

**Western Technical College
District Board Policy Subcommittee
Meeting Agenda**

Tuesday, May 7, 2024, 12:00-12:45 p.m.

Zoom

Policy Subcommittee Members:

Lance Bagstad (Interim Chair) Angie Lawrence Jim Dillin

Staff members:

Tracy Dryden Jessica Pintz

1) Approve

a) April 10, 2024, minutes

Action X

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2) Review of College Policies

a) B0104 Board Budget and Facilities

b) E0714 Language Access Policy (new)

Discussion

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Adjournment

Any questions regarding this agenda should be directed to Jessica Pintz pintzj@westerntc.edu

Western Technical College District Board Policy Subcommittee Meeting Minutes

Wednesday, April 10, 4:0 p.m. Zoom La Crosse, WI 54601

Policy Subcommittee Attendees: L. Bagstad (interim Chair), A. Lawrence.

Excused: J. Dillin. Staff members: T. Dryden, J. Pintz

4:06 p.m. Bagstad called the meeting to order.

Lawrence motioned, and Bagstad seconded, to approve the September 2023 and January 2024 minutes. 2/0/0, the motion carried.

The following policies were discussed and approved to move to the full board for the first reading on April 16, 2024.

- a) D0107 Attendance
- b) F0101 Facilities Development
- c) A0106 Oath of Office and Code of Ethics for District Board
- d) A0128 Board Conduct Policy

Dryden shared that college coworkers are in the process of reviewing policies related to HLC federal requirements and other policies related to the changes to 7-week sessions in academics. Those policies will come to this team later this spring.

The next meeting date will be May 7, the time to be determined.

Meeting adjourned at 4:43 p.m.

JLP

B0104 Board Budget and Facilities Committee ~~Financial~~ Reports and Statements

The ~~Board~~ board will maintain a Budget and Facilities Committee, which will review all ~~of~~ the financial resources of the ~~D~~ district. The ~~C~~ committee will also review facility activities including, but not limited to, property **purchases and facilities remodeling**, and the ~~one-year, three-year, and ten-year~~ master facilities plans. The Board ~~board~~ shall receive financial reports and records as determined by the Board ~~board~~.

Revised

Reviewed December 18, 2018

Revised May 20, 2014

Reviewed November 16, 2004

Reviewed December 15, 1992

Revised July 10, 1989

Adopted November 28, 1979

~~E0714XXXX~~ Language Access Policy

This policy is in accordance with the [college's policy C0102-E0105 - Harassment and Nondiscrimination Policy](#)~~College's policy C0102-E0105 - Harassment and Nondiscrimination Policy~~.

Western is committed to ensuring that Limited English Proficiency (LEP) individual(s) can meaningfully access Western's educational opportunities consistent with [Federal-federal](#) law ([Title VI](#) of the Civil Rights Act of 1964: [Executive Order 13166](#)). The ~~college~~ College will provide, where reasonable in accordance with the [four-factor analysis](#), language assistance through interpreters, translators, and other technology aids without cost to those accessing services.

Definitions:

Limited English Proficiency (LEP) refers to individual(s) whose primary language is other than English and are developing an ability to read, speak, write, or understand English.

Meaningful Access is language assistance that results in accurate, timely, and effective communication to ~~the~~ LEP individual(s). The ~~college~~ College uses the four-factor analysis developed by the US Department of Justice to determine meaningful access to services.

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