

**WESTERN TECHNICAL COLLEGE DISTRICT BOARD
Minutes of Regular Meeting
August 18, 2020**

Mr. Andrew Bosshard, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 1:04pm on Tuesday, August 18, 2020 at the Western Technical College Administrative Center, 111 Seventh Street North, La Crosse, WI (room 408). Meeting was conducted virtually via Zoom technology. Board members present were: Andrew Bosshard, Kara Burgos, Carrie Buss, Majel Hein, Kevin Hennessey, Ed Lukasek, Angie Lawrence, and Roger Stanford, President. District Board members Dave Laehn and Dennis Treu were excused.

Notice of the meeting was posted publicly on Friday, August 14, 2020 at 11:35am with the agenda being distributed to interested persons, sent to the District's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

Others present: Wade Hackbarth, Janice Strupp, Kat Linaker, Mike Swenson, Rande Daykin, Amy Thornton, Jerry Miller, Gerry Hyzer, Ann Kelly, Julie Lemon, Mandy Church-Hoffman, Rebecca Hopkins, Jay McHenry, Jill Grennan and Raj Ramnarace (Western employees) and Brent Smith, attorney

Motion Lawrence, second Buss that the Western Technical College District Board adopt resolutions of commendation recognizing Ann Kelly and Gerald Hyzer on their retirement from Western and Kara Burgos for her service to the District Board. Votes: Ayes, 7; Opposed, 0. Motion carried. *Copies of the resolutions are attached to and incorporated into these minutes as Attachments A, B and C.*

The following presentations were provided to the District Board: marketing, embedded supports, facilities and COVID 19. Policy Subcommittee report was provided.

Motion Lawrence, second Burgos to move the following two roll call action items up to this point of the meeting. Votes: Ayes, 7; Opposed, 0. Motion carried.

Motion Buss, second Burgos that the Western Technical College District Board adopt the Resolution Authorizing the Issuance and Establishing Parameters for the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2020D, of Western Technical College District, Wisconsin. Roll call: Burgos, yes; Buss, yes; Lukasek, yes; Hein, yes; Hennessey, yes; Lawrence, yes; and Bosshard, yes. Motion carried.

Motion Buss, second Burgos that the Western Technical College District Board approve the terms in the purchase agreement between Western and ReNew and the sale of the dam and all real estate and assets used in the hydro-electrical operation of the dam to ReNew. Roll call: Burgos, yes; Buss, yes; Hein, yes; Hennessey, yes; Lawrence, yes; Lukasek, yes; Bosshard, yes. Motion carried.

3:30pm: Attorney Brent Smith presented on open meetings, open records and closed session meetings.

Motion Buss, second Hennessey, that the Western Technical College District Board approve the following consent items as presented: A. July 13, 2020 District Board Budget Meeting Minutes; B. August 3, 2020 Policy Subcommittee Meeting Minutes; C. Financial Reports – July 2020-1. Schedule of Payments; 2. Vendors Over \$2500; 3. Capital Projects Reports; D. Policy Revisions | Second Reading – 1. A0104 Hold Harmless in Performances of Duties; 2. A0106 Oath of Office and Code of Ethics for District Board; 3. A0200 Delegation of Authority; 4. E0500 Student Government; E. Policy Review – No Revisions | Second Reading – 1. F0301 Commercial Advertising and Displaying of Signs and Posters; F. Policy Discontinuance | Second Reading – 1. A0102 Budget; 2. B0105 Audits; G. Policy Revisions | First Reading – 1. A0105 – Composition, Organization, Appointment and Compensation of Board Members; 2. A0108 – Authorization to Represent the Board; 3. A0111 – Board Member Resignation; 4. A0201 – Board – President Relations; 5. F0401 – Waste Minimization and Recycling Policy. Votes: Ayes, 7; Opposed, 0. Abstention to Vendors over \$2500 Reports, 1. Motion carried.

Under the President's Report, Dr. Stanford shared that Western's team who participated in the AFIT virtual conference were chosen as Best of the Show. Work with Ashley Furniture continues with Western. Enrollment is up slightly for fall.

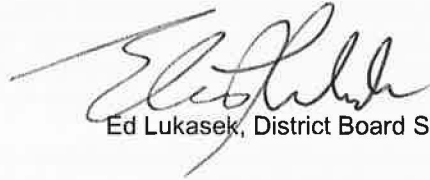
Under the District Board Chairperson report, Mr. Bosshard shared that the District Boards Association will be scheduling Board Chairs discussion sessions to provide more interaction with other WTCS colleges; reminded members of the September 2 College Day event and October 5 board appointment meeting; reported September meeting will be virtual; and reminded members that college presidents and board chairs are common targets for phishing email scams.

4:37pm: Motion Lukasek, second Hein, that the District Board will convene into closed session under the provisions of Wisconsin Statutes, Chapter 19.85 (1)(c)(e) for the purpose of discussing personnel matters. No action. Roll call: Buss, yes; Burgos, yes; Hein, yes; Hennessey, yes; Lukasek, yes; Lawrence, no; Bosshard, yes. Motion carried.

4:48pm: Motion Hennessey, second Lukasek that the Western Technical College District Board reconvene into open session. Roll call: Buss, yes; Burgos, yes; Hein, yes; Hennessey, yes; Lukasek, yes; Lawrence, yes; Bosshard, yes. Motion carried.

4:51pm: Motion Hennessey, second Buss, that with no further business to come before the Western Technical College District Board, the meeting be adjourned. Votes: Ayes, 7; Opposed, 0. Motion carried.

Board members reconvened in an Advance session to revisit the presentation by Attorney Brent Smith and discuss board commitments.



Ed Lukasek, District Board Secretary



Western Technical College

Resolution of Commendation to **Ann Kelly**

Whereas, Ann Kelly, Administrative Assistant in the Learner Support and Transition Division, will retire from Western Technical College on August 31, 2020, after completing 36 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Ann has spent her entire career dedicated to student success at Western, often using her unmatched institutional knowledge to help every student, every day; and

Whereas, she is very thorough and detailed in all of her job duties, often described by her colleagues as the “go to” person in the Learner Support and Transition Division office; and

Whereas, Ann is trusted and respected by all of her colleagues; always being reliable and accurate on every task she completes and;

Whereas, her attention to detail goes unmatched, often processing complex material in a very short time; and

Whereas, Ann has acted as an unofficial mentor for many of her co-workers and friends, becoming the glue that has held the division together for many years; and

Whereas, her deep knowledge of Western, competence, and timeliness will be missed; therefore be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Ann Kelly for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Ann many happy and satisfying years in her retirement.

Western Technical College

Roger Stanford, PhD, President

Andrew R. Bosshard, District Board Chair

Adopted, approved, and recorded by the Western Technical College District Board on August 18, 2020.



Western Technical College

Resolution of Commendation to **Gerry Hyzer**

Whereas, Gerry Hyzer, Purchasing Agent in the Business Services division, will retire from Western Technical College on August 31, 2020, after completing 4+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Gerry has been an extremely dedicated, conscientious, ethical, and engaged colleague, going above and beyond his professional duties; and

Whereas, he always treated his colleagues with respect, making sure he stopped by their office or desk to say "good night" every evening to let everyone know they mattered; and

Whereas, Gerry was well-liked across the entire college, with employees often complimenting his kindness, promptness, and attention to detail; and

Whereas, his easy going personality helped keep the office atmosphere light and fun; and

Whereas, his organizational skills and sense of humor will be missed; therefore be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Gerry Hyzer for his years of service and his commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Gerry many happy and satisfying years in his retirement.

**Western
Technical College**

Roger Stanford, PhD, President

Andrew R. Bosshard, District Board Chair

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Western Technical College

Resolution of Commendation to **Kara Burgos**

Whereas, Kara Burgos has served as a member of the Western Technical College District Board from July 1, 2019 through August 26, 2020, and

Whereas, Kara has provided leadership to Western Technical College by serving as a member of the District Board Policy Subcommittee and District Board New Directions Committee, and

Whereas, Kara was a valuable contributor for policy revisions, often basing those decisions on her legal background and the best interest of Western Technical College, and

Whereas, Kara was deeply committed to Experience 2025, quickly participating in several discussions about improving student success, and

Whereas, Kara was thoughtful and prepared leader, often listening and being open minded to others, yet providing strong opinions when asked, and

Whereas, Kara was passionate about Western's efforts in improving food insecurity on campus, leading efforts to support the Cavalier Cupboard, and

Whereas, Kara's wisdom, passion, and knowledge will be missed, now therefore be it

Resolved that the Board of the Western Technical College District hereby expresses its sincere and grateful appreciation to Kara Burgos for her service as a member of the District Board and extends to her continued best wishes for the future.

**Western
Technical College**

Roger Stanford, PhD, President

Andrew R. Bosshard, District Board Chair

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