$47,197	\$84,000
Total Expenses	\$1,087,545	\$1,288,717	\$1,343,129	\$1,082,155	\$1,039,376	\$1,340,991
Profit/(Loss)	(\$143,248)	(\$409,258)	(\$485,958)	(\$400,514)	(\$323,758)	(\$562,991)

DAY CARE CENTER

Revenue

Facilities Rental Income	\$47,807	\$47,807	\$47,807	\$35,855	\$35,855	\$50,200
Other Revenue	\$474	\$7,640	\$14,333	\$10,257	\$11,573	\$5,000
Total Revenue	\$48,281	\$55,447	\$62,140	\$46,112	\$47,428	\$55,200

Expenses

Other Expenses	\$30,865	\$17,391	\$18,620	\$13,550	\$10,866	\$30,200
Total Expenses	\$30,865	\$17,391	\$18,620	\$13,550	\$10,866	\$30,200
Profit/(Loss)	\$17,416	\$38,056	\$43,520	\$32,562	\$36,562	\$25,000



Western Technical College
Enterprise Fund Board Report
 For the Nine Months Ending March 31, 2025

	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	YTD Prior Yr 2024	Fiscal Yr-YTD 2025	Budget 2025
WELLNESS CENTER						
Revenue						
Memberships Fees	\$12,902	\$11,869	\$11,205	\$10,083	\$3,197	\$6,000
Student Govt Support	\$158,700	\$163,641	\$165,364	\$124,020	\$131,913	\$175,885
Other Revenue	\$12,877	\$9,156	\$14,936	\$11,472	\$7,206	\$8,500
Emergency Relief Funds-Institutional	\$12,653	\$1,967	\$0	\$0	\$0	\$0
Total Revenue	\$197,132	\$186,633	\$191,505	\$145,575	\$142,316	\$190,385
Expenses						
Salaries	\$106,099	\$98,471	\$106,542	\$80,103	\$73,350	\$100,938
Fringe Benefits	\$45,064	\$36,407	\$33,147	\$25,484	\$24,781	\$33,347
Depreciation Expense	\$3,975	\$4,378	\$4,351	\$2,025	\$3,078	\$4,100
Other Expenses	\$22,182	\$25,059	\$46,431	\$18,948	\$20,880	\$23,700
Total Expenses	\$177,319	\$164,315	\$190,471	\$126,560	\$122,089	\$162,085
Profit/(Loss)	\$19,812	\$22,318	\$1,034	\$19,015	\$20,227	\$28,300

PC RESALE

Revenue

Resale Receipts	\$152,459	\$174,145	\$115,873	\$102,548	\$53,120	\$125,000
Emergency Relief Funds-Institutional	\$526	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$152,985	\$174,145	\$115,873	\$102,548	\$53,120	\$125,000

Expenses

Salaries	\$37,286	\$36,424	\$38,355	\$28,766	\$27,801	\$39,257
Fringe Benefits	\$17,971	\$11,828	\$12,313	\$9,266	\$9,548	\$13,026
Cost of Goods Sold	\$47,376	\$58,540	\$37,955	\$31,669	\$18,405	\$41,000
Other Expenses	\$7,673	\$29,583	\$20,671	\$18,813	\$8,141	\$24,050
Total Expenses	\$110,307	\$136,375	\$109,294	\$88,514	\$63,895	\$117,333

Profit/(Loss)

\$42,679	\$37,770	\$6,579	\$14,034	(\$10,775)	\$7,667
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VENDING

Revenue

Commissions	\$10,604	\$18,735	\$16,416	\$8,986	\$12,321	\$15,000
Other Revenue	\$351	\$4,921	\$7,446	\$5,440	\$4,993	\$2,000
Emergency Relief Funds-Institutional	\$14,174	\$2,633	\$0	\$0	\$0	\$0
Total Revenue	\$25,129	\$26,289	\$23,862	\$14,426	\$17,314	\$17,000

Expenses

Vending Expenses	\$26,465	\$45,529	\$28,824	\$24,021	\$21,807	\$40,000
Vending Expenses-Student Use	\$0	\$50	\$3,833	\$3,000	\$5,258	\$10,000
Total Expenses	\$26,465	\$45,579	\$32,657	\$27,021	\$27,065	\$50,000

Profit/(Loss)

(\$1,336)	(\$19,290)	(\$8,795)	(\$12,595)	(\$9,751)	(\$33,000)
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Western Technical College
Enterprise Fund Board Report
 For the Nine Months Ending March 31, 2025

	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	YTD Prior Yr 2024	Fiscal Yr-YTD 2025	Budget 2025
RESIDENCE HALL						
Revenue						
Dorm Rent	\$963,416	\$1,122,794	\$1,110,398	\$835,483	\$830,290	\$1,100,125
App Fees & Deposit Forfeitures	\$18,090	\$21,529	\$13,563	\$5,150	\$6,250	\$20,000
Cost Reimbursements-Parking	\$24,551	\$28,589	\$26,897	\$26,897	\$27,645	\$28,000
Emergency Relief Funds-Institutional	\$114,960	\$9,719	\$0	\$0	\$0	\$0
Other Revenue	\$1,748	\$54,261	\$93,996	\$67,054	\$61,675	\$52,000
Total Revenue	\$1,122,765	\$1,236,892	\$1,244,854	\$934,584	\$925,860	\$1,200,125
Expenses						
Salaries	\$52,310	\$79,519	\$90,209	\$67,901	\$47,688	\$99,757
Fringe Benefits	\$16,119	\$22,359	\$26,426	\$19,622	\$15,590	\$29,720
Interest Expense	\$549,144	\$539,666	\$534,998	\$411,366	\$396,129	\$518,000
Utilities	\$92,229	\$92,583	\$80,331	\$57,944	\$61,840	\$103,000
Depreciation Expense	\$393,370	\$366,707	\$343,800	\$260,775	\$261,000	\$348,000
Other Expenses	\$53,801	\$74,569	\$88,540	\$59,889	\$39,693	\$84,600
Total Expenses	\$1,156,973	\$1,175,403	\$1,164,304	\$877,497	\$821,940	\$1,183,077
Profit/(Loss)	(\$34,208)	\$61,489	\$80,550	\$57,087	\$103,920	\$17,048

TOMAH JOB CENTER

Revenue

Facilities Rental Income	\$4,389	\$4,521	\$4,555	\$3,391	\$2,285	\$4,750
Total Revenue	\$4,389	\$4,521	\$4,555	\$3,391	\$2,285	\$4,750

Expenses

Depreciation Expense	\$11,571	\$11,571	\$11,571	\$8,703	\$8,703	\$11,600
Total Expenses	\$11,571	\$11,571	\$11,571	\$8,703	\$8,703	\$11,600

Profit/(Loss)	(\$7,182)	(\$7,050)	(\$7,016)	(\$5,312)	(\$6,418)	(\$6,850)
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WESTERN TECHNICAL COLLEGE

ISSUE PAPER

Topic: PROJECT SUBMISSION AND ACCEPTANCE 2025-26 Workforce Advancement Training (WAT) Grants

Issue: The Wisconsin Technical College System has initiated the Request for Proposal (RFP) process for the fiscal year 2025-26 for Workforce Advancement Training (WAT) grants.

Project Description: Western is allowed to submit up to six grant applications for consideration. WAT grant projects provide training funds to address business-specific challenges and positively advance the economic impact of the business and employees in the region. Western will submit a total of two applications for consideration, focusing on business relationships with Ashley Furniture and Gundersen/Emplify Health System. With a focus on meeting business and employee needs and providing further educational pathways to incumbent workers, courses—which are still being finalized—may include but are not limited to: General Anatomy & Physiology (A&P), Medical Terminology, Nursing Assistant, Principles of Management, Technical Reporting, Introduction to Sociology, Spanish for the Workplace, etc.

Project	State Funds	Matching Funds	Total Funds
Ashley Furniture	~\$100,000	\$0	~\$100,000
Gundersen/Emplify Health System	~\$200,000	\$0	~\$200,000

TOTAL GRANT REQUESTS

Total All Projects	State Funds	Matching Funds*
~\$300,000	~\$300,000	\$0

**The funds being requested have not been finalized at this time.

Recommendation: Authorize the submission of the above projects in substantive form and accept funds if awarded.

E0713 Children on Campus Policy

Western Technical College recognizes a student's current circumstance may make it occasionally necessary to bring children* to on-campus or virtual spaces. The College welcomes students to bring children on campus if they are under the student's supervision. Western Technical College is not responsible for the care and supervision of children. While this policy is meant to support caregivers and children, Western still encourages sustainable family care arrangements.

Prior instructor approval is needed before bringing children into academic spaces. Western's faculty and staff members responsible for specific college activities and spaces reserve the right to exclude children or request the student and child(ren) to leave when it is in the interest of health, safety, college operations, and the educational process. To prevent any interruption in clinical/practicum/field classes, students should contact the course instructor regarding accommodations or policies regarding children on-site. For additional guidelines, please see specific program manual and procedures, if applicable.

In the event the child(ren) becomes separated from their caretaking student, co-workers should notify Western's Campus Community Safety.

*Children who are ill (a fever over 100 degrees, contagious, vomiting, diarrhea, and/or have active symptoms of infection) should not be brought to campus for any reason.

Adopted: [XXXX XX, 2025]

Reference: [C0102-E0105 Anti-Harassment and Nondiscrimination](#), [F0300 College Visitors Policy](#)

G0102 Artificial Intelligence Policy

Western Technical College is dedicated to responsibly using artificial intelligence (AI) and new technologies to improve teaching, learning, and operational effectiveness. Western is committed to protecting privacy and following all relevant laws and policies.

When utilizing AI tools and applications at Western, users (including employees, board members, students, and guests) must follow important guidelines like the Family Educational Rights and Privacy Act (“FERPA”) for protecting student educational records, the Health Insurance Portability and Accountability Act (“HIPAA”) for safeguarding health information, C0206 Code of Ethics for Employees, E0700 Student Code of Conduct, D0601 Copyright Compliance, and the guidelines outlined in G0102p Artificial Intelligence Procedure.

AI should be used in a way that supports Western’s data governance framework and the values of academic honesty, non-discrimination, and respecting intellectual property. Private information from students, employees, or others cannot be used to train AI systems without prior authorization from the AI Core Council and following the rules of FERPA and HIPAA.

Adopted: [XXXX XX, 2025]

Reference: [B0408 Computer & Telecommunication Usage](#), [C0206 Code of Ethics for Employees](#), [D0601 Copyright Compliance](#), [E0700 Student Code of Conduct](#), [G0102p Artificial Intelligence \(link to be added\)](#), [Academic Integrity Policy](#), [Family Educational Rights and Privacy Act of 1974 \(34 CFR Part 99\)](#), [American Disabilities Act of 1990 \(ADA\)](#), [Health Insurance Portability and Accountability Act of 1996](#).

**New Hires, Appointments
April 2025**

New Hires:

Position filled	Division	FT/PT	Effective Date	Employee	Apps Received/ Interviewed
Accounting & Purchasing Associate	Finance & Operations	FT	4/21/2025	Sara Kujak	14/4
Law Enforcement & Criminal Justice Coordinator	Academic Affairs	FT	4/28/2025	Robert Hirschboeck	11/5

Promotions & Appointments:

Position filled	Division	FT/PT	Effective Date	Employee	Apps Received/ Interviewed
Director, Financial Aid Resources and Planning Services (previously Financial Aid Resources and Planning Services Manager)	Student Service & Engagement	FT	3/16/2025	Jerolyn Grandall	Promotion
Instructor & Academic Fieldwork Coordinator (previously adjunct)	Academic Affairs	FT	7/1/2025	Kayla Minegar	Appointment

**Retirements, Resignations, and Terminations
 April 2025**

Retirements

Position	Division	Effective Date	Employee
Student Learning Librarian	Student Service & Engagement	6/30/2025	Linda VanSistine-Yost
College Advisor	Student Service & Engagement	8/14/2025	Deb Kaiser
Instructor – Building Construction and Cabinetmaking	Academic Affairs	4/21/25	Scott Erdman

Resignations

Position	Division	Effective Date	Employee
Learning Experience Designer	Academic Affairs	4/18/2025	Maxwell Smith
Campus Shop & eCampus Associate	Finance & Operations	4/30/25	Zoe Engebos

LTE

Position	Division	Effective Date	Employee
Student Service Navigator	Student Service & Engagement	6/30/2025	Miya Thomas

**WESTERN TECHNICAL COLLEGE DISTRICT
ISSUE PAPER**

Topic: Resolutions Authorizing the Issuance and Establishing Parameters for the Sale of \$1,785,000 General Obligation Promissory Notes, Series 2025D, of Western Technical College District, Wisconsin.

Issue: Included in this issue:

Student Success Center - Remodeling	\$1,500,000
TOTAL REMODELING PROJECTS	\$1,500,000
Equipment	\$285,000
TOTAL BORROWING	\$1,785,000

Approval of this resolution authorizes Administration to move forward with issuing debt provided that a pre-established set of parameters is met. If market conditions do not allow these parameters to be met after a period of time, the issue would come back to the Board for further discussion.

The interest rate parameter that has been established for this resolution is 4.25%.

Recommendation: Adopt the Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,785,000 General Obligation Promissory Notes, Series 2025D, of Western Technical College District, Wisconsin

2022-23 WIG: Attract and Retain Students and Co-Workers



Western Technical College

District Board Goal

Incorporate Experience 2025 and related student success and employee engagement priorities into all board meetings:

- a) Strategies include:
 - i. Adapt District Board agendas to incorporate benchmarks, progress, and completion data related to Experience 2025 and the seven strategic goals
 - ii. Consider the four Strategic Directions in all decision-making
 - iii. Communicate college events and level of priority to District Board members
 - iv. Foster greater levels of employee engagement and recognition through resolutions of commendation, targeted visits, and visual management tours
 - v. Check, adjust, and revise the District Board monthly calendar to allow for agility
 - vi. Adjust monthly agenda to allow for adequate time to fully cover agenda items
- b) Lead measures include:
 - i. President's goals are achieved in the timeframe set forth in the strategic plan
 - ii. Each District Board meeting highlights the Strategic Directions for Experience 2025 and student success
 - iii. 25% of District Board meetings and advances are held in places that allow for engagement with Western employees and student learning spaces
 - iv. Approval of annual calendar
 - v. District Board members express satisfaction with time allotted for agenda items through a Plus/Delta document each month

Approved October 16, 2018

District Board Commitments

1. We will follow the communication flow for board-president-staff interactions set forth by the president.
2. We will embrace the college mission, vision, values, practices, and culture fully as the board's own.
3. We will work with the president and leadership team to assess and shape college goals, results and measures. This will be led by the president and leadership team with board support, partnership and endorsement
4. We will review all policies that are older than 2015.
5. We will commit to the tenets of the college's culture of accountability.
6. We will express opinions at the table with respect and clarity to everyone present at the table and all parties speaking. In the end we stand with one unified voice.
7. We will lead by focusing on the present and future in order to achieve student, college, and community success.
8. We will work with the president to define the data necessary to make informed and educated decisions
9. We commit to a college-wide view at all times as we serve the entire regions

District Board Equity Commitment

Events around our nation remind us yet again of the work that remains to create a more just and equitable society. As a Board, we acknowledge the hurt, frustration, and anger felt by countless Americans, especially Americans of color. We hurt with those who are hurting, and we stand, in particular, with black members of our communities during this difficult time. At Western Technical College, we pledge to lean into our College values of diversity, integrity, teamwork, and respect. As a Board, we are committed to our advocacy for and support of Western's strategic goals to increase the enrollment of students of color and to eliminate achievement gaps among black, Hispanic, and indigenous students. We acknowledge structural racism and systemic poverty contribute to these gaps, and we pledge to continue to support programs and policies that ensure access to higher education for all students. We embrace the imperative to learn from experiences, history, cultures, values, beliefs, and views different from our own and to lead with empathy and compassion. Change starts with each of us, and we pledge to hold ourselves and each other accountable in this critically important work.

Updated: 08.03.20

January	February	March (BRF)
<ul style="list-style-type: none"> Annual Strategic Enrollment Management Update Sustainability Update (1-page report) <p>Issue Papers:</p> <ul style="list-style-type: none"> New Program Approval 	<ul style="list-style-type: none"> Enrollment Update Non-Renewals Proposal (closed-as-needed) Annual Planning Cycle Review (biennial, even years) Roger hosts dinner - District Board and Senior Leadership Team (2025 no dinner) <p>Board Advance</p>	<ul style="list-style-type: none"> Strategic Focus Area - DEI ATD Update Annual District Board Appointment Student Government Update Closed Session President Presents on Evaluation 2025 Community Luncheon @ RLC 2025 Board Dinner <p>Issue Papers:</p> <ul style="list-style-type: none"> Private Sector Review
April (Viroqua)	May (2 nd Tuesday)	June
<ul style="list-style-type: none"> Full Budget Review (no separate meeting) – Kicks Off Meeting Foundation Update Non-renewals (closed-as-needed) President's Evaluation (closed) 	<ul style="list-style-type: none"> Student Ambassador Update Higher Ed Landscape & Labor Market Update Annual Grant Update Annual K-12 Update District Boards Association Visit Update (May or June) <p>Issue Papers:</p> <ul style="list-style-type: none"> Non-renewals (as needed) Fees & Rates District Boards Association Annual Fees (May or June) 	<ul style="list-style-type: none"> Public Hearing – Budget Enrollment Update RLC Update (biennial -done in 2022) Exp 2025 Closeout instead of HLC Update (F2F years 3, 8, 9 and 10 (2024) 1-page report other years) District Board Dinner <p>Issue Papers:</p> <ul style="list-style-type: none"> Board Approval of Budget 3-year Facility Plan Out of State Tuition Remission/Waivers Presidents Contract Amendment Salary Adjustments
July 2 nd Monday	August	September
<ul style="list-style-type: none"> Program & Service Highlights (optional) Recognize WLDI Grads Annual Organizational Meeting Actions President Shares Identifies College Goals <p>Issue Papers:</p> <ul style="list-style-type: none"> District's Attorneys District's Public Finance Advisor District's Official Newspaper District's Public Depositories Annual Calendar Designation of Date/Time/Location of District Board meetings 	<p>Annual Infrastructure Meeting No Topics SLT Excused</p> <p>Board Advance - Annual Boardsmanship</p> <ul style="list-style-type: none"> Annual Attorney & Legal Update Validate Board Evaluation Validate Board Goals Validate Board Commitments "A" Level Policy Discussion <p>Introduce New Strategic Plan</p> <p>Issue Papers:</p> <ul style="list-style-type: none"> Western and DBA Committee Appointments 	<ul style="list-style-type: none"> Strategic Focus Area – 7-Weeks Enrollment Update Tax Levy Discussion College Day Update (1-page report) Legislative Update (1-page report) District Board Dinner
<p>Note: We will implement more discussions on budget and finance 2024 through 2026, to deepen our understanding of the fiscal climate. These discussions will sometimes take the place of traditional agenda items.</p>		

October (Remote Location)	November	December
<ul style="list-style-type: none"> • Key Results Update (<i>Student Success Metrics and Strategic Goals including Equity Scorecard</i>) (2025) • Review Previous Fiscal Year's Operating Financial Results • Annual Marketing Update (<i>1-page report</i>) • Work Based-Learning (WBL) and Community-Based Learning (CBL) (<i>1-page report (2024)/short presentation 2025</i>) • 2025 HLC Visit Report Out (<i>Oct or Nov</i>) • Annual Manufacturers Luncheon (sometimes on the same day) <p>Issue Papers:</p> <ul style="list-style-type: none"> • <i>Annual Review of Procurements Report</i> • <i>Tax Levy</i> • <i>Resolution Designating Positions as Assistant, Associate, or Deputy District Director for Wisconsin's Code of Ethics for Public Officials and Employees</i> • <i>Annual Budget Modifications</i> <p>NOTE: Luncheons held at regional campuses (<i>2024, moved to 03/2025</i>)</p>	<ul style="list-style-type: none"> • Program & Service Highlights (<i>Learner Support & Transition 2022, EMS, HPS 2023, Apprenticeship 2024</i>) • Strategic Focus Area – Co-worker Wellbeing • Q12 Employee Engagement Results • College Audit (Nov or Dec) • Enterprise Update (<i>biennial odd years– 1-page report</i>) • Annual BIS Update (<i>1-page report 2024</i>) • <i>Boards Annual Evaluation (HR & Chair)</i> <p>Board Advance <i>no advance in 2024</i></p> <p>Issue Papers:</p> <ul style="list-style-type: none"> • <i>Annual BIS Contract Training</i> • <i>College Audit (Nov or Dec)</i> 	<ul style="list-style-type: none"> • Annual Strategic Plan Review – (<i>WIGS, Data, Adjustments, Progress, and Priorities</i>) • Borrowing Plan Discussion • College Audit (Nov or Dec) • RLC Community Panel Update (<i>1-page report, 2025 will move to May or June</i>) • Boards Annual Evaluation <p>Issue Papers:</p> <ul style="list-style-type: none"> • <i>Capital Borrowing</i> • <i>College Audit (Nov or Dec)</i> <p><i>DBA Board Member of the Year Nominations</i></p>

- ***Senior Leadership Team annual goal - 25% of District Board meetings or Advance sessions will be held at different locations.**
- ***Program Highlights / Students:** This will be an attempt to have 2-3 programs per year share program highlights with the board. This will intentionally move across sectors over time. Students will present with the faculty.
- ***One-page reports submitted in lieu of presentation to the District Board.**

Process Timeline for President Evaluation	Timeline	Responsible
The President presents goals and updates.	March Board Meeting (closed session)	President
Distribute the President evaluation tool to the Board for their completion and the President for his/her self-assessment.	March Board Meeting	Human Resources
Compile results and summary document(s) to share with the Board and President.	March 31	Human Resources
Review and discussion of results	April Board Meeting (closed session)	Board, Human Resources
Meeting with President	Follows April Meeting	Board Chair, President
Review/Update Evaluation Criteria	May	Human Resources, Board Chair
Summary Materials to be filed in HR	June	Human Resources
Develop individual goals to be included in the next review period	June	President, Board Chair
Provide Final Evaluation tool to the Board and President	July 1	Human Resources

Public Notice (see calendar below)

District Board (DB) members may attend the following meetings/events:

- District Boards Associations (DBA)
- WTCS State Board Meetings
- Community Luncheons
- Socials
- Other Western College-related events (Foundation, Student Government, All-College, etc.)

No Western Technical College business will be conducted at the above meetings.

Future Dates

2024-2025

Date	Event	Location
• 04/15/2025	Viroqua Community Lunch	Western RLC, Viroqua, WI
• 04/15/2025	Annual Budget & Regular Meeting	Western RLC, Viroqua, WI
• 04/19/2025	Commencement	La Crosse Center, La Crosse, WI
• 05/13/2025	Regular Meeting	Western, La Crosse, WI
• 05/20/2025	WTCS State Board Meeting	WTCS Office, Madison, WI
• 06/17/2025	Public Budget & Regular Meeting	Western, La Crosse, WI
• 07/01/2025	DBA Meeting	TBA
• 07/08/2025	WTCS State Board Meeting	Nicolet Area Technical College
• 07/14/2025	Organizational Meeting	Western, La Crosse, WI
• 09/09-10/2025	WTCS State Board Meeting	Chippewa Valley Technical College
• 10/25/2025	WCTC Legal Issues Seminar & DBA Meeting	Waukesha Co Technical College
• 11/04-05/2025	WTCS State Board Meeting	Southwest Technical College